

Edna Township
Regular Board Meeting
September 20, 2022
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Dockter were present. The attached sign in sheet shows the others present.

Bucholz motioned to approve the agenda with additions. Sazama 2nd the motion and it passed unanimously.

The clerk's report of the regular August meeting and the August 30th special meeting were reviewed. Bucholz motioned to accept the reports of both meetings as presented. Sazama 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$139.81, disbursements of \$74,186.13 and working capital of \$587,205.64. Sazama motioned to accept the reports as presented. Bucholz 2nd the motion and it passed unanimously. Marthaler also noted that all of the ARPA money has now been spent.

Ron Carrlson had 18 gopher feet pairs. His claim was added to the list of claims to be approved.

Noted the claim from North Central in August listed 432nd as getting dust control. This was an error, the invoice was for 423rd. The clerk's and treasurer's records have been corrected.

The entire list of claims was reviewed. The claim from Dead Lake was discussed. There was no prior approval for this work. According to the current town line agreement this is required. There was also a question about the invoice. No invoice was provided, only an email from the contractor. Sazama will talk to Dead Lake about these issues. It was also noted that the claim from Marks Sand for 370th is for the full depth reclamation only. They did not do the surface work on 370th. Sazama made a motion to pay the claims presented, except for the one from Dead Lake. Schattschneider 2nd the motion and it passed unanimously. Sazama made a motion to transfer \$137,491.37 from the money market account to the checking account. Bucholz 2nd the motion. Each supervisor voted in favor.

Residents form E Big McDonald Dr were present. They were not happy about the number of mailboxes and supports that were damaged when the snow was cleared this winter. The Board explained the Mailbox Policy. They were also concerned that the township did not notify them of the policy. Postcards were sent to residents with an address on a township road when the policy was first established in 2019. The Board also commented that mailboxes are not reimbursed, only the support.

Concerns addressed this month included the following:

Mud Berven called about getting gravel on 363rd – this was taken care of before the meeting.

Angela Willenbring called about the condition of Kerbs Lake road (W Little McDonald) – this has been graded

Mike Satter called about 355th – this has been graded

Engstrom Beach drainage easement – Bucholz is continuing to work on getting a legal opinion. Stabnow's update is that a permit will be required. There is more to be cleared than can be removed with a wheelbarrow. Excavation 60 feet upstream from the lake with a minimum bottom width of 8 feet is recommended including complete removal of the 16 feet long by 10 feet wide riprap section. Mr. Spindahl raised the question of Ditch 25 and if this is part of that system then does it become a county problem. Bucholz will add this to the questions for the attorney. It appears the biggest part of the problem is on the lakeside of the easement. If the water is high the silt will wash back in. The Spring runoff will probably

clear it out. This looks like it may need to be cleared out in the future also. Also noted that removing the cattails will help now, but they will grow back.

Stabnow also had a meeting with some landowners on Engstrom Beach Road. He met with them at their request. This meeting was not authorized by the Board. Stabnow presented a petition requesting a 2" overlay. This would be maintenance as this road is already an asphalt road. The request is to add the estimated costs to the 2023 levy for the work to be done in 2024. The Board commented that this would be the right time to address the road right of way and mailbox issues on that road. The clerk will check with MAT for the required response to the petition.

Sazama reported that the Mallard Loop washouts and ditch problems have been almost completed. The only step left is the edging that will be done by the contractor. This has been a problem all summer. Thank you to Dennis Sazama for persevering and getting the county to correct this area.

There has been a request to approve boring under Engstrom Beach road to build a septic system. The county Land and Resources Department is requiring a letter from the township agreeing to the pipe under the road. The Board agreed to the boring with the usual stipulation that the road must not be changed in any way. Any damage to the road must be repaired quickly at no cost to the township. There must also be wording in the letter that states the township will never be responsible for any damage to the pipe. The Board requested that they be allowed to review this letter before it is sent.

