

**EDNA TOWNSHIP MEETING**      **February 20, 2018**      [www.ednatownship.org](http://www.ednatownship.org)

The meeting was called to Order at 8 p.m. and began with the Pledge of Allegiance.

Bill Norris, Dennis Sazama, Carol Nelson, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed and the correspondence from “the HUB” was added. Norris made a motion to accept the agenda with additions. Sazama seconded and the motion passed unanimously.

The Clerk’s report was reviewed. Sazama made a motion to accept the report as presented. Norris seconded and the motion passed unanimously.

The Treasurer’s report showed receipts of \$6040.84, disbursements of \$18,556.65 and working capital of \$425,506.80. . Norris made a motion to accept the report as presented, Nelson seconded the motion and it passed unanimously.

There were no bounties.

The claims for payment were reviewed. Sazama made a motion to pay the claims as presented. Nelson seconded the motion and it passed unanimously.

Jack Rosenthal was present to discuss the progress on the township road survey. His questions were answered and there should be a final document soon.

Jeff Stabnow was not present so Bill Norris reported on the Little McDonald roads. Jeff is working on an estimate. He wants to include chip sealing as a part of the project because the latest information supports the addition of a topcoat of chip seal as being the most beneficial if applied as soon as the asphalt is down. The rough numbers look like site preparation of \$100,000, asphalt about \$250,000 including the chip seal.

Correspondence included the donation requests. It was noted that this meeting is the deadline for organizations to submit their requests for donations, according to the township policy. The HUB is the current Perham High School building that will be replaced in the Fall of 2018. A request was made for the Board to sign a resolution in support of the projects being proposed/investigated for the old building. After some discussion the Board felt that they would not make this resolution. Bill is continuing to talk to FEMA.

After some discussion it was agreed that the township needs a mailbox policy. The Board will continue to review the options and will get input from the snowplow contractors.

The proposed budget for 2019 was reviewed line by line.

The Annual audit was done by the Board. Several checks and receipts were compared and verified in the Treasurer’s and the Clerk’s reports.

Norris made a motion to approve the audit. Nelson seconded and the motion passed unanimously.

The meeting was adjourned at 9:54 p.m.

Date Range : 2/1/2018 To 2/19/2018

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
02/16/2018	Sonnenberg Excavating	snowplowing 1/3,4,8,11,12,15,16,19	2996	\$7,904.00	201-43101-224-401	Highways, Streets & Roadways	\$7,904.00
02/16/2018	Otter Tail East, County Association	Dues for 2018:619.36 - State; 90 County	2997	\$709.36	100-41110-433-	Council/Town Board	\$709.36
<b>Total For Selected Claims</b>				<b>\$8,613.36</b>			<b>\$8,613.36</b>

  
 Carol Nelson  
 Town Supervisor

  
 Dennis Szama  
 Town Supervisor

  
 William Norris  
 Town Supervisor

**Edna Township**

**Gross Pay Report**

For the Period 2/1/2018 to 2/20/2018

<u>Employee Name</u>	<u>Title</u>	<u>Gross Wages</u>
Marthaler, Karen	Treasurer	400.00
Dockter, Echo L	Clerk	500.00