

EDNA TOWNSHIP MEETING November 16 ,2021 www.ednatownship.org

The meeting was called to order promptly at 7 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Ben Bucholz, Karen Marthaler and Echo Dockter were present. Gary Schattschneider was absent due to a family emergency.

The agenda was reviewed. Sazama made a motion to approve the agenda with the addition of snowplowing on the Bill's Beach Road cul-de-sac. Bucholz 2nd the motion and it passed unanimously.

The minutes from the October meeting were reviewed. Bucholz made a motion to accept the minutes as presented. Sazama 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$136,689.02, disbursements of \$584,461.75 and working capital of \$834,227.47. Sazama made a motion to accept the report as presented. Bucholz 2nd the motion and it passed unanimously. There were no bounties.

The claims for payment were reviewed. Sazama made a motion to pay the claims as presented. Bucholz 2nd the motion and it passed unanimously.

The road report started with a discussion of the snowplowing of the cul-de-sac on Bill's Beach Road. The cul-de-sac was not completely cleared, only a single lane was plowed. This was an issue this snowfall and has been a problem in the past. Sonnenberg was not present. Bucholz offered to call Sonnenberg about this issue.

Sazama stated that he had already talked to Sonnenberg about S Paul Lake, after a call from a school bus driver.

This was the first snow fall, Sonnenberg was out of town and much of his crew was deer hunting. There was a review of the Snowplowing Policy (see website). The policy was updated on 11/19/2019. The prior policy had wording about not plowing if the snowfall was less than 3". It was noted that that wording is no longer part of the policy. Sonnenberg was at the meeting at this point. There was a quick review of the normal starting times for plowing. There was also an agreement that the supervisors should call Sonnenberg if there is any question about the necessity of snow plowing.

The access for Overlands is complete. No deposit was required. Clerk noted that the Martodam deposit has been returned. The DeWalt access paperwork has been located and signed off as complete. No deposit was required.

The engineers report stated that there will be another 1" overlay on N Little McDonald to correct the ripples. There was some discussion about the mailbox supports that were replaced. It appears there were a few swing aways that were replaced that were already compliant with the mail box policy. Stabnow will look into this.

The gravel spot on the corner of 395th and 450th will be marked with "Loose Gravel" signs. It had been agreed at the October meeting that this spot would be allowed to settle this winter before being patched with asphalt. The clerk will order the signs.

Noted that the work on 370th is on hold for Spring. As discussed at the October meeting, the double shot application on the same day did not work.

Stabnow reviewed the water drainage on Engstrom Beach, specifically the area that would drain into the drainage easement on the Mertes property. It is Stabnow's opinion that the township is not doing anything that should cause additional water to flow into the drainage easement.

Bucholz reported no phone calls about weeds. Mowing the ditch by Dave Taylor's property is on the subcontractor list and will stay there until Taylor sprays the weeds on his property. Taking care of the weeds in the ditch is the township's responsibility.

The sub-contractor's priority list was reviewed. Maintaining road right of ways is a continuing issue. One of the solutions being considered is to mow the brush, the full depth of the road right of way, and then to spray. Spraying would be required every year. This would stop the growth of trees in the road right of way. It is much easier to keep the trees out than it is to clear them out. One of the ideas discussed would be to concentrate on one quarter of the township each year. This would spread out the costs. No action was taken at this time.

The issue of the cul-de-sac on Bill's Beach Rd was revisited since Sonnenberg was now present. Sonnenberg explained that the first pass of the snowplows is to clear a path. Cul-de-sacs are not cleared/cleaned out on the first pass. They come back later and open them up, depending on how much snow there is. The Bill's Beach Road cul-de-sac has 4 driveways

opening into it. This makes it difficult to clear. There is only so much room to move snow without blocking someone's driveway. Sonnenberg and Mr. Zitzow worked out a plan. The unfinished business list was quickly reviewed. None of the items can be removed at this time.

- 378th – Mark Lenius, hold until Spring

- Teal Lane – holding for plat

- Ditches – brushing, tree removal, spraying,

- Traffic control

- Traffic sign inventory

- Proposed schedules for continuing maintenance Town line road agreements, Dora, Hobart, Dead Lake

- South View Lane - belongs to Rush Lake – a contract or agreement needs to be written up to specify who is responsible for what– clerk will begin working on this.

- Policy for right-of-way maintenance

- Update to road specs to allow a T turn instead of a cul-de-sac at the end of a road

- Update to road specs to clarify requirements of an existing road

The county has asked for a list of the costs of maintaining Fort Thunder Road this summer. They also want the estimate of costs to fix it this summer. The clerk will send this out to the Board for review before sending it to the county.

In other business the clerk asked the Board to consider changing the date of the regular March meeting to the 4th Tuesday of the month instead of the 3rd Tuesday. This would allow for the correct timing to swear in the newly elected officials at the regular March meeting. Sazama made a motion to move the regular March meeting to the 4th Tuesday in March, Bucholz 2nd the motion and it passed unanimously. The clerk will verify that the change will work with the Community Center calendar and will advertise the change with the notices for the Annual Meeting.

The meeting was adjourned at 8:17 pm.