Dockter received complaints about trees overhanging north and east Little McDonald. There was concern that emergency vehicles and other high-profile vehicles could be damaged. Sonnenberg will check this out.

An email request was sent to the county to move the road sign at the intersection of Devils Lake and Jackim Road to the other side of the road to make it more visible.

Stabnow reported on the micro surfacing on 370th. This road was part of the roads that Edna Township took over from the County. The plan was to do full depth reclamation on this section and then treat it with a double shot of seal coating. This should have resulted in a "20 year" road. The double shot did not work. The micro surfacing was explained by Stabnow. Ideally the micro surfacing should be done again next year. The Board has not agreed to this. The Board also discussed the contract for this portion of the road. The bill for the full depth reclamation has been paid. Nothing has been paid for the surfacing. Stabnow will continue to work with the contractor.

East Big McDonald Drive: Sazama has been working with the landowners along this road to try to get the road right of way cleared to make snow plowing more efficient. He turned over several forms that landowners have signed granting the township permission to remove trees and brush in the road right of way. There are spots on the road, specifically the far end of the road that are almost impossible to keep open. When the wind is blowing the road can clog up and require up to 3 removals/snowplowing per day to keep the road open. There are other areas that are also hard to keep open. Sonnenberg acknowledged that the tree and brush removal would not miraculously cure the snow problems but it would help a lot. Sazama has DNR approval and Land and Resources permission to brush the swamp area that is under their control. There is another 280 ft that is privately owned. This landowner does not want this area brushed. This raised questions about whether the township should only do the areas where there are signed permission letters or exert the right of the township to clear the road right of way regardless of the property owners wishes. There were questions about liability if there is an accident caused by not having that area cleared, what precedent is being set if only some properties are cleared and not all, and how can this be fair to all. Sonnenberg stated his position that clearing 10-12 feet off the road, a bit less than the full road right of way, would help a lot when the snow needs to be pushed off the road. He would prefer to brush and cut trees to ground level. The intent would be to continue to mow or spray the road right of way to keep these areas clear. The Board is in favor of this plan. It would eliminate the need to cut trees in the future because they just wouldn't grow in the road right of way again. Sonnenberg and the Board understand that permission from landowners must be given before

trees with a diameter of 6" at 2 ft above the ground can be removed. The Board is also aware of the townships responsibility to maintain the road right of way to keep the public safe. There can be liability issues if there is an accident and the road right of way is not clear. Schattschneider reminded all of the attorney's advise – this not an easy issue! Bucholz and Schattschneider are in favor of brushing and tree removal in all the areas that landowners have given permission. Sazama motioned to have brushing and tree removal done on only the properties that have signed permission letters. Schattschneider 2nd the motion and it passed unanimously. The Board would like this done before snowfall this year.

One of the chevron signs near 43161 is down – this will be added to the sub-contractor list.

The access approach permit for near 44454 W Little McDonald was discussed. This landowner is not expecting to finish the approach until next year. The fees was received as a personal check which will not be valid if the approach is not completed within 6 months. The policy states the permit is good for one year. Sazama will check on the progress of the approach.

Bucholz picked up the double arrow signs in Fergus Falls. They have been installed at the end of 365th, and the intersection of Marion Lodge and 395th.

Stabnow reported that he North Little McDonald project was finally finished with the last approach being corrected. The claim for this project was approved with this month's claims.

Traffic control (road striping) was discussed. This project was waiting for the completion of 370th. Newling Asphalt had been contacted to do this work last Spring. At this time the Board agreed to go ahead with doing all the roads that had been seal coated this summer, except for 370th. Schattschneider will contact Newling.

The corner of 432nd was discussed. Sonnenberg suggested cutting the shoulder of the inside curve to 45% and then adding dirt and clay, as it was originally planned. He is concerned that just adding fill with only be a temporary fix and it will continue to wash out. The Board agreed to this plan, and also mentioned that hydro spray may still be needed.

