

EDNA TOWNSHIP MEETING **October 16, 2018** www.ednatownship.org

The meeting was called to order at 8p.m. by Bill Norris, and began with the Pledge of Allegiance.

The agenda was reviewed.

Bill Norris submitted his resignation. His home has been sold; he is no longer a resident of Edna Township. The Board and others attending the meeting expressed their appreciation for his years of service to the township.

Gary Schattschneider was appointed as a temporary supervisor. His term will run until the township election in March of 2019.

The Board was reorganized after some discussion. Nelson made a motion to assign Sazama as the Chairperson, Nelson as the Vice Chair, Schattschneider as Weed Control Supervisor, and Sazama as the road authority. Sazama seconded the motion and it passed unanimously.

The Clerks report was reviewed. Sazama made a motion to approve the report with changes. Nelson seconded the motion and it passed unanimously.

The Treasurer's report showed receipts of \$128.86, disbursements of \$60,848.59, and working capital of \$366,309.77.

Sazama made a motion to accept the report as presented. Nelson seconded the motion and it passed unanimously.

The Claims for Payment were reviewed. A claim was added to write a check for \$300,000 to Bremer Bank to begin the process of changing the financial institution for the township. Sazama made a motion to approve the claims for payment, including the check for the transfer. Schattschneider seconded the motion and it passed unanimously.

Jeff Stabnow reviewed the progress on the Little Mc projects. This included a review of the contract. There was an explanation of the decision to not remove the drainage pipes under the east Little Mc road. The pipes and treated timbers were determined to not be an issue now or in the future and that it would cause more problems with the road surface to dig them up. The base was put down, even with the rain that was falling that day. Stabnow stated that a good solid base was laid. There was a 'blow out' on the north end of North Little Mc. Stabnow considered this a township issue and it was fixed at township expense.

Stabnow stated that a tack coat would be put down and then the 1.5" of topcoat. This will probably happen later this week. There were questions about the contract, especially the completion clause stating a penalty of \$900 per day until the project is completed. Stabnow explained that this was a boiler plate contract. It will be up to the Board whether to assess the penalty. These penalties are usually not assessed unless there was an inconvenience to the traveling public. It was also mentioned that it might not be a good idea to talk about penalties before the project is completed.

Stabnow also answered question about the billing of the approaches done by Driveway services. This work will not be billed to the township by Driveway Services but will be billed to Mark's and then paid to Mark's by the township. There are spots that still need work in the base layer on North Little Mc. At the south end of E Little Mc (the new work) there is a dip in the road by the pump station. This needs to be fixed and will be an addition to the contract. Stabnow has talked to Mickelson about the raise that will need to fix this dip. Mark's will be doing the shoulders.

Lot Pros is responsible for the striping on the Little Mc project. They have also agreed to do South Little Mc. Lot Pros cannot do the striping until the road is done. He mentioned that he could do a temporary center line for the winter. Sazama made a motion to have Lot Pros stripe South Little Mc, South Paul, 460th, 380th, 428th and temporary fog lines on North and East Little Mc, Nelson 2nd the motion and it passed unanimously.

There were some questions from the township residents at the meeting.

Sazama clarified that Teal Lane is not a township road.

There are pot holes on the Y. Torey will put cold mix in these to hold them through the winter.

The grit from last year's sealcoating still has not been swept and picked up. It must be dry to pick it up and conditions have not been right yet.

Stabnow clarified that the swing away posts/supports for the mailboxes will be done by Mark's. This was part of the contract for this project.

Grass seeding in the ditches will not be done by the township.

West Little Mc, the rain runoff into driveway problem. The road has been reshaped, not sure if it is working, waiting for a hard rain.

The Lake Association has signs. The Neighborhood Watch signs are small, and will be close to homes. The Otter Tail county Sheriff is recommending more speed limit signs. Stabnow spoke about the conference he just attended. They are recommending less signs. The lake association is asking for more 30 mph speed limit signs on North, East Little Mc and Kerbs Lake.

