

Edna Township
Regular Board Meeting
June 21, 2022
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was all called to order at 7 pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Dockter were present.

The agenda was reviewed. Sazama motioned to accept the agenda with additions. Bucholz 2nd the motion and it carried unanimously.

The clerk's report from May was reviewed. Bucholz motioned to accept the report as presented. Sazama 2nd the motion and it carried unanimously

The treasurer's report showed receipts of \$169,063.35, disbursements of \$30,450.35 and working capital of \$921,452.21. Sazama motioned to accept the report as presented. Bucholz 2nd the motion and it passed unanimously.

The claims for payment were reviewed. There was some discussion of the quality of the sealcoating. It was noted that not all of S Little Mc was done. The area beyond the cul-de-sac is not a private road. Bucholz motioned to approve the claims as presented, including the invoice from TruNorth. Sazama seconded the motion and it passed unanimously. Sazama motioned to transfer \$255,108.32 from the money market account to the checking account. Schattschneider 2nd the motion. Sazama, Schattschneider and Bucholz all voted in favor.

The phone calls since the last meeting were reviewed. There were 2 calls from Devils Lake property owners regarding dust control. There is more discussion of dust control later in the meeting. Mr. Mertes from Engstrom Beach needed more information regarding the water easement on his property. Bucholz returned this call and explained the legal advice the Board received. There is no record of this easement being a township request. The attorney strongly advised against the township taking any action regarding this easement. He suggested that a "deep search" would be needed to find the origin of the easement. This is a land owner responsibility. The access permit from E Big McDonald Dr, north of 43094, was reviewed by Sazama and granted. Vaun Bruhn called Schattschneider regarding the potholes on 455th (fixed by meeting time), a road sign on Jackim Trail, already moved by meeting time, and some brush that needs to be cleared. There are GIS signs on S Little MC that need to be fixed. These have been reported to the county. There is a pothole on 385th that has already been marked with a stake and flag. The trees on the corner of 385th and 460th need to be trimmed back. They are making it difficult to see traffic. The double arrow sign on the Edna side of 460th at the end of 365th (near John Schultz farm) is completely faded. The items that have not already been addressed will be added to the sub-contractor list.

Graveling started on 403rd on 6/14/22. This is the first road on the rotation list for 2022. The work was finished on 6/21 and a request was texted to all supervisors to review the road before the meeting. Since this is the first one there were several questions. The gravel seems to be loose. Bucholz requested that the gravel be packed. It was determined that this time they will try packing before the dust guard is applied and may try packing after the dust guard on the next road. There was more discussion of the road shoulders. Bucholz requested that the shoulders be redone with a little more feathering of the gravel from the crown to the shoulders. This road was done at a 5% crown and required about 1100 tons of gravel. It was noted that parts of this road were "down to the black". No gravel has been applied to this road for several years. All were reminded that this is the first road to be rebuilt and is a learning experience for all. The goal is to build up all the gravel roads over the next 3 years and then keep them on a 3-year rotation of regular maintenance.

E Big Mc Road had a collapsed culvert that was discussed at the May meeting. A new steel culvert was ordered. As Sonnenberg began the work to remove the old plastic culvert they discovered the culvert had a power line running through it. Lake Region Electric was contacted. They were not aware of that line. The plastic culvert was removed, the power line was reburied, NOT in the culvert. The new steel culvert was installed. The patch for this road will go on the cub-contractor list.

Sazama did more research into the issue of the irrigators watering Edna Township gravel roads. The original permit states that the irrigation may not water roads. The suggestion Sazama received was to write a letter to the irrigator

owner and politely ask them to stop watering the road. It was not clear what the next step would be. The letter would at least provide a paper trail if further steps need to be taken. There may be a need for another policy. There was a question of whether or not the township could bill the owner for the costs of rebuilding that portion of the road if the irrigation continues.

