

EDNA TOWNSHIP MEETING February 16, 2021

The meeting was called to order and began with the Pledge of Allegiance.

Dennis Sazama, Boone Caughey, Gary Schattschneider, and Echo Dockter were present. Karen Marthaler attended the meeting via cell phone.

Sazama made a motion to accept the agenda with changes. Caughey 2nd the motion and it passed unanimously.

The Clerk's report was reviewed. Sazama made a motion to accept the report with corrections. Schattschneider 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$2,602.02, disbursements of \$12,206.35 and working capital of \$449,493.98. Sazama made a motion to accept the report as presented. Schattschneider 2nd the motion and it passed unanimously. The claims for payment were reviewed. Sazama made a motion to pay the claims as presented. Schattschneider 2nd the motion and it passed unanimously.

The road report started with a short discussion of 363rd. This road is NOT listed in the document that Compass Consultants prepared. This means it was not included when Edna Township filed the CC document with the County Recorder, therefore it is not now a township road. It is listed as a minimum maintenance road in some of the older resolutions. This will require further research. 380th and Minnesota St have the same issue. These roads will be addressed at the April township meeting.

The Resolution to accept CH131 from Otter Tail County was proposed by Schattschneider and 2nd by Caughey. The Resolution passed unanimously. See Attached for the full resolution.

The mailbox at 36979 S Little McDonald was hit by the snowplow according to the homeowner. This mailbox stand does not comply with the Mailbox Policy. Caughey will contact the homeowner.

Dockter will be contacting the county to replace or repair the 911 signs at 42694 and 42684 Engstrom Beach. The sign at 42684 is too close to the road.

Sonnenberg has been doing some snowplowing south of 403rd as requested by Dead Lake township. He suggested that the supervisors should drive this road soon, to see what it looks like in a "low snow" year.

Sonnenberg delivered contract proposals for; Graveling for the 2021-2023 seasons at a rate of \$8/ton, Road Grading for the 2021-2023 seasons at a rate of \$105/hour with a rate increase of 3% per year, Snowplowing for the 2021-2023 seasons at a rate of \$105/hour with a rate increase of 3% each year. The contracts are attached. The snowplowing season ends with the end of winter – which is usually the end of March. The graveling and road grading seasons end with freeze up, which is usually the beginning of November.

The contracts for ditch mowing and brushing will be presented in March. Schattschneider made a motion to accept the proposals, Caughey 2nd and the motion passed unanimously.

The list of continuing projects stayed the same.

Schattschneider is working with Nelson to finish the Weed Report and to clarify the Taylor issues.

There was nothing new to add to the sub-contractor list at this time.

The questions from Fawn Oaks were addressed. They would like to have the larger green and white sign in the north side of the ditch replaced. This is an older township sign – from before the 911 signage. The Board discussed this. The sign seems to be just outside of the R.O.W., as long as it is put back in the same place it is not a township liability, but it is also not a township responsibility. The lake association also asked about installing more speed limit signs. This is a continuing problem to balance liability issues, enforcement issues and state statute imposed legal speed limits. At this time the Boards is requesting NO signs in the right of way.

Much of the correspondence this month included the letters requesting donations from the township. The details will be covered in the Other section, along with planning for the annual meeting.

The East Otter Tail Association of Townships annual Spring meeting will be held via Zoom. Details were listed on the invitation.

Schattschneider attended the EMS meeting via Zoom and gave a brief review.

Caughey has agreed to submit a proposal for the website. The current site building and maintenance program will not be supported after March 31.

The Board began to plan for the Annual meeting. The agenda will be basically the same as last year. Donation requests from 3 organizations have complied with the donation policy. Others have been submitted but do not satisfy all the criteria specified in the policy. Marthaler led the Board through the proposed budget. Some adjustments were made and the total proposed budget was agreed on. There was also a discussion of further lowering the levy because of the amount already in the bank. The goal is to keep the ending balance between 250 and 300 thousand. This allows for the cash flow needed to meet normal township expenses and a small cushion for unexpected expenses. Dockter will add proposed wording for these motions to the annual agenda.

The meeting was adjourned at 9:53 p.m.

RESOLUTION ACCEPTING TOWNSHIP ROAD

Edna Township Resolution No. 2021-01

WHEREAS, it appears to the Edna Township Board that the highway hereinafter described should be accepted as a Township Road under the provisions of Minnesota Law.

WHEREAS, Edna Township has agreed to accept jurisdiction of CH 131 from Otter Tail County for a payment of \$763,031.

