

Edna Township
Regular Board Meeting
July 19, 2022
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Dockter were present

Bucholz motioned to accept the agenda as presented. Sazama 2nd the motion and it passed unanimously.

The minutes from the June regular meeting and the special meeting on July 5th were reviewed. Bucholz motioned to accept the minutes from both meetings. Sazama 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$37.88, disbursements of \$255,108.32 and working capital of \$666,381.77.

Bucholz motioned to accept the report as presented. Schattschneider 2nd the motion and it passed unanimously.

The claims for payment were reviewed. Sazama motioned to pay the claims as presented. Bucholz 2nd the motion and it passed unanimously. Sazama motioned to approve the transfer of \$62,220.066 from the money market account to the checking account. Each of the supervisors voted in favor of the motion.

Larry Mollins was present to discuss the dust on W Little McDonald Dr (Kerbs Lake). The new dust control policy was reviewed. This road is on the list to be worked on in 2023.

Karen Gibson presented the check and completed form for dust control on Devils Lake Rd. Bucholz will contact North Central to schedule the application of the dust control and will contact the Devils Lake Road representative.

The phone calls for the month were reviewed.

There were several calls about the dust problem on Devils Lake Road. This prompted the special meeting and the Dust Control Policy.

The mailbox at 42748 Engstrom Beach was not on a swing away post. Sazama returned the call and explained the policy.

The request to replace a damaged sprinkler was denied. The sprinkler was in the road right of way.

The missing street sign at the corner of 460th and N Little McDonald was reported and a call was made to the county highway department.

Mike Satter called about 355th. Schattschneider agreed it needed grading, this was done on the 15th. Schattschneider also explained the dust control policy.

The chevron sign by 37179 S Little Mc and the curve sign by 37105 S Little Mc are down. Resetting the chevron sign will be added to the subcontractor list. The curve sign just needs to be removed. It was also noted that there is a Road Closed sign in the ditch. The resident has moved it so he could mow. Marthaler will get permission to remove the sign.

Schattschneider volunteered to collect the signs and move them to the storage shed.

The pothole on the corner of Jackim and 395th has been added to the subcontractor list.

The branches on this same corner need to be trimmed so the STOP sign will be visible. This will be added to the subcontractor list.

The shoulder washout on N Little Mc, between W Little Mc and the boat access, on the swamp side of the road will also be added to the subcontractor list.

The hole in the road on 385th has been filled once with rocks. It seems to be getting worse. It looks like an old muskrat hole. Sonnenberg suggested patching it instead of digging it up. Newling Asphalt was suggested to patch this and the area over the culvert replacement on E Big Mc and the pothole on Jackim Dr. Schattschneider motioned to approve Newling Asphalt handle these areas. Bucholz 2nd the motion and it passed unanimously.

Dockter has ordered the double arrow signs requested in June. 3 signs and 1 set of posts.

There was a lengthy discussion ^(regarding) irrigators spraying the road on 395th and 405th St and 423rd. The irrigators require a domestic well certificate from the state. The information Sazama discussed at the June meeting and the discussion at the July meeting indicate that a well certificate can be revoked if the operator does not comply with the request to stop

watering the road. The first step is to talk to the operator. This should be followed by a polite letter. Sazama has the first draft of the letter. Dockter will move it to township letterhead and send it out to all supervisors. Sazama will be in charge of this project.

The variance request for 42674 Engstrom Beach Road was not acceptable to the township. Sazama attended the variance hearing to state the township objections to this request. The main objection to the request was the stated intention to use the road right of way as the designated parking area when they removed the driveway. The variance committee agreed that the road right of way can't be used as a designated parking area.

The pond side of 432nd is washing out. 432nd is part of CH131 that Edna took over from the county. Sazama and Stabnow reviewed the area that is washing out. It was agreed that dirt must be put in to fill the gullies. This needs to be "bucket packed" and hydro spray applied. Bucholz questioned why this was not done originally. Sazama and Stabnow had reviewed this spot last summer and decided not to do any more work at that time. Sazama motioned to repair the bad spots on 432nd, including both sides of the road. The repair is to include the dirt, packing and spraying. Schattschneider 2nd the motion and it passed unanimously.

