

The meeting was called to order at 8 p.m. and began with the Pledge of Allegiance.

Bill, Dave, Dennis, Karen and Echo were present.

The agenda was reviewed , East Little McDonald Lake Dr was added to new business and the agenda was approved as amended.

The Clerk's report of the November meeting was reviewed. A motion was made , seconded and passed unanimously to accept the report as presented.

The Treasurer's reports were reviewed. There were receipts of \$10.28 (interest) and disbursements of \$7367.95, leaving working capital of \$241,742.46. Karen made a request to move \$50,000 from the Road and Bridge Fund to the Ordinary Fund. Bill made a motion to approve this request. The motion was seconded and passed unanimously.

The claims for payment were reviewed. A motion was made to pay the claims as presented. The motion was seconded and passed unanimously.

Dave Seifert did have gopher feet. They were presented to Echo. This claim was on the list of claims presented to payment and approved.

The Road report portion of the meeting began with a report from Jeff Stabnow. See the following list of "Asphalt Paved Roads". The roads with a condition of "Seal Coat 1" are considered acceptable. Roads with "Seal Coat 2" are acceptable, but will need work soon. Roads with a condition of "Seal Coat 3" are the top priority. Bill asked Jeff to get 4 quotes for the 2.5 miles of roads that are labeled "Seal Coat 3".

Marv, from Dora Township, was at the meeting to discuss the signs that were added to the intersection near the Antonson Well business and Beaver Dam Road. He had pictures of the signs that were added. Dora Township has already installed the signs and is asking Edna Township to pay for ½ the cost. The Board agreed to this and the claim will be added to the list for payment in January Bill asked Jeff to get quotes for the seal coat 3 (2.5 miles)

Noted that we had received a donation request via email. There was a discussion of the requirements to be included on the list discussed at the annual meeting. The Board also agreed that there will be discussion at the annual meeting to change the donation request deadline to the January meeting of the Township. There was also a discussion about changing the deadline for claims for payment to one week before the meeting, instead of the Friday before the meeting. These items will be on the agenda for the annual meeting.

We also received an email regarding vandalism of a mailbox. There was a question about whether this might have been the snow removal equipment. It would be unlikely.

Otter Tail County sent a letter asking if we wanted to be included in the traffic marking project for 2015. The Board declined.

The Board discussed the information Dave had regarding the Dent Community Center. There is a space available that Edna Township would be able to use for storage of records. This room would rent for \$100 per month. That fee would also include using the building for township meetings. We would have the use of the same room as we use for elections. Currently the clerk and treasurer are responsible for storing the records of their office. This often means records are stored in a garage. This move will allow the township records to be stored in a safe, secured location regardless of who holds the offices of clerk and treasurer. Bill made a motion to rent this space beginning in January for \$100 per month. Dennis seconded the motion and it passed unanimously. The January meeting will be held at the Dent Senior Citizens Center. Also noted that a post office box has been rented. This means the township will have a consistent address, regardless of who holds the position of clerk. This was approved at the November meeting. Edna Township is renting P.O. Box 114 in Dent.

Under new business residents on East Little McDonald Dr have asked about getting crushed asphalt instead of dust control. The Board directed Jeff to get a quote for putting crushed asphalt on this road, including an option for millings. Tony also submitted quotes for mowing road ditches, brushing, road grading, gravel and snowplowing for the 2015-2016 seasons. The quotes include a 3% increase per year and an updated fuel clause. All the quotes are attached to the minutes. Dave made a motion to accept all of the quotes, Dennis seconded and it passed unanimously.

The meeting was adjourned at 9:25 p.m.

Edna Township

Claims List for Approval

12/14/20

Date range: 11/19/2014 to 12/14/2014

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
11/20/2014	David Seifert	Gopher Bounty for 263 gophers	2717	\$657.50	100-42702-420	\$657.50
11/30/2014	Sonnenberg Road Maintenance, LLC	Road Grading 11/4 & 11/5	2719	\$1,240.00	201-43122-400	\$1,240.00
11/30/2014	Sonnenberg Excavating	Snow Removal - 11/14, 11/18, 11/28	2720	\$1,620.00	201-43125-400	\$1,620.00
12/14/2014	Echo Dockter	PO Box rental, Mileage for elections and training	2718	\$253.13		
12/14/2014	MATIT - MN Assoc. of Townships	Wprker's Compensation	2721	\$224.00	100-41425-331	\$142.01
12/14/2014	Randy Weivoda	Website development and maintenance	2722	\$150.00	100-41410-331	\$57.12
12/14/2014	William Norris	4th Quarter - PERA- Medicare	2723	\$561.30	100-41900-200	\$54.00
12/14/2014	David Taylor	4th Quarter - PERA- Medicare	2724	\$561.30	100-41131-200	\$224.00
12/14/2014	Dennis Sazama	4th Quarter - PERA- Medicare	2725	\$561.30	100-41110-100	\$150.00
12/14/2014	Karen Marthaler	December	2726	\$374.20	100-41110-100	\$561.30
12/14/2014	Echo Dockter	December	2727	\$467.75	100-41110-100	\$561.30
12/14/2014	PERA	4th quarter, employee and employer portions	2728	\$450.00	100-41500-100	\$374.20
12/14/2014	J. K. Stabnow, PE	Engineering Services Nov-Dec 12,2014	2729	\$1,852.50	100-41425-100	\$467.75
					100-41000-100	\$450.00
					201-43100-300	\$1,852.50