Dora Township wants Edna Township to pay for ½ of cost of dust control on Shepper Road, only in front of the homestead. This led to a lengthy discussion of dust control. In the past Edna has paid for dust control on a few roads. These few roads have been done every year for as long as anyone on the Board can remember. No one remembers how it started. "it has always been done this way" did not seem to be a good reason to continue. As more residents are requesting dust control it was determined that there should be a documented policy. The plan with the rebuild of the township gravel roads includes dust guarding each road as it is rebuilt. Under consideration is the application of dust guard for the year the road is rebuilt and then the next year. This should give the road a firmer surface and require less grading/maintenance in the future. The Board agreed that the policy should allow residents to get dust guard through the township if their road is not in the current year rotation for maintenance, but the residents would have to cover the cost. There are townships that do not spend any township funds on dust control. A few of the items that the policy should cover include: the entire road must be done, not pieces here and there. The Township will not do any work if the funds are not received by a set date. The township cannot guarantee the dust control. Grading is kept to a minimum after dust control is applied. The road might not be graded until Fall. Bucholz volunteered to work up a draft of a Dust Control policy.

Note that Jeff Stabnow was not present at the meeting because of the bad weather the night before the meeting. There was major damage in the Clitheral area.

Bucholz did the first weed road inspection tour. He noted that it is a little tricky to inspect weeds from the road. Dave Taylor's ditch has been mowed. His field has not been mowed. This field has spotted knap weed. This is a known problem and has been reported to the county. This original report was filed with the county when Carol Nelson was a Township Supervisor. Bucholz will continue to work on this. Noted that Edna Township will continue to have spotted knap weed in the road right of way as long as the field has this weed.

The priority report for sub-contractors was reviewed. The updated report is attached to the minutes. Several items have been completed and several more have been added.

Noted that 370th is still very rough. Bucholz will contact Stabnow regarding the status of this project.

Correspondence included a Thank You for the donation to the Veteran's Memorial Park in Vergas, legal notice of the outcome of the suit on E Paul Lake (no effect on the road), a notice of the annual meeting of the LMKP-LID, and a report from the MN State Demographic Center.

The unfinished business was not addressed.

Sazama agreed to talk to Lake Region Energy Services about the cuts being made in our asphalt roads. The latest theory is that the gas company is the one responsible for these cuts.

The meeting was adjourned at 8:55 pm.

Dennis P. Sazama
Echo J. Bucholz

June 21, 2022
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Date Range : 5/21/2022 To 6/24/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
06/21/2022	Minnesota Department of Revenue	Payroll withholding - deposited on -line	3379	\$235.08	100-41110-103-	Council/Town Board	\$235.08
06/21/2022	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3380	\$297.15	100-41110-103-	Council/Town Board	\$297.15
06/21/2022	PERA	2nd quarter, employee and employer portions	3381	\$630.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$315.00 \$315.00
06/05/2022	Newling Asphalt Services	Crack Fill - Fawn Oaks Rd, West Paul Lake Dr	3382	\$9,320.00	201-43121-224-405	Paved Streets	\$9,320.00
06/05/2022	Newling Asphalt Services	Crack Fill - E Big Mc Dr (42167-42219), E Little Mc, E Paul Lake Dr, Engstrom Beach Ln	3383*	\$10,728.00	201-43121-224-405	Paved Streets	\$10,728.00
06/05/2022	Newling Asphalt Services	Crack Fill - Fawn Oaks Tr, E Big Mc Dr, Stoney Hills	3384	\$13,454.00	201-43121-224-405	Paved Streets	\$13,454.00
06/05/2022	Newling Asphalt Services	Crack Fill - 385th Ave, Big Mc Ln, N Little Mc 385th to overlay on 455th, N Little Mc from	3385*	\$13,020.00	201-43121-224-405	Paved Streets	\$13,020.00
06/05/2022	Newling Asphalt Services	Crack Fill - 400th Ave, 1/2 will be billed to Perham Township	3386	\$4,255.00	201-43121-224-405	Paved Streets	\$4,255.00
06/05/2022	Driveway Service	Pave 450th St, corner of 365th and 450th)	3387	\$11,400.00	201-43121-224-	Paved Streets	\$11,400.00

