

EDNA TOWNSHIP ANNUAL MEETING

March 10, 2020

The meeting was called to order at 8:05 pm. and began with the Pledge of Allegiance. All Township Board members were present. There were eleven people at the meeting in addition to the Board.

Dennis Sazama nominated Terry Marthaler as the Moderator. There were no other nominations. Terry Marthaler was approved by a voice vote.

The agenda was reviewed and the meeting continued.

The Clerk's report from the 2019 Annual Meeting was reviewed. One correction was noted. Don Garber made a motion to accept the report with the correction. The motion was 2nd by Ardell Wiegandt and passed on a voice vote.

The Treasurer's report for 2019 was presented. Ardell Wiegandt made a motion to accept the report, Dennis Anderson 2nd the motion and it passed on a voice vote.

Terry Marthaler, as the Edna Township Representative, presented the Perham Hospital Report. A few of the highlights included the new doctors joining the hospital and clinic, all new x-ray equipment and a record breaking day in the pharmacy – filling 400 prescriptions in one day.

Gary Schattschneider presented a summary of 2019, see attached report. The report also mentioned the Board plans for projects in 2020, including the sign inventory and setting up a regular schedule of road maintenance.

There were only 3 organizations that complied with the Edna Township Donation policy. They are: Perham Area Public Library, Perham Center for the Arts and East Otter Tail Agriculture Society. John Krueger was present to speak for the library. There are 605 residents of Edna Township registered at the library. Marcia Wiegandt made a motion to donate \$750 to the library, \$500 to the Perham Center for the Arts and \$500 to the East Otter Tail Agricultural Society. The motion was seconded by Ardell Wiegandt and it passed unanimously on a voice vote.

The budget for 2021 was reviewed. Don Garber made a motion to levy \$30,100 for the Ordinary Fund, \$30,600 for the Fire Fund and \$329,500 for the Road and Bridge Fund for a total levy of \$390,200. Marcia Wiegandt seconded the motion and it passes on a unanimous voice vote.

Ardell Wiegandt made a motion to hold the 2021 Annual meeting on the second Tuesday of March 2021 at 8:05 p.m. at the Dent Community Center. Dennis Anderson seconded the motion and it passed unanimously on a voice vote.

There were questions about the ditch spraying in 2019. Carol Nelson, the Weed Control Inspector for Edna Township, explained that the company made mistakes with the first spraying. They were contacted, toured the township with Carol and Darrell Nordick to make better notes about where to spray. This should not be a problem again. There was also a question about listing the names of the candidates for Township offices on the website. The clerk will look into this.

The results of the election were Dennis Sazama was re-elected to the Supervisor position and Echo Dockter was re-elected to the clerk position.

The Annual meeting was adjourned at 8:44 pm.

The Board of Canvas met immediately after the meeting to confirm these results:

Dennis Sazama - 16 votes for the Supervisor position

Echo Dockter – 18 votes for the Clerk position

The Board of Canvas was adjourned at 8:55 pm.

Annual Meetings

March 10, 2020

Margaret Anderson

Dennis Anderson

T. Mathale

Julia Wiegandt

Marcia Wiegandt

Karl Kohrhol

Odell Nelson

Don Garber

Margia Huddleston

~~Don~~ Fuesl

Carol Moore

1. Completed the Little Mac 2018 Paving Project.

Original bid = 329,710.00
Actual cost = 290,585.28

39,124.72

This project carried over into the spring of 2019 when the final lift (top wear coat) was installed.

There were questions about the contract, especially the completion clause stating a penalty of \$900 per day until the project is completed. These penalties are usually not assessed unless there was an inconvenience to the traveling public.

At project completion the board decided not to enact the penalty considering the project came in \$39k under budget.

2. Completed the Township Road Recording Project.

Compass (CCI) = 28,615.00
Recording fee = 46.00

Total Cost 28,661.00

This was a multi-year project which dated back to 2016. It came at the recommendation of the County and was based on a court ruling that the early 1980's recording of the township maps (as a record or town roads) was not valid anymore.

3. Edna Township welcome to the 21st Century.

With the completion to the Road Recording project we created a spreadsheet called the Edna Road Master List. It tracks all the roads in Edna township and specifies if the road is a township road or not, distance of road in paved & gravel footages, if it is minimum maintenance road, any weight limits, etc.

In Nov of 2019 we purchased 2 new laptops for the Clerk & Treasurer. Echo's pc was old and running an outdated window's 7. Karen had been using her personal PC for township business. We developed a file structure for separate sections so the Treasurer, Clerk & Supervisor can electronically store their information in their own areas.

With new PC's and a structured file system we have started down the road of doing electronic record retention. Each PC can be routinely updated or synchronized with the same data, so we now also have record backups.

2020 goals are:

1. Create a spreadsheet of our traffic sign inventory sorted by roads. This spreadsheet then can be linked to the Edna Master Road List spreadsheet.
2. Create a spreadsheet (Road Log Book) which tracks the costs of each road per year. This spreadsheet then can also be linked to the Edna Master Road List spreadsheet.
3. Begin a maintenance schedule for all our township road signs. This will allow us to keep signs updated and spread the cost over several years.
4. Begin a maintenance schedule for our asphalt roads. We should be able to predict which roads need seal coating, crack sealing, or replacement. By developing a road maintenance schedule, we should be able to more accurately predict our road costs on a yearly basis.

4. Interest rates from Bremer Bank for township account.

In August of 2018 there was some issues with UCB when they updated their systems. Echo and Karen discussed the problems and requested permission to change banks if Bremer could provide the necessary services. The board approved the change in banks.

The Bremer Account was opened in October 2018 with \$300,000. With \$297,00 in a money market account and the \$2500 in the checking account. The balance transferring later in March 2019 of \$4856.57.

Interest rate started at 1.76% now it has increased to 2.13% at Bremer.

This change has benefited the township by significantly increasing the amount of interest we receive on the township account. Well done Echo and Karen.

Interest		
Year	UCB	Bremer
2017	\$196.48	
2018	\$660.36	\$1124.57
2019	\$ 7.28	\$6349.30

5. Budget for Road's & Bridges.

As a township board we are always trying to develop a more accurate way to forecast the Budget. Recent history has taught us to try to maintain a current cash balance somewhere between \$250K- \$300K which would not include any major road projects.

It is our hope that with all the work we are doing to track road & sign costs and develop yearly maintenance plans we can get even more accurate estimate in the future.