After much discussion it was agreed that the lake association will come up with a list of where they want extra speed limit signs. There is some concern that this will set a precedent for all of Edna Township. This issue was tabled.

Correspondence:

 Otter Tail County – mileage certification

 Otter Tail County Highway Dept. – winter maintenance (sand and salt), 300 yds. (per Torey)

The Winter Maintenance Resolution was proposed by Sazama, 2nd by Nelson and passed unanimously.

The township will not be joining the county for sealcoat, traffic marking, signs and posts for the 2019 road work season.

Echo received sign complaints from a neighboring township. Tory will check the stop sign on 385th. The street/ave sign next to Rolland Jackson is a county issue. Echo will order the sign to replace the missing minimum maintenance sign.

We received an invitation to the 2018 Annual Meeting for the East Otter Tail Association of Townships, Tuesday October 23, 7 p.m. dinner and meeting to follow. This meeting will be held at the Deer Creek Community Center. Echo, Karen and Gary will attend.

Unfinished business:

 Additional chevrons and posts have been ordered.

 Both approach permits approved at September meeting have been inspected and approved.

 Signature cards for the new bank account were signed.

New Business included approving an approach permit for Patricia Stoll, about 41425 Fawn Oaks Road.

There was a motion made by Sazama to move \$300,000 from United Community Bank to Bremer Bank. Nelson 2nd and it passed unanimously.

Note:

 The General Election is Nov 6. Edna will be using the new Poll Pads for the election roster. You may still vote absentee via mail or at Fergus Falls until Nov 6.

Meeting adjourned at 9:47

October 16, 2018

~~Barrow Nordvik~~

Bill Putnam

Allan Demmen

Jeff Stabnow

Terry Marthaler

Jean Compton

Bill Norris

Jerry Schattschneider

Ralph Logan

Mark Plenge

Angela Wilkerson

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RESOLUTION

CITY & TOWNSHIP WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

CITY/TOWNSHIP	<u>Edna</u>
TYPE OF REQUEST	<u>SALT/SAND MATERIALS</u>
APPROX. QUANT.	<u>300</u>
APPROX. COST	<u>\$33.00 Per Cubic Yard or \$23.50 Per Ton</u>

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this 16th day of October, 2018.

Edna J. Dacosta
City or Township Official

Comments:

Date Range: 10/2/2018 To 10/14/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/14/2018	Scott VanWatermolen Excavating Inc	gravel, rock, etc	3060	\$431.00	201-43101-224-402	Highways, Streets & Roadways	\$431.00
10/14/2018	Sonnenberg Excavating	Road grading on 9/4,19,24 and 29	3061	\$1,802.50	201-43101-224-402	Highways, Streets & Roadways	\$1,802.50
10/14/2018	J. K. Stabnow, PE	Engineering Services April 11- Oct 9 total cost of Little McDonald projects is \$50,000	3062	\$20,000.00	201-43101-300-	Highways, Streets & Roadways	\$20,000.00
				<i>Brenn</i> \$300,000			300,000
Total For Selected Claims				\$22,233.50			\$22,233.50

322,233.50

Carol Nelson
 Carol Nelson
 City Council/Town Board, Town Supervisor
 Date: 10/16/2018

Dennis Sazama
 Dennis Sazama
 City Council/Town Board, Vice Chair, Town Supervisor
 Date: 10/16/2018

Darryl Schattschneider
 William Morris
 Gary Schattschneider
 City Council/Town Board, Chair, Town Supervisor
 Date: 10/16/2018

Edna Township

Gross Pay Report

For the Period 10/1/2018 to 10/31/2018

<u>Employee Name</u>	<u>Title</u>	<u>Gross Wages</u>
Norris, William	Chair	200.00
Marthaler, Karen	Treasurer	400.00
Dockter, Echo L	Clerk	500.00