Date Range : 5/21/2022 To 6/24/2022

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
06/05/2022	Sonnenberg Excavating <i>3807</i>	Grading 5/5,12,18,23,24,25,disci ng 5/19	3388*	\$8,457.91	201-43140-224-402	Grading Services/regular	\$8,457.91
06/05/2022	APC Inc. <i>3805</i>	May contract for sealcoating	3389	\$170,389.51	201-43121-224-407	Paved Streets	\$170,389.51
06/05/2022	J. K. Stabnow, PE <i>3806</i>	Engineering Services 10/15/21 - 6/14/2022 2022 Sealcoat projects	3390	\$9,534.93	201-43121-303-407	Paved Streets	\$9,534.93
06/05/2022	Newling Asphalt Services <i>3807</i>	pot hole patching	3391	\$500.00	201-43121-224-405	Paved Streets	\$500.00
06/05/2022	Ben Bucholz <i>3808</i>	Mileage for Weed Tour - 92 miles, current rate is 58.5	3392	\$53.82	100-43260-331-	Weed Control	\$53.82
				1,339.70			
Total For Selected Claims				\$252,275.40			
							<i>\$252,275.40</i> <i>1,339.70</i> <i>253,615.10</i>
						<i>6-21-2022</i>	
						<i>6/21/2022</i>	
						<i>6/21/2022</i>	

6-21-2022

6/21/2022

6/21/2022

[Signature]

Benjamin D. Bucholz
Town Supervisor

[Signature]
Dennis Sazama
Chair, Town Supervisor

[Signature]
Gary Schattschneider
Town Supervisor

7/7/2022		Road sign missing at corner of 460th and N Little Mc - the county does these - called in 7/7/2022	
6/22/2020	P2	Road Repair - washout on hill on N. Little Mac. Past Krebs Rd going towards access	
6/22/2022	P2	Sign - Yield sign down at corner of Spur rd & N. Little Mac	
6/22/2022	P2	Sign - Double arrow replace on Edna side of 460th at end of 365th (by John Schultz farm).	
6/22/2022	P2	Sign - Double arrow missing on 395th & Marion Lodge	
6/22/2022	P2	Road Repair - patch area on E. Big Mac where culvert was replaced (around 62631).	
6/22/2022	P2	Road Repair - fix pothole at top of Jackim & Devils Lk rd.	
6/22/2022	P2	ROW - Tree removal on 405th to 398th S turn before Hwy 108.	
6/22/2022	P2	ROW - Tree removal on corner of Jackim & 395th. Can not see stop sign that was just fixed	
6/22/2022	P2	ROW - Tree removal on corner of 385th & 460th.	
6/22/2022	P2	ROW - Tree removal on 380th min maint. Ben had landowners approval letters.	
5/18/2022	P2	Road Repair - replace culvert on E. Big Mac Dr (around 62631)	6/18/2022
6/9/2022	P2	Road Repair - fill pot holes areas all along 395th - 495th & 385th (Brent to fix)	6/17/2022
6/9/2022	P2	Sign - Stop Sign down on corner of Jakim Dr & 395th. Also leaning street sign at corner of Devils Lk rd and Jackim Rd at bottom of hill. Can we move it to across the road by the yield sign for better visibility.	6/9/2022
5/18/2022	P2	Sign - pull pedestrian sign around 38214 N. Little Mac Ln. It is blocking view of road signs. Give sign to Gary so he can put in storage shed to save.	5/18/2022
5/18/2022	P2	Road Repair - Fill in sink hole at 42631 E Big Mac Dr.	5/20/2022
	P2	Sign - 385th Ave - double arrow down, 395th Ave - Left approach leaning, Marion Lodge Rd - Stop sign leaning, E. Big Mac Dr - leaning Chevron, S. Little Mac Dr - leaning chevron, S. Paul Lk Drive Stop sign support broken, W. Paul Lk Dr - Dead end leaning	6/9/2022
4/19/2022	P2	ROW - Tree removal 42691 E. Big Mac Dr	
12/21/2021	P3	ROW - Mow ditch by Dave Taylors	5/1/2022
12/21/2021	P2	Sign - add temporary loose Gravel signs for 455th	5/5/2022
11/16/2021		Finish CH 131 - Sealcoat, Double Shot & striping.	Spring
		Stripping - E. Big Mac, N. Little Mac, & 450th which were asphalt new in 2021	Spring
		Seal Coat - E. Big Mac, N. Little Mac, & 450th which were new in 2021	Spring
	P2	Road Repair - Add fill on 432nd st (on pond side)	
10/19/2021	P3	ROW - Tree removal E. Big McDonald Dr - swamp area near 42899 -- to near 42737	