The Priority report for Sub Contractors was reviewed. Schattschneider will update and it will be attached to the minutes.

A motion was made by Sazama and 2nd by Schattschneider to amend the Access Approach Policy to allow double walled plastic culverts and require metal aprons on both ends. The standard inslope will be 3:1. The minimum diameter of the culvert is 15". The motion was approved unanimously. The updated policy will be posted to the website after the supervisors have reviewed the changes.

There was more discussion of 370th. The full depth reclamation was done in the morning, double shot was done on the same day and the engineer did not inspect the road before the double shot was done. There is no crown on this road. At this point this road is not done right as there is no crown. Bucholz and Schattschneider have observed this road after rainfalls. There was not much puddling before micro surface was done. There is concern that there will be puddles now that the micro surfacing is done. The Board is not satisfied with this road yet.

Schattschneider gave a quick review of the EMS meeting. They will be over budget by about \$1000. There is a contingency fund to cover this but there is concern that a levy may be needed. The other option is a taxing district. This will be on the agenda for the Annual Meeting.

Schattschneider made a motion to approve the 2023 levy as passed at the 2022 Annual Meeting. Sazama 2nd the motion and it passed unanimously. Dockter will certify the levy to the County Auditor/Treasurer. The clerk and alternate head judge will be attending election meetings for more poll pad review and the primary election wrap up.

The East Otter Tail Association of Townships Annual Meeting will be on Tuesday, October 25 at 6:30 pm.

The meeting was adjourned at 10:15 pm.

Dennis P. Sazama

September 20, 2022

Vivian Haver (mailbox)

JOHN GUEST

Gordon Spickard -

Adelle Spickard -

1758

Date Range : 9/1/2022 To 9/20/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/19/2022	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3425	\$235.08	100-41110-103-	Council/Town Board	\$235.08
09/19/2022	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3426	\$297.15	100-41110-103-	Council/Town Board	\$297.15
09/19/2022	PERA	3rd quarter, employee and employer portions	3427	\$659.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$329.50 \$329.50
09/19/2022	Ben Bucholz	Mileage for meeting with county attorney regarding Engstrom Beach drainage easement. 94 mi	3428*	\$58.75	100-41110-331-	Council/Town Board	\$58.75
09/19/2022	Otter Tail County Auditor	37257,37329,37417 S Little Mc - winter damage	3429	\$150.00	201-43145-224-	Road signs - replacement - removal	\$150.00
09/19/2022	North Central Inc	Dust control - Minnesota, Ft Thunder and 430th	3430	\$10,728.16	201-43122-220-412	Unpaved Streets	\$10,728.16
09/19/2022	Sonnenberg Excavating	Grading-8/1,2,12,29	3431	\$3,588.20	201-43122-403-403	Unpaved Streets	\$3,588.20
09/19/2022	Sonnenberg Excavating	Remove trees on E Little Mc (storm damage)	3432	\$300.00	201-43122-403-	Unpaved Streets	\$300.00
09/19/2022	Sonnenberg Excavating	Remove trees from 380th,Jackim, 460th and signs	3433	\$2,750.00			

