

# Edna Township

## Board of Audit Meeting

January 18, 2022

Dent Community Center, 201 Birch St, Dent MN 56528

The Board of Audit meeting began right after the regular meeting in January.

Dennis Szazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Docket were present. There were no

other attendees at this meeting.

The supervisors review receipts and claims at every meeting so only a sampling of those documents are checked at this time. Receipts numbered 550, 554, 559, 562, 568, 574, and 581 were verified. The clerk's and treasurer's ledgers matched exactly. Checks numbered 3603, 3621, 3645, 3664, 3674, 3718, 3729 were verified. The clerk's and treasurer's ledgers matched exactly.

The clerk and treasurer provided the bank statements, receipts, ledgers and the fund balances. These were reviewed.

Sazama made a motion to allow the clerk to do a fund transfer in CTAS to correct clerical errors made when the checking account was moved from United Community Bank to money market and checking accounts at Bremer. All bank accounts have the correct balances, the clerk's fund balances were not correct. Schattschneider seconded the motion and it passed unanimously.

The proposed budget for 2023 was discussed. There is still road work to be finished during 2022. No major asphalt work is proposed for 2023. The plan is to work on getting the gravel roads back in shape and establishing a maintenance rotation. The plan is to keep the 2023 budget as proposed, \$365,100 and set the levy at \$300,000. This will be \$31,000 for Ordinary, \$31,000 for Fire and \$238,000 for Road and Bridge. The budget page is attached.

Marthaler requested a motion to transfer \$5000 from the Ordinary Fund to the Fire Fund. The Fire Fund carries a negative balance because not all levy amounts are collected every year. Szazama made the motion to transfer \$5000 from the Ordinary Fund to the Fire Fund. Bucholz seconded the motion and it passed unanimously.

The meeting was adjourned at 8:57 pm

Dennis J. Szazama  
Gary Schattschneider