10/19/2021	P2	Sign - replace 35MPH with 25mph sign on 370th st around curve.			6/20/2022
10/19/2021	P2	ROW - Brush removal E. Big McDonald Dr -			8/18/2021
	P2	Road Repair (Arvig) - Folsom boering under road caused bump in road			done
6/15/2021	P2	Road Stripping - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail			8/13/2021
7/16/2021	P2	Road Crack Fill - 380th, 385th, 428th St, 430th			8/13/2021
7/16/2021	P2	Road Seal Coat - 460th Ave, W. Paul Lk. Dr, Fawn Oaks Trail			Done
4/27/2021	P2	ROW - Tree removal on corner of 423rd St & 350th St. Blocking view for school bus driver			4/29/2021
4/20/2021	P2	Road - remove concrete dumped on road shoulder on 395th Ave where it joins to 405th St			6/1/2021
11/18/2020	P2	Sign - No Dumping signs for Heart Lake Rd			Done
11/8/2020	P2	Road Repair - 455th hole in road, dips in road near swamp area needs patching.			9/30/2021
10/21/2020	P2	Road Repair - Dip on Corner on 385th & 450th by Krugers house			10/4/2021
5/18/2021	P2	Road Repair - Dip in Road by 38182 N Little McDonald Dr.			10/1/2021
10/21/2020	P2	Road Stripping - Beaver Dam Rd, E. Paul Lake Dr, & 450th st & 395th Ave			11/6/2020
9/16/2020	P2	Road Repair - Heart Lake Road fix hole by Beaver dam area			10/8/2020
9/15/2020	P2	Road Repair - 380th S of 108 (min Maint. Rd.) add several loads of gravel & grade it	9/1/2020		9/1/2020
8/31/2020	P1	Road Repair - patch asphalt near 35384 Big McDonald Lane	9/1/2020		10/8/2020
8/20/2020	P2	Road Repair - add gravel to Kerbs Lake Rd.			9/10/2020
8/18/2020	P2	Road Repair - add gravel to 431st St.			9/10/2020
8/18/2020	P3	Sign - replace 911 sign damaged during snow plowing on S. Little McDonald Rd			done
		Stop sign down on N. Little McDonald & 460th. Was replaced with a Yield Sign			7/1/2020
	P1	Down tree on 44525 E. Little McDonald Drive for Dennis Anderson. Al cut down & Torey removed			6/3/2020
6/30/2020	P1	Road Repair - Pot holes on 42829 Engstrom beach road - Big McDonald lane - Newling hot mix	7/1/2020		7/7/2020
		Road Repair - Fix corner near N. Big Mcdongald Dr & lane			5/18/2020
	P2	Road Repair - N. Little McDonald DR & Teal Ln. fix dip/hole.	5/21/2020		10/8/2020
4/21/2020	P2	Road Repair - 455th St - Near castle house east needs crack sealing.	5/21/2020		10/8/2020
4/21/2020	P2	Road Repair - East Big McDonald Dr - A few dips between entrance and 1st curve; bad crack just before first curve - another dip within 1/2 mi. By fire # 42253 & 42269 hole goes across road. By #42195 Bad spot in middle of west lane. Bad crack at #42631; by camper/curve chain link fence crack after #42899, and crack near #42947	5/21/2020		10/8/2020
4/21/2020	P2	Road Repair - Engstrom Beach Road - patch hole that was filled by the beaver lodge done last yr.	5/21/2020		10/8/2020