Total For Selected Claims

\$8,972.98

\$8,972.98

Approved  12-16-2014
Date

Edna Township Asphalt Paved Roads

12.16.14

Road Segment	Begin	End	Width		Length	Condition	Notes:
			Feet	Miles			
460th Street	385th Avenue	365th Avenue	24	2.1	Seal Coat 2	Hobart Townline Rd, narrow	
400th Avenue	Co Rd 34	450th Street	24	1.0	Seal Coat 1	Perham Townline Rd	
North Little McDonald Lake Drive (NLMD)							
450th Street	400th Ave	395th Avenue	24	0.5	Seal Coat 1		
395th Avenue	450th Street	455th Street	24	0.65	Seal Coat 1		
Jackim Drive / Trail	395th Avenue	Devils Lake		0.3	Seal Coat 1		
455th Street	395th Avenue	E Little Mac Drive	24	0.5	Seal Coat 3	Between Overlays	
455th Street	E Little Mac Drive	385th Avenue	24	0.65	Seal Coat 2		
385th Avenue	NLMD	460th Street	24	0.5	Seal Coat 3	Doug Ackling Rd	
NLMD	385th Avenue	1.15 W of 385th Ave	22	1.15	Seal Coat 2		
NLMD	1.15 W of 385th Ave	1.30 W of 385th Ave	22	0.15	Seal Coat 1	Recent Overlay	
NLMD	1.30 W of 385th Ave	1.85 W of 385th Ave		0.55	Repave	Grade Raises	
Spur Road	N Little Mac Drive	Cul-de-sac / End	19	0.2	Overlay		
NLMD	1.85 W of 385th Ave	2.0 W of 385th Ave	22	0.15	Seal Coat 2	Kerbs Lk Rd / WLMD	
NLMD / 370th Ave	Kerbs Lk Rd / WLMD	460th Street	22	0.7	Seal Coat 1	Hobart Town Line	
East Little McDonald Drive							
E Little Mac Drive	Co Rd 34	1.1 N of Co Rd 34	22	1.1	Seal Coat 1		
E Little Mac Drive	1.1 N of Co Rd 34	1.65 N of Co Rd 34		0.55	Repave	Grade Raise	
E Little Mac Drive	1.65 N of Co Rd 34	1.75 N of Co Rd 34	24	0.1	Seal Coat 2	NLMD / 455th St	
E Paul Lake Road							
Wood Duck Lane	Co Rd 34	Cul-de-sac / End		0.7	Seal Coat 1		
W Paul Lake Road	Co Rd 34	Cul-de-sac / End		0.2	Seal Coat 1		
Kratzke Road	Co Rd 34	Cul-de-sac / End		0.75	Seal Coat 2		
W Little Mac Drive	Co Rd 35	Cul-de-sac / End		0.7	Seal Coat 2		
W Little Mac Drive	0.35 N of Co Rd 35	0.35 N of Co Rd 35		0.35	Seal Coat 3	Begin raised, paved grade	
W Little Mac Drive	0.35 N of Co Rd 35	0.8 N of Co Rd 35		0.45	Seal Coat 2	End of Pavement	

1 = acceptable
 2 = close to needing
 3 = do soon

E Big Mac Drive	Co Rd 35	Cul-de-sac / End	2.4	Seal Coat 2	Berger Addition
Cousins Lane	E Big Mac Drive	Cul-de-sac / End	0.2	Seal Coat 2	
N Big Mac Drive	Co Rd 35	Cul-de-sac / End	1.5	Seal Coat 2	DNR Access
Bills Beach Road	Co Rd 35	Cul-de-sac / End	0.8	Seal Coat 2	
Bills Beach Lane	Bills Beach Road	Bills Beach Trail	0.15	Seal Coat 2	
Old County Road 35 Loop					
432nd Street	Co Rd 35	428th Street	0.5	Overlay	
370th Av	428th Street	423rd Street	0.7	Overlay	Polish 10 to east ?
423rd Street	370th Av	Co Rd 35	0.25	Overlay	
South Paul Lake Road					
428th Street	Co Rd 123	380th Avenue	1.0	Seal Coat 2	
380th Avenue	428th Street	431st Street	0.45	Overlay	
430th Street	380th Avenue	S Paul Lake Road	0.2	Seal Coat 2	
S Paul Lake Road	430th Street	Cul-de-sac / End	0.55	Overlay	
385th Avenue	TH 108	Dead Lake Townline	1.0	Seal Coat 1	Dead Lake Town Line
Fawn Oaks Road	TH 108	Cul-de-sac / End	1.5	Seal Coat 2	
Seclusion Point Road	TH 108	Cul-de-sac / End	0.5	Seal Coat 1	
Beaver Dam Road	TH 108	Dora Townline	0.7	Seal Coat 1	
Engstrom Beach Road					
Engstrom Beach Road	TH 108	Big Mac Lake	1.65	Seal Coat 2	Dora Townline Road
Engstrom Beach Road	Dora Townline	Cul-de-sac / End	0.95	Seal Coat 3	
Engstrom Beach Lane	Engstrom Beach Rd	Cul-de-sac / End	0.2	Seal Coat 3	
			29.2	Total Miles	
			1.1	Repave	100,000
			2.65	Overlay	70,000
			2.5	Seal Coat 3	25,000
			15.45	Seal Coat 2	450,000
			7.5	Seal Coat 1	

