

EDNA TOWNSHIP MEETING August 17, 2021 www.ednatownship.org

The meeting was called to order at 7 pm and began with the Pledge of Allegiance.

Dennis Sazama, Ben Bucholz, Karen Marthaler and Echo Dockter were present. Gary Schattschneider was attending the Perham EMS semi-annual joint powers meeting. He planned to attend the township meeting as soon as the EMS meeting finishes.

Sazama made a motion to accept the agenda as printed, with the exception of moving the ARPA Fund discussion to follow the claims for payment. Bucholz seconded the motion and it passed unanimously.

Sazama made a motion to accept the clerk's report of the July meeting as presented. Bucholz seconded the motion and it passed unanimously.

The Treasurer's report showed receipts of \$4,161.17, disbursements of \$55,346.28, and working capital of \$1,298,392.99.

Sazama made a motion to accept the treasurer's report. Bucholz 2nd the motion and it passed unanimously.

There were no bounties to be paid.

After review, Sazama made a motion to pay the claims as presented. Bucholz 2nd the motion and it passed unanimously.

Bucholz presented the information he received at the MAT District 9 meeting regarding the ARPA funds. These funds will revert to the State if not claimed. If Edna does not use all the funds Edna Township can determine where the remainder goes. Otter Tail County is using their funds to expand Broadband coverage in the county. MAT will help if we need anything. Sazama made a motion to allow Marthaler to spend the funds needed to update any information needed to complete the application for the ARPA Funds. Bucholz 2nd the motion and it passed unanimously.

Jack Rosenthal was present to explain the new plat for Little Mac Bay and Little Mac Condos. The Board has no objections to either of the plats.

At the district meeting Bucholz was also told that the township could clear the road right of way by sending a letter to each property holder stating that the road right of way would be cleared in 60 days. The owners should be given the option to keep the wood from any trees cut down. This is new information to the rest of the Board. There was much discussion about this.

After more discussion about East Big McDonald Dr, including the problems the contractors for the road work are having bringing in their large equipment and the narrow space, a motion was made by Bucholz. The motion was made to take out the brush and small stuff for 600-1000, from the first curve to the third curve of East Big McDonald Dr. This clearing should be taken right down to the ground for at least 3 feet off the pavement and 16 feet up. Sazama seconded the motion and it passed unanimously. Sonnenberg stated he could have this done by Friday. The quick action is needed to give the contractors space to work on the road.

Gary Schattschneider joined the meeting at this point.

East Big McDonald Dr: Sazama made a motion to send 60 day notice letters ASAP to property owners on East Big McDonald Dr, starting at the beginning and continuing to the GIS number that Dennis will provide to the clerk. There are still unanswered questions regarding how the letters should be sent, via certified mail, or return receipt? It was agreed that the clerk would draft a letter and send it to the MAT attorneys for review. The notice should include the clearing of the entire road right of way.

Bucholz received complaints about Fort Thunder Road. This road is being used more than usual because of the construction on County Highway 34. Even though there was chloride put on the road, after it was wet down, there is a lot of dust and wash boarding. This summer has been very dry and that is not helping the problems. It was graded on Monday morning. After discussion it was agreed that Sonnenberg should grade this road once a week, on Thursdays. The other gravel roads should stay on the grading every 10 days plan. This also led to the discussion regarding the County's responsibility to restore any roads damaged by the road construction. The costs of the chloride and the extra grading will be discussed with the County by Sazama.

Stabnow reported that Central Specialties is ready to begin on East Big McDonald Dr, probably by the end of the week. Mark's Sand and Gravel will do their work later in September. The culverts on 370th that needed to be replaced have been done. The full depth reclamation should be done before the end of the month.

Larry Mollins sent a copy of the letter and petition he sent out to the land owners along the unpaved portion of West Little McDonald Dr. He will inform the Board of the progress of the petition.

Bucholz is ready to do the Fall weed tour, probably before the next meeting.

The clerk will certify the levy as set at the annual meeting.

Schattschneider gave a brief review of the Perham EMS meeting.

The unfinished business of traffic control, traffic sign inventory, and minimum maintenance roads will remain unfinished.

There was some discussion about recessing the meeting to allow for more time to check on the areas that need tree clearing and the correct procedures.

The meeting was adjourned at 9:07 pm

Eric Mockett

August 17, 2021

Jeff Stabnow

Jeff Stabnow

MARK LENIUS



John Kappel

Date Range : 7/16/2021 To 8/20/2021

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/10/2021	MIN Assoc. of Townships Agency	Commercial Package Insurance	3291	\$1,665.00	100-41110-361-	Council/Town Board	\$1,666.00
08/10/2021	TrueNorthSteel	culverts for repair of road from the county -	3292	\$2,735.37	201-43121-224-	Paved Streets	\$2,735.37
08/10/2021	Karen Marthaler	Reimbursement for a HP Printer ink/toner	3293	\$48.36	100-41110-201-	Council/Town Board	\$48.36
08/10/2021	Sonnenberg Excavating	Road grading:7/6,12,14,15,19 and 27	3294	\$6,750.00	201-43122-224-402	Unpaved Streets	\$6,750.00
08/10/2021	Sonnenberg Excavating	Hauling Gravel to 355,403, and 405th	3295	\$17,699.92	201-43122-224-403	Unpaved Streets	\$17,699.92
08/10/2021	Carr's Tree Service inc	Spraying, poison Ivy	3296	\$925.00	201-43260-224-404	Weed Control	\$925.00
08/16/2021	Newling Asphalt Services	Road Striping-460th,Fawn Oaks Tr,W Paul Lake Dr, crack fill-380th, 385th,428th St, 430th,+	3297*	\$26,524.04	201-43121-224-406 201-43121-224-405	Paved Streets Paved Streets	\$6,524.04 \$20,000.00
Total For Selected Claims							\$56,348.69

Date Range : 7/16/2021 To 8/20/2021

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Date</u>
						8-17-2021	
	Benjamin D. Buchholz	Town Supervisor					
						8/17/2021	
	Dennis Sazama	Chair, Town Supervisor					
	Gary Schattschneider	Town Supervisor					