

EDNA TOWNSHIP MEETING October 20, 2020 www.ednatownship.org

The meeting was called to order at 7:05 p.m. by Carol Nelson, Vice-Chairperson and began with the Pledge of Allegiance. Carol Nelson, Karen Marthaler, Gary Schattschneider and Echo Dockter were present. Dennis Sazama arrived later. The agenda was reviewed. Schattschneider made a motion to accept the agenda as presented. Nelson seconded the motion and it passed unanimously.

The clerk's report was reviewed. Schattschneider made a motion to accept it with changes. Nelson seconded the motion and it passed unanimously.

The treasurer's report showed receipts of \$22,285.17, disbursements of \$89,504.08 and working capital of \$358,486.13. Schattschneider made a motion to accept the report as presented. Nelson 2nd the motion and it passed unanimously. Betsy Roder, candidate for Otter Tail County Board had requested time to talk to the board but she did not show up because of the weather.

Nelson made a motion to accept the Resolution to Transfer Excess CARES Act Funds to Another Government Entity. Schattschneider 2nd the motion and it passed unanimously. The Resolution is attached. Nelson made a motion to pay the claims as presented. Schattschneider 2nd the motion and it passed unanimously.

Nelson made a motion to change election judge pay to \$15/hour and head judge pay to \$20/hour. Schattschneider 2nd the motion and it passed unanimously. This will bring Edna into closer alignment with what other townships are paying because of COVID.

The Road Report started with out Sazama present.

West Paul Lake Dr was on the agenda at the request of Sazama. He had asked the other supervisors to review a spot for an access approach permit. They were all in agreement that a culvert was not required.

Sazama was able to talk to Kyle Westergard about the continuing problem with the drainage ditch in the Engstrom Beach area. Kyle spoke with both parties and suggest a pipe. He said he would issue a permit for a pipe if they both agreed. One of the questions raised by the township concerned the ditches that have been filled in by other landowners. These ditches are now higher than the road. No permits were issued for this fill. The township has the right to demand that the fill be removed. There was discussion concerning what will happen when the snowplow comes through.

There are also some issues with Bill's Beach Trail. It was noted that this is NOT a township road. Kyle requested a letter from the township stating this. The clerk will send a letter and reference Document 1219807, recorded with the Otter Tail County Recorder.

The road striping has not been done yet. Some of the patches have been corrected. The contractors priority list was missing a couple of the dip locations so they will be added. If possible they will still be patched this Fall. The problem with the bump that develops as the ground freezes will not be addressed until 2021.

The dock and lift that were in the road right of way on East Little McDonald have been removed. There is still concern over the propane tank that is in the road right of way on Mallard Loop. Sazama will try to talk to the new owners.

The Board agreed not to participate in the 2021 county bidding for seal coat and traffic marking.

The unfinished business has not changed.

Ditches – brushing, tree removal, spraying, Nelson

Traffic control

Traffic sign inventory

Proposed schedules for continuing maintenance

Posting box outside of community center

The General election is coming up. Edna has a full list of election judges, with an extra judge being used for sanitation. Note that ONLY election judges can be in the polling place so the sanitizing must be done by an election judge. Election Judges will be: Echo Dockter, Carol Myhre, Pam Bruhn, Susan Flatau, Elizabeth Dunlap, Darla Wendland, Timothy Toyen, Carol Nelson, Patti Paul, with Jane Kihl-Kipling and Gary Schattschneider as backups.

The meeting was adjourned at 9:35 p.m.

October 20, 2020

Terry Marthaler
Lacey, Sonoma Bay

RESOLUTION TO TRANSFER EXCESS CARES ACT FUNDS TO ANOTHER GOVERNMENT ENTITY

WHEREAS, in response to the COVID-19 Pandemic, on March 27th, 2020, the Federal Government enacted the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, to distribute money to the States and local governments to be used as reimbursement for the Township's COVID-19 related expenses;

WHEREAS, the State of Minnesota received funding from the CARES Act and distributed \$ 22,250.00 to Edna Township, Otter Tail County, Minnesota from the CARES Act money;

WHEREAS, the State and Federal CARES act guidance allows the Township to transfer it's CARES Act money to another local government for qualifying CARES Act expenditures;

WHEREAS, the Township may transfer property to other units of government under Minn. Stat. § 471.85, and other units of government may accept grants or devises of personal property under Minn. Stat. §465.03;

WHEREAS, Edna Township, desires to allocate all or a part of its CARES Act funding to another unit of local government;

WHEREAS, Federal guidance on CARES Act expenditures allows the Township to be reimbursed for their COVID-19 related expenses if the Board of Supervisors reasonable believes the expenses meet the following three criteria:

1. The expense must be necessary in response to the COVID-19 Pandemic's effect on the Township;
2. The expense was not accounted for in the Township's budget passed as of March 27, 2020, and could not be funded using a line item, allotment, or other allocation within the budget;
3. The expense was incurred between March 1, 2020, and December 1, 2020.

WHEREAS, the Township finds it in the public interest to transfer its surplus of CARES Act funding to Otter Tail County (Local Government),

Whereas, the Local Government provides services (services or community connections) to the township;

NOW, THEREFORE BE IT RESOLVED, Edna Township will transfer \$ 16,175.15 of its CARES Act allocation to Otter Tail County;

Passed this 20th day of October, 2020.

BY THE BOARD

Carol Nelson
Town Board Chair

Attest: Edw. N. DeBto
Town Clerk

Claims List for Approval

Edna Township

Date Range : 9/20/2020 To 10/20/2020

| Date | Vendor | Description | Claim # | Total | Account # | Account Name | Detail |
|----------------------------------|--|--|---------|--------------------|-------------------|-------------------------------------|--------------------|
| 10/17/2020 | Otter Tail County Treasurer - 911 s | payment of the county fee for fixing 5 911 signs, as agreed at Board meeting. these are | 3225* | \$250.00 | 201-43101-224-411 | Highways, Streets & Roadways | \$250.00 |
| 10/17/2020 | MN Assoc. of Townships Agency | Commercial Package Insurance | 3226* | \$1,666.00 | 100-41110-361- | Council/Town Board | \$1,666.00 |
| 10/17/2020 | Sonnenberg Excavating | Road grading - 9/1,4,8,11,16,21,22 | 3227 | \$4,505.00 | 201-43140-224-402 | Grading Services/regular | \$4,505.00 |
| 10/17/2020 | Otter Tail County Treasurer-Fir Ave | Transfer of CARES funds to the county | 3228 | \$16,175.15 | 100-41990-810- | Other General Government - CARES | \$16,175.15 |
| 10/19/2020 | Sonnenberg Excavating | Gravel on 380th, Sybil Lake Rd/430th, 431st ST, W Little Mc | 3229 | \$33,088.08 | 201-43141-224-402 | Gravel/normal maintenance | \$33,088.08 |
| Total For Selected Claims | | | | \$55,684.23 | | | \$55,684.23 |

Carol Nelson _____ Date 10-20-2020
 Carol Nelson Town Supervisor

Dennis P. Szama _____ Date 10-20-2020
 Dennis Szama Chair, Town Supervisor

Gary Schattschneider _____ Date 10-20-2020
 Gary Schattschneider Town Supervisor