Date Range : 9/1/2022 To 9/20/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/19/2022	Sonnenberg Excavating	Gravel on Ft Thunder	3434	\$3,496.32	201-43122-403-	Unpaved Streets	\$2,750.00
09/19/2022	Sonnenberg Excavating	Gravel on 430th, 910.41	3435	\$8,193.69	201-43122-224-	Unpaved Streets	\$3,496.32
09/19/2022	M-R Sign Co., Inc	3 double arrow signs and posts - picked up by Bucholz	3436	\$366.37	201-43121-224-411	Paved Streets	\$366.37
09/19/2022	Dora Township	1/2 cost of work on Beaver Dam and Engstrom Beach roads	3437	\$3,000.00	201-43121-224-405	Paved Streets	\$3,000.00
09/19/2022	Dead Lake Township	Cost of tree/brush removal on 400th Street, Edna side only	3438	\$1,740.00	201-43101-224-413	Highways, Streets & Roadways	\$1,740.00
09/19/2022	Mark Sand & Gravel Co	3rd invoice for 2021 Construction, 432nd St, 370th Ave, 423rd St, 455th St, N Little Mc	3439	\$83,148.23	201-43101-224-403	Highways, Streets & Roadways	\$83,148.23
09/19/2022	J. K. Stabnow, PE	Engineering Services 10/15/21 - 9/15/2022 2021 Paving projects	3440	\$3,473.20	201-43121-303-	Paved Streets	\$3,473.20
09/19/2022	City of Dent - Fire	1/2 of Fire Contract, paid \$16000 for first half, total is \$31500. This payment is 15,500	3441	\$15,500.00	225-42201-360-501	Fire Contract	\$15,500.00

Not approved

Date Range : 9/1/2022 To 9/20/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
Total For Selected Claims							
	Gopher Bounty	Ron Carlison	3873	\$137,684.15 18 x 3.00			\$137,684.15 54
	<i>[Signature]</i>					9-20-22	137,738.15
	Benjamin D. Bucholz	Town Supervisor					- 1,740.00
	<i>[Signature]</i>						135,998.15
	Dennis Szama	Chair, Town Supervisor					
	<i>[Signature]</i>						
	Gary Schattschneider	Town Supervisor					

Date: August 5, 2022

Engineer's Cost Estimate to Repave Engstrom Beach Rd and Engstrom Beach Lane
Edna Township, Otter Tail County Minnesota. See attached aerial map for actual
locations.

1. 2" Asphalt Overlay	1800 tons	\$85.00/ton	\$153,000.00
2. 4" Solid Stripe	6000 LF	\$1.00/LF	\$6,000.00
3. 3" Asphalt Patch	1 IS	\$1,000/IS	\$1,000.00

Total Construction	\$160,000.00
Engineering & Admin	\$20,000.00
Total Project Cost	\$180,000.00

Roger L Fenstad

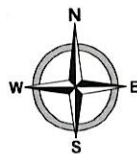
Retired PE

2-8



NAIP AERIAL (2021)
OTTER TAIL COUNTY, MINNESOTA

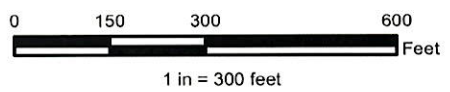
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**NAIP AERIAL (2021)
OTTER TAIL COUNTY, MINNESOTA**

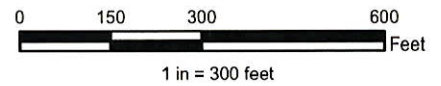
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**NAIP AERIAL (2021)
OTTER TAIL COUNTY, MINNESOTA**

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PETITION TO REPAVE ENGSTROM BEACH ROAD AND ENGSTROM LANE

August 2, 2022

To the Edna Township Board of Supervisors, Otter Tail County Minnesota.

We the undersigned land owners along Engstrom Beach Road and Engstrom Beach Lane respectfully request that said roads be given a 2" asphalt overlay as per the area shown on the attached aerial drawing. The work should also include striping. The roads were paved in 1996, 26 years ago, and the requested work is necessary to maintain the integrity of the roads. This work should be done as part of the township's annual maintenance and not be assessed to the landowners as agreed to at the time of the original paving. We assume this work would be included in the 2024 budget that would be approved at your annual meeting in March of 2023. A cost estimate for said work is attached to the aerial drawing.

