

Edna Township
Regular Board Meeting
September 19, 2023

Dent Community Center, 201 Birch St, Dent MN 56528

The Meeting was called to order at 7 pm by Chairman Schattschneider and began with the Pledge of Allegiance.

Gary Schattschneider, Ben Bucholz, Keith Brokke, Echo Dockter and Karen Marthaler were present. Other attendees are listed on the attached sign in sheet.

The agenda was reviewed. Dave Wenzel was added to talk about N Little McDonald Dr. Bucholz motioned to accept the agenda with this addition. Schattschneider seconded the motion and it passed unanimously.

The clerk's report from the August meeting was reviewed. Schattschneider motioned to accept the report, Brokke seconded the motion and it passed unanimously.

The Treasurer's report showed receipts of \$936.82, disbursements of \$67,092.40, and working capital of \$309,798.23. Schattschneider motioned to accept the report as presented. Bucholz 2nd the motion and it passed unanimously.

There were no bounties. The claims for payment were reviewed. Schattschneider motioned to pay the claims as presented. Brokke 2nd the motion and it passed unanimously. Schattschneider motioned to transfer \$50,526.46 from the money market fund to the checking account. Brokke 2nd the motion and it passed with a pro vote from each of the supervisors. The Richard Voss septic system was discussed. It was verified with CCI that the township recorded the road as it was shown in the plat. This is not where the road is actually located. This means that the proposed septic system really is in the road right of way. It will require a recorded easement before the township could approve the proposed placement of the septic system. The cost for preparing and recording the easement is born by the land owner. Mr. Voss will look into the costs and let the Board know how he wants to proceed. The Board discussed the proposed placement of the system in regard to where the road is actually located. The major concern is snowplowing. The location of the mound, including the entire slope, must not interfere with the snowplow.

Dennis Lunde had called Bucholz regarding an access approach permit. He was not at the meeting and no paperwork has been received at this time.

Tom and Vicki Sazama were at the meeting to deliver an access approach application. Schattschneider will view the area in the next couple days.

Dave Wenzel had questions about the road striping. The roads that were seal coated this Fall are scheduled to be striped as soon as Newling Asphalt can get it done. Schattschneider will check in with them to see what the expected time frame is. Dave also suggested that more roads need striping. Many of the lines are no longer visible. There was more discussion regarding getting more roads striped before winter. Bucholz motioned to approve additional striping, based on Schattschneider's inspection. This is intended to allow Newling to do the striping at the same time. Brokke seconded the motion and it passed unanimously. The Board also discussed the need for all the all the asphalt roads to be restriped. This would be a major expense and might need to be added to the budget for 2026.

Dave also talked about the brush and other debris being dumped into the road right of way. Schattschneider will inspect the areas and record the GIS numbers so letters can be sent to the landowners.

Schattschneider reported on the EMS meetings. The joint commission met earlier this month. There is a major shortfall and the members (townships and cities) will be receiving a bill to cover the shortfall. This is a part of the joint commission agreement. The bill is expected to be about \$45,000. Schattschneider presented a short history of the joint commission and reviewed the possible options for taxing. The profitability of emergency services is a state wide problem. While the state legislature has begun a task force it is not going to help in the near future. Edna needs to be prepared for another bill like this for the next year also.

The breakdown of 460th was discussed. The estimate from Newling Asphalt is \$5-6,000 to repair sections of 460th and 455th. Hobart township has already agreed to share the cost of the repairs to 460th. The repairs on 455th are only Edna's. Bucholz motioned to have this work done, Schattschneider seconded the motion and it passed unanimously.

Schattschneider has emailed and spoken to Josh, from DNR, about the problems of water on the roads. Josh talked to the permit holders. After this anyone with complaints will have to provide pictures or videos of water being sprayed on the roads to the DNR.

The 3 accesses that do not have paperwork on file have been contacted and the completion certificates are in process. There was discussion regarding changes to the policy to allow plastic aprons on the culverts and to require a permit whenever an access is being altered. Schattschneider will work on updating the policy. This ties in with the plan to update the road specs and snow policies.

Mr. Benke had an emergency need to fix an electric wire that runs under 380th. Verbal permission was given by Bucholz, with the statement that the road had to be restored to original condition. Zitzow was the contractor for this fix. As of this meeting this is all done and the road looks good.

Bucholz was contacted about tree limbs on Mallard Loop. The limbs will be trimmed before snowfall. This is already on the sub-contractor list.

The November meeting is changed to November 14. This will be updated on the website and posted.

The annual meeting of the East Otter Tail Association of Townships will be held on October 24 at Deer Creek. Dinner will be served at 6:30 with the meeting to follow.

Tom and Vicki Sazama had questions about a new development. The Board provided a few suggestions of people who might be able to provide answers.

The meeting was adjourned at 8:24 pm.

Dary Schattschneider
Edw Docket

September 19, 2023

Lynne a Brokke

RICHARD SAZAMA

DeCKA Statler

Mike Sazama

RICH VOSS

Dave Wenzel

Tom SAZAMA

Uicky Sazama


Cady Nunn


Date Range : 8/17/2023 To 9/17/2023


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/17/2023	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3530	\$251.58	100-41110-103-	Council/Town Board	\$251.58
09/17/2023	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3539	\$369.65	100-41110-103-	Council/Town Board	\$369.65
09/17/2023	Dora Township	1/2 cost of dust guard on 340th Ave	3540	\$297.19	201-43122-224-412	Unpaved Streets	\$297.19
09/17/2023	City of Dent - Fire	1/2 of Fire Contract,	3541	\$15,750.00	225-42201-360-501	Fire Contract	\$15,750.00
09/17/2023	PERA	3rd quarter, employee and employer portions	3542	\$630.00	100-41110-103- 100-41110-120-	Council/Town Board Council/Town Board	\$315.00 \$315.00
09/17/2023	Sonnenberg Excavating	Gravel on 435th	3543	\$8,342.80	201-43142-224-	Gravel, Class 5, major road repair	\$8,342.80
09/17/2023	Sonnenberg Excavating	Gravel on Mallard Loop	3544	\$3,037.80	201-43142-224-	Gravel, Class 5, major road repair	\$3,037.80
09/17/2023	Sonnenberg Excavating	Gravel on Paul Lake Way	3545	\$3,536.30	201-43142-224-	Gravel, Class 5, major road repair	\$3,536.30
09/17/2023	Sonnenberg Excavating	July road grading	3546	\$5,067.75	201-43141-224-	Gravel/normal maintenance	\$5,067.75
09/17/2023	Sonnenberg Excavating	Jackim Trail - tree trim, approach fix on 405th, gravel	3547	\$4,547.40	201-43147-224- 201-43122-224-	Brushing Unpaved Streets	\$2,025.00 \$2,522.40

Date Range : 8/17/2023 To 9/17/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/17/2023	Sonnenberg Excavating	August mowing, second cut	3548	\$3,120.00	201-43143-224-	Mowing/ditch spraying	\$3,120.00
09/17/2023	Sonnenberg Excavating	August grading	3549	\$4,121.77	201-43140-224-	Grading Services/regular	\$4,121.77
09/17/2023	MIN Association of Townships	Clerk and Treasurer's Training for Echo	3550	\$50.00	100-41110-310-	Council/Town Board	\$50.00
Total For Selected Claims				\$49,122.24			\$49,122.24


 Benjamin D. Bucholz
 Town Supervisor
 Date: 9-19-23


 Gary Schattschneider
 Chair, Town Supervisor
 Date: 9-19-23


 Keith Brokke
 Town Supervisor
 Date: