

Edna Township
Regular Board Meeting
April 19, 2022
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Dockter were present. Other attendees are listed on the attached sign in sheet.

The agenda was reviewed. Sazama made a motion to approve the agenda with additions. Bucholz 2nd the motion and it passed unanimously.

The clerk's report of the March meeting was reviewed. Sazama motioned to approve the report with a correction. Bucholz 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$104.22, disbursements of \$46,903.86 and working capital of \$781,629.69. Motion by Sazama, seconded by Bucholz to accept the report as presented. The motion passed unanimously.

There were no bounties to be paid.

The claims for payment were reviewed. Motion Bucholz seconded by Sazama to pay the claims as presented. The motion passed unanimously.

Motion by Sazama seconded by Schattschneider to approve the transfer of \$4,406.94 from the money market account to the checking account. Sazama, Bucholz and Schattschneider each voted to pass the motion.

An access permit for 44695/44733 E Little McDonald was approved by the Board after the request was reviewed.

Angela Willenbring was present to discuss the shoulders on N Little McDonald Dr. This is a narrow road, about 22 feet. The road will have an additional 1" of asphalt added this summer. The shoulders will be raised to protect the edge of the new asphalt. The lake association is concerned with the slope of the shoulders. After some discussion the Board agreed that Angela should coordinate with Jeff Stabnow to identify the problem areas and estimate the cost to make changes.

This winter has been really hard on mailboxes. Swing away mailbox supports that were damaged by the snow plow will be replaced by the contractor. Dave Wenzel and his neighbor to the west will be added to the list.

The Holls, who were present at the March meeting, need a letter to the county regarding the structure they want to build. The address is 34820 Big McDonald Ln. This was discussed at the March meeting. The Board agreed with the proposed changes at that time. The requested letter was approved.

There was a request for approval of a septic system at 45157 E Little McDonald Dr. The proposed system will enter the 10' set back from the road right of way. It will not enter the road right of way. Schattschneider has already reviewed the request. The requested letter was sent, with the clearly stated requirement that no part of the septic system is allowed in the road right of way.

Considerable time was spent reviewing the spreadsheet from the Spring road tour. The roads in need of crack fill were prioritized. Using the number of square feet crack filled each of the last couple years as a guide the Supervisors generated a list of which roads should be done this year. They acknowledged that the cost per square yard will be higher than prior years. This review also included the list of which roads need seal coating and traffic markings. The money from ARPA was considered when discussing the work to be done. Sazama made a motion to have Newling Asphalt do the crack fill and traffic markings according to the attached listing. Bucholz seconded the motion and it passed unanimously. The sealcoat projects will be sent out for bids by Stabnow. These bids will be opened at the May meeting. Perham Township will be contacted for their agreement to have crack fill work done 400th Ave. This is a town line road and costs will be shared.

There was a discussion about the road work is still needed on the roads Edna took over from the County. This work was not finished during 2021 but should be done this Spring/Summer.

Gravel roads were next. Bucholz is working on the plans to get the township roads rebuilt to specs and to set up a schedule to keep them in good shape. Bucholz and Sonnenberg will tour the gravel roads after the roads have been disced, to bring in the shoulders.

Bucholz and Dockter worked with Rush Lake and Dead Lake townships regarding Southview Lane. Southview Lane is in Dead Lake Township and it is not a township road.

The Priority Reports for Sub-contractors was reviewed. Sybil Lake roads have 2 cul-de-sacs that need attention. N Big McDonald Ln has 2 places that need asphalt patches, as does the corner of 395th and 450th. It was suggested that Newling be hired to do this work.

The Spring road tour revealed a few spots on asphalt roads that have rectangular cuts in the asphalt. This needs to be investigated and the responsible party required to make repairs.

The unfinished list has not changed.

The meeting was adjourned at 9:07 pm

Dennis P. Szama
Eckel Dockter

April 19, 2022

Jeff Stabnow

Brenton Newling

Scott McCall

W Holl

Dave Wauzel

Angela Willentz

Torrey Sorenberg

385th Avenue	2,584	6,917
Big McDonald Ln (from Big MAC DR to boat launch)	2,800	7,467
N. Little McDonald Dr. (from 385th to overlay done on 455th)	3,403	9,075
N. Little McDonald Dr. (from 460th St to Krebs Lk rd) see note 2	3,545	9,453
S. Little McDonald Dr.	3,383	9,021
Fawn Oaks Tr.	631	1,683
E. Big McDonald Dr. (new section added in 2021)	12,705	33,880
Stoney Hills Dr	3,200	7,822
		6,533
E. Big McDonald Dr. (42167 - 42215) approx 400 ft	400	
E. Little McDonald Dr. (from Hwy 34 to pumphouse 44930)	5,848	
E. Paul Lake Dr.	3,216	
Engstrom Beach Lane	980	
Fawn Oaks Rd	7,143	
N. Big McDonald Drive	2,608	
W. Paul Lake Dr.	4,196	

	32,261
	86,029
Crack Fill Total Footage (641919)	56,652
Striping Total Footage (641910)	32,261

2019	21,150
2020	38,680
2021	89,152
2022	84,347
2019	
2020	
2021	
2022	24,436
	42,750
2019	
2020	
2021	15,627
2022	6,800

Note 1: 400th Ave possibly for Crack Fill (5263 ft) Share cost with Perham

Note 2 : Brent 1 large crack to fill at 37840 N. Little McDonald Dr

Claims List for Approval

Edna Township

Date Range : 3/16/2022 To 4/16/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
04/15/2022	Minnesota Department of Revenue	Payroll withholding - deposited on -line	3368	\$235.08	100-41110-103-	Council/Town Board	\$235.08
04/15/2022	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding	3369*	\$297.15	100-41110-103-	Council/Town Board	\$297.15
04/15/2022	Otter Tail County Treasurer	Sand and salt - for January and February	3370*	\$2,308.78	201-43125-240-401	Ice and Snow Removal	\$2,308.78
04/15/2022	Otter Tail County Auditor-Treasurer	Ditch Assessment for 2 'parcels', P20200996005000 and R20000030012005	3371	\$9.53	201-43141-224-	Gravel/normal maintenance	\$9.53
04/15/2022	Dennis Sazama	Reimbursement for driving for the Spring Road Tour,108 miles	3372	\$63.18	100-41110-331-	Council/Town Board	\$63.18
Total For Selected Claims				\$2,913.72			\$2,913.72

[Signature]
Date 4-19-2022

[Signature]
Date 4/19/2022

[Signature]
Town Supervisor

[Signature]
Chair, Town/Supervisor

[Signature]
Town Supervisor

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Town Supervisor