NAME	ADDRESS
Charlene M Scott	43227 Engstrom Beach Dent MN
Jim Scott	43227 Engstrom Beach Rd Dent, MN
Tom Reed	43211 Engstrom Beach Rd Dent MN
Marlene Reed	43211 Engstrom Beach Rd, Dent, MN
Garin A Wray	7021 PK Dr F90 & Engstrom Beach 43199
Ron Greenlee	43167 Engstrom Beach
Jatuna Deeks	43167 Engstrom Beach Rd Dent MN
Gordon Spidahl	43127 Engstrom Beach Rd Dent MN
Adela Spidahl	43127 Engstrom Beach Rd Dent MN
Quici Tharson	43095 Engstrom Beach Rd, Dent, MN
Bandy Tharson	43095 Engstrom Beach Rd Dent MN
Deis Anderson	43067 Engstrom Beach Dent MN
Chris Anderson	43067 Engstrom Beach Dent MN
David Brunsdewer	42991 Engstrom Beach Dent MN
Larry Luther	42937 Engstrom Beach Rd Dent MN
Claudia Voorhees	42915 Engstrom Beach Rd Dent MN
BRENT Cummings	42907 Engstrom Beach Rd Dent MN
Thomas R Seifert	42875 Engstrom Beach Rd Dent MN

Jim O'Leary 42859 Engstrom Beach Rd,
Jim Ludwig 42843 Engstrom Beach Rd
Chris Balch 42843 Engstrom Beach Rd
Dennis Mitchell 42777 Engstrom Beach R. D
Jim Anz 42855 Engstrom Beach Rd
Laurie Engelstad 42723 Engstrom Beach Rd
David Hilland 42703 Engstrom Beach Road
Larry & Betty Munk 42699 Engstrom Beach Rd.
MIKE DIERMA 42685 Engstrom Beach Rd
Jim Baker 42639 Engstrom Beach Rd, Dent
Penny Berkeland 42639 Engstrom Beach Rd, Dent
Karl Anders 42615 Engstrom Beach Rd, Dent
Gregory & Joan 42611 Engstrom Beach Rd Dent
Ruth & Vas 42601 Engstrom Beach Rd DENT MN
Gerald Meier 43029 Engstrom Beach Rd, Dent, MN
David Child 42422 Engstrom Beach Rd, Dent MN
Dan Taney 42887 Engstrom Beach Dent MN
Dave Munson 42817 Engstrom Beach Dent MN
Cynthia Alder 42745 Engstrom Beach Dent, MN

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NAME	ADDRESS
Neil & Lynne Beede	4254 ENGSTROM BEACH - DENT, MN
Ryan + Jen Yost	42762 Engstrom Beach - Dent, MN
Kris Bergeth	42748 Engstrom Beach - Dent MN
Jason & Doreen Jensen	3625 22 nd St. So Fargo, ND 58104
Lynn Barber	638 West Lincoln - New London, MN 56273
ADULT	42628 Engstrom Beach Rd Dent, MN HENRY
Chantelle Andruson	42615 Eng Bc Rd Dent
Julie Thomke	42673 Engstrom Beach Rd Dent MN
Cynthia Weduf	42638 Engstrom Beach Rd. Dent

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NAME	ADDRESS
Roger Fenstad	34363 Engstrom Beach Ln Dent 56528
Janice Fenstad	34363 Engstrom Beach Ln Dent 56528
John Hallen	43208 Engstrom Beach Rd Dent Mn 56528
Chad & Heather	34375 Engstrom Beach Ln Dent Mn 56528
Greg & E	34421 Engstrom Beach Ln Dent, mn 56528
Bill & Susan	34437 Engstrom Beach Ln Dent mn 56528
Michael & Karen	34528 Engstrom Beach Ln Dent, MN 56528
Benny & Mary	34437 Engstrom Beach Ln Dent, MN 56528
Mark & Sarah	34493 Engstrom Beach Ln Dent MN 56528
John & Jo	34471 Engstrom Beach Ln Dent, mn 56528
John & Jo	43176 Engstrom Beach Rd Dent Mn 56528
Don & Joan	43158 Engstrom Beach Rd Dent MN 56528
Bill Kupper	43240 " " " " " "