There are washouts on Mallard Loop that have become a problem since the bike path was installed. Sazama met with Chuck, from the county highway department, on July 15th at the site. There used to be a ditch between Mallard Loop and County Highway 34. The reconstruction of County Highway 34 and the addition of the bike path removed the ditch. There were a couple different suggestions to fix this problem. The Board proposed that the county needs to come back and fix the problems created by the bike path. The township will not do anything with the road until the county fixes the ditch problem.

Sazama reviewed the access approach permit request for W Little Mc. He agreed that the culvert could be more than 20 ft. Sazama contacted Lake Region regarding the cuts in the asphalt roads in the township. They said they did it and these spots will be fixed. We are to contact them if anything is not fixed correctly.

The 3 year rotation for the gravel road maintenance will be listed on the website.

The access approach on the north side of E Big Mc Dr has been completed and approved by Sazama. The check will be returned.

The plat for Overland Acres was reviewed and the Board had no objections.

370th is still ROUGH. The company did another shot of oil to fix the problem. This did not work. Stabnow is working with Astech to fix this road. It was noted that no payment has been made.

The township will have to continue to mow the ditch by Dave Taylor's property at least once a year as long as there is spotted knapweed in that pasture. The property owner is not required to spray, only to mow before the weed goes to seed. The hay from this pasture can be transported, as long as there are no seeds. Bucholz contacted the county and researched this thoroughly.

The grass is not growing on the areas of Devils Lake Rd that Gorman Township planted. Bucholz will contact Gorman to have it replanted. The Board suggested hydro spray.

The subcontractor list was reviewed. Several items were added during the meeting. An updated list will be emailed and added to the minutes.

Note the MAT District 9 meeting on Monday August 15, 2022 in Alexandria.

Election Judge training finished on Monday. Waiting for confirmation that all possible judges did do the training.

The list of judges includes: Echo Dockter, Carol Myhre, Pam Bruhn, Patti Paul, Jane Kihl-Kippley, Bridgette Holl, Sue Flatau, Elizabeth Dunlap and Darla Wendlund. The schedule for the Primary election will be set up this week. The Primary election is August 9.

EMS – no update on whether there will be a proposed tax

Meeting adjourned at 9:04 pm.

Dennis R. Sazama
Echo J. Dockter

July 19, 2022

Regular Monthly Meeting

Karen Gibson

Renwick

Kim Wyatt

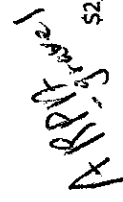


Jeff Stabnow

LARRY + Cindy MOLLINS

Troy Sumner

Date Range : 6/22/2022 To 7/19/2022


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/18/2022	North Central Inc 3815	Dust control - 398th, 395th, 405th and 403rd	3394*	\$10,670.37	201-43122-220-412	Unpaved Streets	\$10,670.37
07/18/2022	Elizabeth Dunla 3816	mileage for election judge training	3395*	\$47.50	100-41410-331-	Elections	\$47.50
07/18/2022	Minnesota Department of Revenue AC#	Payroll withholding - deposited on-line	3396	\$235.08	100-41110-103-	Council/Town Board	\$235.08
07/18/2022	United States Treasury PCA	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3397	\$297.15	100-41110-103-	Council/Town Board	\$297.15
07/18/2022	Dennis Sazama 3817	Reimbursement for driving for the variance hearing on 7/14/22	3398*	\$46.88	100-41110-331-	Council/Town Board	\$46.88
07/18/2022	Sonnenberg Excavating 3818	Grading 6/1,2,21,27,30	3399	\$5,574.53	201-43140-224-402	Grading Services/regular	\$5,574.53
07/18/2022	Sonnenberg Excavating 3819	sign work, mowing-Dave T385th pothole	3400	\$2,325.00	201-43145-224-411	Road signs - replacement - removal	\$1,650.00
07/18/2022	Sonnenberg Excavating 3820	Culvert replacement - Berger Lake (E Big Mc?)	3401	\$2,215.00	201-43260-403-404 201-43121-403-	Weed Control Paved Streets	\$450.00 \$225.00
07/18/2022	Sonnenberg Excavating 3821	Mowing - 1st one	3402	\$1,560.00	201-43121-403-	Paved Streets	\$2,215.00
07/18/2022	Sonnenberg Excavating 3822	Gravel on 398th	3403*	\$5,921.28	201-43143-403-404 201-43122-403-403	Mowing/ditch spraying Unpaved Streets	\$1,560.00 \$5,921.28


APPROVED




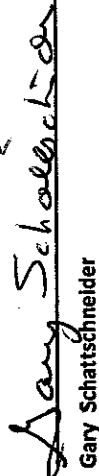
Date Range : 6/22/2022 To 7/19/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/18/2022	Sonnenberg Excavating	Gravel on 403rd 3823	3404*	\$9,935.64	201-43122-403-403	Unpaved Streets	\$9,935.64
07/18/2022	Sonnenberg Excavating	Gravel on 405rd 3824	3405*	\$14,627.79	201-43122-403-403	Unpaved Streets	\$14,627.79
07/18/2022	Sonnenberg Excavating	Gravel on 395th 3825	3406*	\$7,241.22	201-43122-403-403	Unpaved Streets	\$7,241.22
Total For Selected Claims				\$60,697.44			\$60,697.44

APPROVA


 Benjamin D. Bucholz
 Town Supervisor
 Date: 7-19-2022


 Dennis P. Sazama
 Chair, Town Supervisor
 Date: 7/19/2022


 Gary Schattschneider
 Town Supervisor
 Date: 7/19/2022

Sub - Contractor List

7/28/2022	P2	Road Repair - 363rd (min Maintenance) 1 possibly 2 loads of gravel for 3 spots, then grade				
7/19/2022	P2	Sign - S. Little Mac - leaning now laying down chevron (37179)				
7/19/2022	P2	Road Repair - fix pothole on 385th on right side going north		Brent		
7/19/2022	P2	Sign - S. Little Mac - remove curve sign (37105), pickup up road closed signs once Karen contacts homeowner.		Gary	7/26/2022	
7/19/2022	P2	Road Repair - fix washouts on 432 and hydro seed sides				
7/7/2022	P2					
		Sign - Road sign missing on corner of 460th & N little Mac - county does this - Echo called 7/7/2022.		Echo/Gary		
6/22/2020	P2	Road Repair - washout on hill on N. Little Mac. Past Krebs Rd going towards access				
6/22/2022	P2	Sign - Yield sign down at corner of Spur rd & N. Little Mac				
6/22/2022	P2	Sign - Double arrow replace on Edna side of 460th at end of 365th (by John Schultz farm).				
6/22/2022	P2	Sign - Double arrow missing on 395th & Marion Lodge				
6/22/2022	P2	Road Repair - patch area on E. Big Mac where culvert was replaced (around 62631).		Brent		
6/22/2022	P2	Road Repair - fix pothole at top of Jackim & Devils Lk rd.		Brent		
6/22/2022	P2	ROW - Tree removal on 405th to 398th S turn before Hwy 108.				
6/22/2022	P2	ROW - Tree removal on corner of Jackim & 395th. Can see stop sign that was just fixed				
6/22/2022	P2	ROW - Tree removal on corner of 385th & 460th.				
6/22/2022	P2	ROW - Tree removal on 380th min maint. Ben had landowners approval letters.				
5/18/2022	P2	Road Repair - replace culvert on E. Big Mac Dr (around 62631)			6/18/2022	
6/9/2022	P2	Road Repair - fill pot holes areas all along 395th - 495th & 385th (Brent to fix)		6/17/2022	6/9/2022	
6/9/2022	P2	Sign - Stop Sign down on corner of Jakim Dr & 395th. Also leaning street sign at corner of Devils Lk rd and Jackim Rd at bottom of hill. Can we move it to across the road by the yield sign for better visibility.			6/9/2022	6/20/2022
5/18/2022	P2	Sign - pull pedestrian sign around 38214 N. Little Mac Ln. It is blocking view of road signs. Give sign to Gary so he can put in storage shed to save.			5/18/2022	6/20/2022
5/18/2022	P2	Road Repair - Fill in sink hole at 42631 E Big Mac Dr.			5/20/2022	5/30/2022
	P2	Sign - 385th Ave - double arrow down, 395th Ave - Left approach leaning, Marion Lodge Rd - Stop sign leaning, E. Big Mac Dr - leaning Chevron, S. Little Mac Dr - leaning chevron, S. Paul Lk Drive Stop sign support broken, W. Paul Lk Dr - Dead end leaning			6/9/2022	6/20/2022

