

**Edna Township**  
**Regular Board Meeting**  
**December 28, 2022**  
**Dent Community Center, 201 Birch St, Dent MN 56528**

The meeting was called to order at 7 pm. and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Echo Dockter and Karen Marthaler were present. Ben Bucholz was not present. There were no others attending this meeting.

This meeting was originally scheduled for December 20<sup>th</sup>. There was not a quorum at that time.

The proposed agenda was reviewed. Sazama motioned to accept the agenda as presented. Schattschneider 2<sup>nd</sup> and the motion passed unanimously.

The clerk's report from the November meeting was reviewed. Sazama motioned to accept it as presented. Schattschneider 2<sup>nd</sup> and the motion passed unanimously.

The Treasurer's report showed receipts of \$8,415.04, disbursements of \$25,755.10 and working capital of \$528,537.07. Sazama motioned to accept the report as presented. Schattschneider 2<sup>nd</sup> and the motion passed unanimously.

There were no bounties.

The claims for payment were reviewed. Sazama motioned to pay the claims as presented. Schattschneider 2<sup>nd</sup> and the motion passed unanimously. Sazama motioned to approve the transfer of \$7,689.14 from the money market account to the checking account. Schattschneider 2<sup>nd</sup> the motion and each of them voted to approve the motion.

Bucholz was not present but he had spoken to both Dockter and Marthaler about the meeting he attended to discuss Southview Lane. He reported that Edna Township has no responsibility for Southview Lane. It is not in Edna Township. Sazama reported that snowplow contractor for Perham Township wants to plow 400<sup>th</sup> Ave. This is a change to the current town line road agreement between Edna and Perham townships and require action by both township Boards. Perham Township meets early in the month. The Edna board will wait for Perham township to initiate any changes. It was suggested that Dockter email the current agreement as a Word document to make it easier to make changes.

There is still a problem on Engstrom Beach with a pickup parked on the road right of way. This is making snowplowing difficult. Mr. White was contacted in November with a request to move the pickup and a trailer from the road right of way. The trailer has been moved but not the pickup. Sazama will be contacting the County Sheriff to determine what action can be taken next. West Little McDonald (Kerbs Lake) has a few spots that are difficult to keep open because of blowing snow. Jacob Schultz has given permission for the Township to create a snow bank snowfence on his field to help with the keeping the road open. Sazama motioned to approve the additional expense to pile snow on the field.

Schattschneider 2<sup>nd</sup> the motion and it passed unanimously. There was more discussion regarding the possibility of a living snow fence in this area in the future.

There are still trees in the road right of way on E Big McDonald Ln that need to be removed. Sazama will get the address to pinpoint the trees.

The discussion concerning landowners removing mailboxes from supports will be moved to the January meeting.

Dockter will do the first pass through the Dunn Township Road Policies and Standards to see what matches the Edna policies and what changes might be needed.

Bucholz has completed the Weed report. Dockter will email the report. The annual weed control meeting is set for March 21-23, 2023.

Other items discussed included the estimated cost of liability insurance for 2023 being \$2200. Dockter also requested permission to investigate the possibility of contracting with Turn2Creative to take over the maintenance of the website. The estimated cost is \$1,200 annually. The Board agreed that it is time to consider removing this from the clerk's duties. Sazama motioned to pass the Resolution establishing the polling place for Edna Township for 2023. Schattschneider 2<sup>nd</sup> and the motion passed unanimously. The Resolution is attached.

A reminder to all that the filing period for the March township election runs from January 3, 2023 to 5 pm on January 17, 2023. Sazama's supervisor position is up for election and the treasurer. The Annual Meeting is scheduled for March 14, 2023 and the township election will be open from 5-8pm that day.

The meeting dates for 2023 were established. Note the regular March meeting will be held on the 4<sup>th</sup> Tuesday and so will the April meeting. These dates were agreed to and will be posted on the website and posted on the bulletin board outside the building.

The meeting was adjourned at 8:10 pm.

*Dennis P. Sazama*  
*Eduardo*

EDNA TOWNSHIP  
OF OTTER TAIL COUNTY, MINNESOTA

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

**WHEREAS**, it is important that citizens exercise their right to vote at their local polling place;

**WHEREAS**, Minn. Stat §204B.16 requires the town board to designate its local polling place for elections annually;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Edna Township, Otter Tail County, Minnesota does thereby designate the Dent Community Center at 201 Birch Street, Dent, Minnesota in Otter Tail County as its polling place in 2023.

**BE IT FINALLY RESOLVED**, that the township notify residents of this designation by following the requirements of Minn. Stat. §205.16

Adopted this 28<sup>th</sup> day of December, 2023.

By the Edna Town Board



Town Chair

Attested to by



Town Clerk

Claims List for Approval

Edna Township

Date Range : 11/22/2022 To 12/22/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
12/16/2022	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3463	\$297.15	100-41110-103-	Council/Town Board	\$297.15
12/16/2022	Minnesota Department of Revenue	Payroll withholding - deposited on -line	3464	\$235.83	100-41110-103-	Council/Town Board	\$235.83
12/16/2022	PERA	4th quarter, employee and employer portions	3465*	\$601.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$300.50 \$300.50
12/20/2022	Sonnenberg Excavating	Grading on 10/4,13,25	3466	\$3,652.29	201-43140-224-402	Grading Services/regular	\$3,652.29
12/20/2022	Sonnenberg Excavating	Grading on 11/1,10	3467	\$1,409.65	201-43140-224-402	Grading Services/regular	\$1,409.65
<b>Total For Selected Claims</b>				<b>\$6,195.92</b>			<b>\$6,195.92</b>

Benjamin D. Buchholz	Town Supervisor	Date
<i>Dennis P. Sazama</i>		<i>12/28/22</i>
Dennis Sazama	Chair, Town Supervisor	Date
<i>Gary Schattschneider</i>		<i>12/28/22</i>
Gary Schattschneider	Town Supervisor	Date