Date: December, 2014

RE: Request for proposal : Mowing road ditches 2015-2016 seasons

Edna Township

Equipment:

- 986 International with 8 ft disc mower
- 531 Ford with 7 ft sickle mower

Rate:

- \$29/mile per cutting
- \$45/hr for extra mowing

Fuel Clause:

- Rate based on price of \$ 3.00 Per gallon. Add or subtract \$0.50 per mile for each \$1.00 per gallon increase or decrease from this price

Insurance

- 1 million dollar liability

*First cutting to be completed between June 15th - July 4th
Second cutting to be completed when grass is done growing.
If not completed by July 4th will deduct \$300*



**Sonnenberg Excavating, LLC
Torey Sonnenberg
48990 Co Hwy 17
Vergas, MN 56587**

Date: December, 2014

RE: Request for proposal : brushing 2015-2016 seasons

Edna Township

Rate

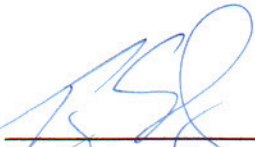
- **\$85/ hr for one machine and man**
- **\$45/ hr for extra man and chainsaw**
-

Fuel Clause:

- **Rate based on price of \$ 3.00 Per gallon. Add or subtract \$0.50 per hr for each .07 per gallon increase or decrease from this price**

Insurance

- **1 million dollar liability**



Sonnenberg Excavating, LLC
Torey Sonnenberg
48990 Co Hwy 17
Vergas, MN 56587

Sonnenberg Road Maintenance
PO Box 164- 35501 Hwy 36, Vergas, MN 56587
218-342-2135

December, 2014

RE: Request for Proposal - Road Grading 2015-2016 seasons

Edna Township

Equipment:

- 1987 730A Champion Road Grader- 200 HP
- 1993 740A Champion Road Grader- 212 HP

Hourly Wage:

- \$77.50 per Hour

Fuel Clause:

- Rate base on price of \$3.00 per gallon. Add or subtract \$0.50 per hour for each \$0.07 per gallon increase or decrease from this price

Insurance:

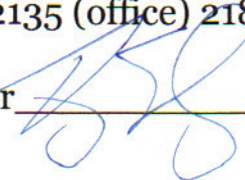
- \$1,000,000 Liability Insurance

Rate Increase

- A rate increase of 3% each year

Rick or Torey Sonnenberg
Sonnenberg Road Maintenance
PO Box 164- 35501 Hwy 36
Vergas, MN 56587
218-342-2135 (office) 218-849-7914 (Rick) 218-850-7046 (Torey)

Contractor _____



Date: December, 2014

RE: Request for proposal : gravel 2015-2016 seasons

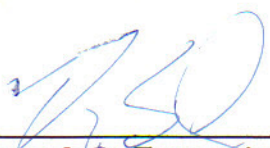
Edna Township

Rate

- \$9.75/ yd
-

Insurance

- 1 million dollar liability



Sonnenberg Excavating, LLC
Torey Sonnenberg
48990 Co Hwy 17
Vergas, MN 56587

**SONNENBERG EXCAVATING, LLC
PO BOX 182
48990 CNTY HWY 17
VERGAS, MN 56587**

Date: December, 2014

RE: Request for proposal : Snowplowing 2015-2016 Seasons

Edna Township

Equipment:

- 1994 International 375 hp 12 ft front plow 10 ft wing 8 ft underbody box sander
- 1994 ford 375 hp 12 ft front plow 10 ft wing 8 ft underbody and box sander
- \$81/hr each

Fuel Clause:

- Rate based on price of \$ 3.00 Per gallon. Add or subtract \$0.50 per hour for each \$0.07 per gallon increase or decrease from this price

Insurance

- \$1,000,000 liability insurance carried through Overland Insurance

Rate increase

- A rate increase of 3 percent each year



**Torey Sonnenberg, Contractor
Sonnenberg Excavating
Cell: 218-850-7046
Home: 218-342-2167**