

Edna Township
Regular Board Meeting
October 17, 2023

Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm by Chairman Schattschneider and began with the Pledge of Allegiance.

Gary Schattschneider, Ben Bucholz, Keith Brokke, Karen Marthaler and Echo Dockter were present. Other attendees are listed on the following sign in sheet.

The agenda was reviewed. There were a few changes: move the Twin Island Road to follow Bounties, add road trenching on Heart Lake and Sybil Lane, add an EMS update. Bucholz motioned to approve the agenda with the listed changes, Brokke 2nd the motion and it passed unanimously.

The clerk's report from the September meeting was emailed to the supervisors before the meeting. Brokke motioned to approve the report as presented. Bucholz 2nd the motion and it passed unanimously.

The treasurer's report showed receipts of \$240, disbursements of \$50,526.46 and working capital of \$259,511.77.

Bucholz motioned to approve the report as presented. Brokke 2nd the motion and it passed unanimously.

Ron Carrlson came in just before the meeting started to drop off 81 pair of frozen gopher feet. He filled out a claim which was added to the list of claims to be approved. There were no other bounties presented.

Several land owners from Twin Island Dr and Twin Island Ln were at the meeting to discuss road maintenance, particularly snow removal. At this time these roads are not township roads. There was considerable discussion of the process to make a public road a township road. Some of the issues discussed included changes to the road specs in the years since the road was platted and built, who is responsible for any upgrades to the current road, what can be done to facilitate snow removal this winter, the timing for the township to accept a road, requirements for the required road petition. Dockter will email information to Patricia Elsaas to get the process started. The Board will also work on preparing for the petition and the researching the actions required of the Board to make this process move smoothly. The claims for payment were discussed. The traffic marking claim was reviewed, as the marking was just done on Monday. Half of the cost of patching 460th will be billed to Hobart Township. Noted that the traffic marking requested on E Big McDonald could not be done because of the construction being done on that road. It will have to wait until next year. Bucholz motioned to accept the claims as presented. Brokke 2nd and the motion passed unanimously. Bucholz motioned to transfer \$29,025.84 from the money market account to the checking account. Brokke 2nd the motion and all supervisors voted in favor.

The Board discussed ditches and the possibility of spraying instead of mowing again this fall. It was agreed that the 3rd mowing for this year should not be done. There is an area on Engstrom Beach that needs to be brushed to make sure the snowplow will be able to get through. This has been added to the subcontractor priority list. Mallard Loop also needs trees trimmed. There are trees on Engstrom beach that hang over the road. The branches hanging over the road will be removed, straight up from the road. This is required for snow removal and access for possible emergency (fire) vehicles. Otter Tail County Highway Dept has requested a resolution from Edna the purchasing for winter maintenance (sand & salt). The Board passed the resolution requesting up to 500 yards of sand and salt. The resolution is attached. It will be mailed to the county. The county highway department also offered the opportunity for Edna to be included in the county bids for Seal coating, traffic marking and the purchase of signs & posts. The Board is not interested in the any of these. Schattschneider will call Lake Region to discuss the trenching across Sybil Lake rd and Heart Lake Rd. No permission was requested or granted for either of these actions.

Schattschneider reviewed the latest email from the new EMS director, Rebecca Huebsch. There is some concern that the request for funds from the county will lead to the county taking over control of the Perham Area EMS. The Board is looking for clarification of these actions.

Note the EOT Association of Townships Annual Meeting on October 24, 2023, Deer Creek, dinner at 6:30, meeting to follow.

Reminder: the November meeting date is the 14th – second Tuesday instead of the 3rd Tuesday. This is posted outside the building and on the website.

A very early reminder of the Presidential primary on March 5th, 2024.

The meeting was adjourned at 8:51 pm.

Gary Schoeltrich
Edw J Doelke

October 17, 2023

Valerie Riepe

Kathleen Tooz

Troy Tooz

Poppy & Shirley Tooz

Patricia Elsaas

Jeremy Elsaas

Linnæe Leary & Kirby Anderson

Terry Sonnenberg

Lynne & Brodeur

Edna Township

Claims List for Approval


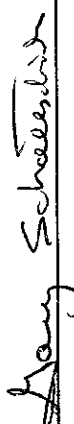

10/20/202

Date Range : 9/20/2023 To 10/20/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/17/2023	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3551	\$251.58	100-41110-103-	Council/Town Board	\$251.58
10/17/2023	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3552	\$369.65	100-41110-103-	Council/Town Board	\$369.65
10/17/2023	Sonnenberg Excavating	September grading-5,20,21,27,29	3553	\$5,608.31	201-43140-224-	Grading Services/regular	\$5,608.31
10/17/2023	Newling Asphalt Services, LLC	Wheel rut repairs on 460th, 1/2 will be billed to Hobart Township	3554	\$3,000.00	201-43132-224-	Crackfill	\$3,000.00
10/17/2023	Newling Asphalt Services, LLC	Wheel rut repairs on 455th (\$900) and 400th (\$600)	3555	\$1,500.00	201-43132-224- 201-43132-224-	Crackfill Crackfill	\$900.00 \$600.00
10/17/2023	Newling Asphalt Services, LLC	Traffic marking -	3556	\$16,649.08	201-43135-224-	Striping	\$16,649.08
10/17/2023	Ron Carrison	81 pairs of frozen gopher feet	3557	\$243.00	100-42702-491-	Gopher Bounty	\$243.00
Total For Selected Claims				\$27,621.62			\$27,621.62

Date Range : 9/17/2023 To 10/17/2023

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Date</u>
						10-17-23	
	Benjamin D. Bucholz	Town Supervisor					
						10/17/23	
	Gary Schattschneider	Chair, Town Supervisor					
						10/17/2023	
	Keith Brokke	Town Supervisor					

RESOLUTION

WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

BE IT RESOLVED, that there is a 5 Ton minimum with no returns or dump backs.

CITY/TOWNSHIP Edna Township

TYPE OF REQUEST SALT/SAND MATERIALS

APPROX. QUANT. 500 yds

APPROX. COST \$44.40 Per Cubic Yard or \$31.70 Per Ton

SALT/SAND TO BE HAULED BY Sonnenbary Excavating
City/Township/Contractor

SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this 17th day of October, 2023.

Dary Schellertson
City or Township Official

Comments: