

Edna Township
Regular Board Meeting
August 16, 2022
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Ben Bucholz, Echo Dockter and Karen Marthaler were present. See attached sign in sheet for other attendees.

The agenda was reviewed. Sazama motioned to accept the agenda with additions. Schattschneider 2nd the motion and it passed unanimously.

The minutes of the July regular meeting were reviewed. Bucholz motioned to accept the minutes as presented. Schattschneider 2nd the motion and it passed unanimously.

The Treasurers report showed receipts of \$57,090.85, disbursements of \$62,220.66 and working capital of \$661,251.96. The Treasurer noted the second ARPA payment was received in July. Total ARPA payments are \$60,955.93. The amount spent on gravel so far is \$54,141.81 leaving a balance of \$6,814.12 in the ARPA fund. These monies are included in the Treasurers report totals. Sazama motioned to accept the Treasurers report as presented. Schattschneider 2nd the motion and it passed unanimously.

The claims for payment were reviewed. Sazama motioned to pay all claims as presented. Bucholz 2nd and the motion passed unanimously. Bucholz motioned to approve the transfer of \$74,186.13 from the money market account to the checking account. Sazama, Bucholz and Schattschneider voted in favor.

Phone calls received since the last meeting included:

Complaints about the parked vehicles on the North and East Little McDonald roads. Bucholz spoke to the County Sheriff and the problem was solved. Bucholz also reminded the concerned citizen that anyone could call the County Sheriff.

MN DOT called Bucholz regarding a railroad traffic test on 460th, west of Sybil Lake Rd (to be completed by August 5). They requested no ditch mowing or road construction. Bucholz relayed the information to Sonnenberg.

Dwight Berven requested gravel for 363rd. This is a minimum maintenance road. He was just asking for the potholes to be filled. The amount of gravel needed is estimated to be about 1 load. This was added to the sub-contractor list. The Board also asked Sonnenberg to grade this road, at least the first ½ mile, at least once a year. It appears it has not been graded for several years.

Calls about the large tree that went down on E Little McDonald Dr. The tree was not in the road right of way, but it fell on the road. The road was cleared quickly. Verified that township is responsible for clearing the road but not hauling the wood.

Mr. Mertes from Engstrom Beach called Bucholz and also attended the meeting. This is a continuing problem with a drainage ditch easement on his property. Mr. Mertes had more information from the County Recorder that varied from the legal advice the township received. Mr. Mertes requested one supervisor to attend a meeting with the County Attorney, and someone from Land and Resources. The Board was reluctant to send a supervisor to this meeting because the legal advice the Board received was that the township has no authority over this easement until it is proven that it is a township easement. The plat for this area was established in 1974. The township did not accept this as a township road until 1990. After more discussion the Board agreed to send Bucholz to the meeting. The township position of having no authority over this easement has not changed. The Board feels the township responsibility for this issue was settled in November of 2021 with the legal advice received and Stabnow's review of the drainage area.

Harold Overland requested a statement from the Board regarding the plat for Overland Acres. The Board has no objection to the proposed plat. This is a confirmation of the Boards opinion at the July, 2022 meeting.

The Board also agreed that the plat for Stony Hills Phase 2 is acceptable. Sazama motioned to approve the Stony Hills Phase 2 plat. Schattschneider 2nd the motion and it passed unanimously.

Sazama has been working with the county highway department engineers regarding the washouts on Mallard Loop. This became a problem when County Road 34 reconstruction, including the new bike path, was completed. The county agreed to fix this problem. ^{the}

The dust control for Devils Lake Rd was done.

Sonnenberg asked about doing dust control on Minnesota St, 430th and Fort Thunder Rd. It is late in the season. The dust control is part of the project to restore township gravel roads. The Board agreed that the dust control should be applied now. This is part of the plan. The dust control should help bind the new gravel.

The access approach policy and minutes regarding the policy were reviewed. The Board had agreed at a prior meeting that double wall plastic culverts could be used. Unfortunately, the resolution to make this change was not done. The Board requested the resolution be written up for the next meeting. The discussion continued to the issue of metal aprons for required culverts. This is to be added to the resolution to amend the Access Approach policy.

Lake Region Energy made a request via Bucholz to trench across Devils Lake Rd. The trench is needed instead of the normal boring because of the swamp on one side of the road and the expected damage to the lawns on the other side.

Bucholz motioned to allow the trench with the provision that the township will hold Lake Region Energy responsible for any road damage and requires the road to be returned to its original condition. In addition, the township is not responsible for any damages caused by road maintenance or improvements done at any time in the future. Sazama 2nd the motion and it passed unanimously.

The portion of Devils Lake Rd that was damaged by Gorman Township and reseeded is not looking good. Bucholz did talk to a Gorman supervisor about having this area reseeded. The issue needs to be discussed at the next Gorman Township meeting.

Sazama has been working on the irrigator issues. He spoke to Jan (unknown last name) and Josh Prosocki from the State of Minnesota DNR. The irrigation permit states it is only for the land. Legally they are not supposed to be watering the ditch or any road right of ways. Both of them suggested a letter to the permit holders first. If the irrigators continue to water the roads the DNR or the Sheriff can be asked to talk to the permit holder. If the problem continues the permit could be canceled. The Board agreed that letters should be sent in the Spring of 2023. Sazama will work on getting a list of the permit holders in Edna Township and on getting the letter ready for the December meeting.

There is 1 active access approach permit. Sazama will be meeting with the landowners on west Little McDonald Drive to settle on the placement of the approach.

Stabnow reported that 370th has not changed. He is still waiting to hear from Astech. The deep reclamation was done and Stabnow feels the base is good. The top is not. The Board wants this fixed before winter. Stabnow will contact the contractor again. The Board wants this fixed with an overlay because the double shot sealcoat did not work. It was noted that Astech has not been paid anything for that road. The goal for this project is to have 370th be a 20 year road.

None of the road marking for the 2022 seal coated roads has been done. This has been on hold waiting for 370th to get done. This will be added to the September agenda.

Sazama reported that there were holes on Engstrom Beach near Engstrom Beach Lane. He dumped 2 buckets of driveway mix and fixed the holes.

As discussed during the July meeting, the curves on 423 need to be hydro sprayed. The contractor is busy and will be contacted again. Sonnenberg will do the scheduling to make sure the gravel goes in just before the hydro spray.

The Priority Report for Sub-contractors will be updated and added to the minutes.

Noted that ditch mowing will be started this week.

The old business items remain.

- Ditches – brushing, tree removal, spraying, policy for right-of-way maintenance

- Traffic control, sign inventory

- Town line road agreements, Dora, Hobart

- Policy for right-of-way maintenance

Policy to establish assessment practices

Update to road specs to allow a T turn instead of a cul-de-sac at the end of a road

Review snow plow policy - clarify mailbox and supports replacement policy

Schattschneider reported on the Special Meeting held for Perham Area EMS on August 11.

The primary election on August 9th went well. The electronic roster system was used. All judges were able to use the poll pads and should be ready for the General Election in November.

The meeting was adjourned at 9:03 pm.

Dennis P. Szymura
Ewan D. Daulton

August 16, 2022
James J. Medea *examined*
Jeff Stabnow
Tony Somerville

Date Range : 8/1/2022 To 8/14/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/14/2022	Karen Marthaler	Reimbursement for a HP Printer ink/toner	3407	\$20.49	100-41110-201-	Council/Town Board	\$20.49
08/14/2022	Minnesota Department of Revenue	Payroll withholding - deposited on -line <i>MM EFT only</i>	3408	\$249.82	100-41110-103-	Council/Town Board	\$249.82
08/14/2022	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT <i>US EXTRA</i>	3409	\$333.12	100-41110-103-	Council/Town Board	\$333.12
08/14/2022	North Central Inc	Dust control - Devil's Lake Rd	3410	\$2,814.00	201-43122-220-412	Unpaved Streets	\$2,814.00
08/14/2022	North Central Inc	Dust control - Wolf Lake Rd and 423rd <i>423rd</i>	3411	\$10,154.72	201-43122-220-412	Unpaved Streets	\$10,154.72
08/14/2022	Sonnenberg Excavating	Gravel on Fort Thunder Rd	3412*	\$11,451.06	203-43122-403-403	Unpaved Streets	\$11,451.06
08/14/2022	Sonnenberg Excavating	Gravel on Minnesota St	3413	\$10,731.96	203-43122-403-403	Unpaved Streets	\$10,731.96
08/14/2022	Sonnenberg Excavating	Gravel on 380th Ave, 2363.61	3414	\$21,272.49	203-43122-403-403	Unpaved Streets	\$21,272.49
08/14/2022	Sonnenberg Excavating	Gravel on 423rd, dirt-99.68, gravel-1081.0	3415	\$10,626.30	203-43122-403-403	Unpaved Streets	\$10,626.30
08/14/2022	Sonnenberg Excavating	Grading-7/15,19,21,25,2	3416	\$3,203.75	201-43122-403-403	Unpaved Streets	\$3,203.75

Date Range : 8/1/2022 To 8/14/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/14/2022	Pam Bruhn	Mileage for election judge training - 40@62.5	3417	\$25.00	100-41410-331-	Elections	\$25.00
08/14/2022	Carol Myhre	Mileage for judge training, 40@62.5	3418	\$25.00	100-41410-331-210	Elections	\$25.00
08/14/2022	Bridgette Holl	Mileage for election judge training 44.6@62.5	3419	\$27.88	100-41410-331-	Elections	\$27.88
08/14/2022	Patti M Paul	Mileage for election judge training 36@62.5	3420	\$22.50	100-41410-331-	Elections	\$22.50
08/14/2022	Jane Kihl-Kippley	Mileage for election judge training 44@62.5	3421	\$27.50	100-41410-331-	Elections	\$27.50
08/14/2022	Susan Flatau	Mileage for election judge training 26@62.5	3422	\$16.25	100-41410-331-	Elections	\$16.25
08/14/2022	Daria Wendlund	Mileage for election judge training 42@62.5	3423	\$26.25	100-41410-331-	Elections	\$26.25
08/14/2022	Echo Dockter	Election mileage 334@62.5, 38@5 8.5, copies 19.70, toner 48.89	3424	\$299.57	100-41131-352- 100-41110-201- 100-41425-331-	Publishing Council/Town Board Clerk	\$19.70 \$48.89 \$230.98

Date Range : 8/1/2022 To 8/14/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
				\$71,327.66			\$71,327.66

Total For Selected Claims

RB
 Benjamin D. Buchholz
 Town Supervisor
 Date: 8-16-2022

Dennis P. Sazama
 Dennis Sazama
 Chair, Town Supervisor
 Date: 8/16/2022

Gary Schattschneider
 Gary Schattschneider
 Town Supervisor
 Date: 8/14/2022