NOW THEREFORE, BE IT RESOLVED, by the Edna Township Board that the road described as follows, to-wit:

County Highway No. 131: From the intersection of County State Aid Highway No. 35 and County Highway No. 131 (423rd Street) in the southeast quarter of Section 21, Edna Township (T136N,R40W) thence east, north and west on County Highway No. 131 (423rd Street, 370th Avenue and 432nd Street) to the intersection of County State Aid Highway No. 35 and County State Aid Highway No. 131 (432nd Street) in the southeast quarter of Section 16, Edna Township (T136N,R40W) a distance of 1.48 miles.

be, and hereby is accepted as a Township Road of said Township.

Adopted at Dent, Minnesota, this 16th day of February, 2021.

EDNA TOWNSHIP BOARD

Attest: Echo Dockter
Echo Dockter, Clerk

By: Dennis P. Sazama
Dennis Sazama, Township Board Chair

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF OTTER TAIL

I hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by the Township Board of said Township on February 16, 2021.

Echo Dockter
Echo Dockter, Clerk


February 9, 2021

Brey Sonnenberg


Marcia Hubblestok

Date Range : 2/1/2021 To 2/16/2021

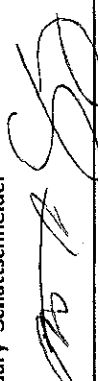
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/10/2021	Dennis Sazama	Reimbursement for on-line class - Managing Trees in the Right-of-Way	3251	\$25.00	201-41110-310	Council/Town Board	\$25.00
02/10/2021	Otter Tail East, County Association	Dues for 2021:622.88 - State; 90 County	3252	\$712.88	100-41110-433	Council/Town Board	\$712.88
02/10/2021	Sonnenberg Excavating	Snowplowing - 1/7,15,19,20,21,22,24	3253	\$7,632.00	201-43125-224-401	Ice and Snow Removal	\$7,632.00
02/10/2021	Otter Tail County Treasurer	Sand and Salt for 12/28 Statement 2958	3254	\$1,085.11	201-43125-220-401	Ice and Snow Removal	\$1,085.11
Total For Selected Claims				\$9,454.99			\$9,454.99



 Dennis Sazama Chair, Town Supervisor Date 2-16-2021



 Gary Schattschneider Town Supervisor Date 2-16-2021



 Matthew Boone Caughey Town Supervisor Date 2-16-2021

Sonnenberg Excavating LLC

48990 County Highway 17
Vergas, MN 56587
218-342-2167
sonnenbergexc@hotmail.com

February 8th, 2021

Edna Township


Request for proposal: Graveling 2021-2023 seasons

Rate:

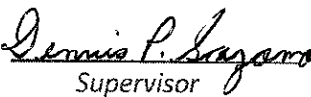
- \$8/ton

Insurance:

- \$2 million dollar liability carried through Overland Insurance



Sonnenberg Excavating (Torey)



Supervisor



Sonnenberg Excavating LLC

48990 County Highway 17
Vergas, MN 56587
218-342-2167
sonnenbergexc@hotmail.com

February 8th, 2021

Edna Township

Request for proposal: road grading 2021-2023 seasons

Equipment:

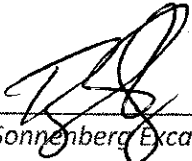
- 2014 John Deere 770 gp road Grader
- 1999 caterpillar 163 road grader
- Rate 105/hr each
- Rate Increase of 3 percent each year

Fuel Clause:

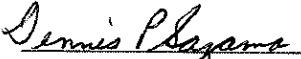
- Rate based on price of \$2.20 per gallon. Add or subtract \$0.50 per hour for each \$0.07 per gallon increase or decrease from this price

Insurance:

- \$2 million dollar liability carried through Overland Insurance



Sonnenberg Excavating (Torey)



Supervisor



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Vergas, MN 56587
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February 8 th , 2021

Edna Township

Request for proposal: Snowplowing 2021-2023 seasons

Equipment:

- 1994 International 375 hp 12 ft front plow 10 ft wing 8 ft underbody, box sander
- 1994 Ford 375 hp 12 ft front plow 10 ft wing 8 ft underbody and box sander
- 1999 International 375 hp 12 ft front plow 10 ft wing 8 ft underbody box sander

Rate:

- \$105/hr each
- Rate Increase of 3 percent each year

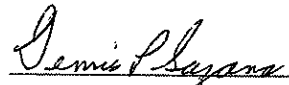
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