4/19/2022	P2	ROW - Tree removal 42691 E. Big Mac Dr			
12/21/2021	P3	ROW - Mow ditch by Dave Taylors		5/1/2022	6/20/2022
12/21/2021	P2	Sign - add temporary loose Gravel signs for 455th			5/5/2022
11/16/2021		Finish CH 131 - Sealcoat, Double Shot & striping.		Spring	
		Striping - E. Big Mac, N. Little Mac, & 450th which were asphalt new in 2021		Spring	
		Seal Coat - E. Big Mac, N. Little Mac, & 450th which were new in 2021		Spring	
10/19/2021	P3	ROW - Tree removal E. Big McDonald Dr - swamp area near 42737			6/20/2022
10/19/2021	P2	Sign - replace 35MPH with 25mph sign on 370th st around curve.			8/18/2021
10/19/2021	P2	ROW - Brush removal E. Big McDonald Dr -			done
	P2	Road Repair (Arvig) - Folsom boering under road caused bump in road			8/13/2021
6/15/2021	P2	Road Striping - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail			8/13/2021
7/16/2021	P2	Road Crack Fill - 380th, 385th, 428th St, 430th			
7/16/2021	P2	Road Seal Coat - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail			
4/27/2021	P2	ROW - Tree removal on corner of 423rd St & 350th St. Blocking view for school bus driver			4/29/2021
4/20/2021	P2	Road - remove concrete dumped on road shoulder on 395th Ave where it joins to 405th St			6/1/2021
11/18/2020	P2	Sign - No Dumping signs for Heart Lake Rd			
11/8/2020	P2	Road Repair - 455th hole in road, dips in road near swamp area needs patching.			9/30/2021
10/21/2020	P2	Road Repair - Dip on Corner on 385th & 450th by Krugers house			10/4/2021
5/18/2021	P2	Road Repair - Dip in Road by 38182 N Little McDonald Dr.			10/1/2021
10/21/2020	P2	Road Striping - Beaver Dam Rd, E. Paul Lake Dr, & 450th st & 395th Ave			11/6/2020
9/16/2020	P2	Road Repair - Heart Lake Road fix hole by Beaver dam area			10/8/2020
9/15/2020	P2	Road Repair - 380th S of 108 (min Maint. Rd.) add several loads of gravel & grade it		9/1/2020	9/1/2020
8/31/2020	P1	Road Repair - patch asphalt near 35384 Big McDonald Lane		9/1/2020	10/8/2020
8/20/2020	P2	Road Repair - add gravel to Kerbs Lake Rd.			9/10/2020
8/18/2020	P2	Road Repair - add gravel to 431st St.			9/10/2020
8/18/2020	P3	Sign - replace 911 sign damaged during snow plowing on S. Little McDonald Rd			done
		Stop sign down on N. Little McDonald & 460th. Was replaced with a Yield Sign			7/1/2020
	P1	Down tree on 44525 E. Little McDonald Drive for Dennis Anderson. Al cut down & Torey removed			6/3/2020
6/30/2020	P1	Road Repair - Pot holes on 42829 Engstrom beach road - Big McDonald lane - Newling hot mix		7/1/2020	7/7/2020
		Road Repair - Fix corner near N. Big Mcdongald Dr & lane			5/18/2020
	P2	Road Repair - N. Little McDonald DR & Teal Ln. fix dip/hole.		5/21/2020	10/8/2020
4/21/2020	P2	Road Repair - 455th St - Near castle house east needs crack sealing.		5/21/2020	10/8/2020