November 16, 2021

Ron Zitzow, 43456 Bills Beach Rd, Dent
Jeff Stabnow Clitheroall

Terry Marshall
1588

Date Range : 10/20/2021 To 11/16/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/20/2021	Gary Schattschneider	Registration and mileage for Traffic Sign Maintenance class in Brainerd, mileage-164 miles	3317	\$166.84	100-41110-310- 100-41110-331-	Council/Town Board Council/Town Board	\$75.00 \$91.84
10/20/2021	M-R Sign Co., Inc	Advisory speed signs for 370th curve	3318*	\$89.79	201-43121-224-410	Paved Streets	\$89.79
10/20/2021	Dennis Sazama	Reimbursement for driving to the EOT Association of Townships meeting in Deer Creek	3319*	\$35.56			
11/03/2021	Karen Marthaler	Reimbursement for a HP Printer ink/toner	3320	\$48.36	100-41110-331-	Council/Town Board	\$35.56
11/03/2021	US Postal Service	Annual fee	3321	\$62.00	100-41110-201-	Council/Town Board	\$48.36
11/03/2021	Karkela, Hunt & Cheshire, PLLP	ROW office conference, road recording discussion	3322	\$294.00	100-41110-210-	Council/Town Board	\$62.00
11/03/2021	Otter Tail County Treasurer	E911 Signage - 42694 Engstrom Beach Rd	3323	\$50.00	201-43101-304-211	Highways, Streets & Roadways	\$294.00
11/03/2021	Dent U-Store	Storage unit rental - paid for 1 year, includes a free month	3324	\$495.00	201-43121-224-411	Paved Streets	\$50.00
11/03/2021	Traffic Marking Services	center line on East Big McDonald Dr	3325	\$697.06	201-41140-210-	Hall Rent (Paid)	\$495.00
					201-43121-224-406	Paved Streets	\$697.06

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11/03/2021	MIN Ass of Townships Insurance Trust <i>3119</i>	Work Comp Insurance for 1 yr, 1-1-22 to 1-1-23	3326*	\$418.00	100-49221-151-217	Work Comp Insurance	\$418.00
Total For Selected Claims				\$2,356.61			\$2,356.61

[Signature]
11-16-2021

Benjamin D. Bucholz
Town Supervisor

Date

[Signature]
Dennis Szama
Chair, Town Supervisor

Date

[Signature]
11/16/21

Gary Schattschneider

Town Supervisor

Date

11-12-21

Date	Priority	Description	Completed Date
		Spraying - to keep vegetation clean	
		Brushing - get started	
		Finish CH 131 - Sealcoat, Double Shot & striping.	Spring
		Stripping - E. Big Mac, N. Little Mac, & 450th which were asphalt new in 2021	Spring
		Seal Coat - E. Big Mac, N. Little Mac, & 450th which were new in 2021	Spring
		Tree Trimming	
		Brush at intersection 385th + 460th	
10/19/2021	P2	Road Repair - Add fill on 432nd st (on pond side)	11/19/2021
10/19/2021	P2	ROW - Tree removal E. Big McDonald Dr - swamp area near 42899 - to near 42737	11/19/2021
10/19/2021	P2	Sign - replace 35MPH with 25mph sign on 432nd st around curve.	11/19/2021
	P2	ROW - Brush removal E. Big McDonald Dr -	8/18/2021
6/15/2021	P2	Road Repair (Arvig) - Folsom boering under road caused bump in road	done
	P2	Weed Control - mowing ditch by Dave Taylors	
		Weed Control - spraying	
7/16/2021	P2	Road Stripping - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail	8/13/2021
7/16/2021	P2	Road Crack Fill - 380th, 385th, 428th St, 430th	8/13/2021
4/27/2021	P2	Road Seal Coat - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail	
4/20/2021	P2	ROW - Tree removal on corner of 423rd St & 350th St. Blocking view for school bus driver	4/29/2021
11/18/2020	P2	Road - remove concrete dumped on road shoulder on 395th Ave where it joins to 405th St	6/1/2021
11/8/2020	P2	Sign - No Dumping signs for Heart Lake Rd	
10/21/2020	P2	Road Repair - 455th hole in road, dips in road near swamp area needs patching.	9/30/2021
5/18/2021	P2	Road Repair - Dip on Corner on 385th & 450th by Krugers house	10/4/2021
10/21/2020	P2	Road Repair - Dip in Road by 38182 N Little McDonald Dr.	10/1/2021
9/16/2020	P2	Road Stripping - Beaver Dam Rd, E. Paul Lake Dr, & 450th st & 395th Ave	11/6/2020
9/15/2020	P2	Road Repair - Heart Lake Road fix hole by Beaver dam area	10/8/2020
8/31/2020	P2	Road Repair - 380th S of 108 (min Maint. Rd.) add several loads of gravel & grade it	9/1/2020
8/20/2020	P1	Road Repair - patch asphalt near 35384 Big McDonald Lane	9/1/2020
8/18/2020	P2	Road Repair - add gravel to Kerbs Lake Rd.	10/8/2020
8/18/2020	P2	Road Repair - add gravel to 431st St.	9/10/2020
	P3	Road Repair - add gravel to 431st St.	9/10/2020
		Sign - replace 911 sign damaged during snow plowing on S. Little McDonald Rd	done
		Stop sign down on N. Little McDonald & 460th. Was replaced with a Yield Sign	7/1/2020