

Edna Township
Regular Board Meeting
March 28, 2023
Dent Community Center, 201 Birch St, Dent MN 56528

The meeting was called to order at 7 pm by Chairman Sazama, and began with the Pledge of Allegiance. Dennis Sazama, Gary Schattschneider, Ben Bucholz, Karen Marthaler and Echo Dockter were present. Other people attending are listed on the attached sign in sheet.

The agenda was reviewed. Sazama motioned to approve the agenda with the addition of a discussion of the Otter Tail County Seal Coat quote. Bucholz 2nd the motion and it passed unanimously.

At this point Keith Brokke and Karen Marthaler each took the Oath of Office. Dennis Sazama retired. He has served the township for 13 years. The Board wishes him well with his retirement from the Board and with his "too many" plans for all his new spare time. Sazama will be removed from the bank accounts and Keith Brokke will be added.

Bucholz motioned for Gary Schattschneider to be the Chairperson, Bucholz to be the Vice Chairperson and Brokke to be the Weed Inspector. Brokke 2nd the motion and it passed unanimously.

The clerk's report of the February meeting was reviewed. Bucholz motioned to approve the minutes as presented. Schattschneider 2nd and the motion passed unanimously.

The treasurer's report showed receipts of \$33,104.25 disbursements of \$7,902.75 and working capital of \$510,718.89. Bucholz motioned to accept the report as presented. Brokke 2nd and the motion passed unanimously.

The discussion of the claims was postponed so questions about the irrigator letters could be answered first. Rick Benke, Dave Moenedick and Bryan Moenedick were present and had concerns about the letters that were sent to all water permit holders in Edna Township. The intent of the letter was to ask anyone running an irrigator to modify or set the end guns so that township roads would not be watered. There are a couple irrigation systems that are spraying hard enough to cause pot holes and wash outs. The Board is trying to protect the investment in the roads. Everyone understands that equipment fails, the wind blows and things can happen. The plan was to send the letters to request co-operation. If there are continuing problems the next step would be to contact the landowner and discuss the over spraying. The township would only file a complaint with the DNR if the landowner still does nothing to correct the problem. The Board and the landowners present agreed with the plan.

There were some questions about the timing of the snow plowing. Sonnenberg was not present to answer detailed questions.

Rick Benke asked for 2 or 3 loads of gravel for the east ½ mile of Minnesota Street. This is a minimum maintenance road. The Board agreed to take a look at this when doing the Spring road tour. Mr. Benke also suggested that the discing of the road shoulders should be done early in the spring so it doesn't take so long for the sod to bust up.

There were no bounties to be paid. The claims were reviewed. Noted that no payment has been requested or made for the finishing of 370th. Schattschneider motioned to approve the claims as presented. Bucholz 2nd and the motion passed unanimously. Bucholz motioned to approve the transfer of \$51,873.66 from the money market account to the checking account. Schattschneider 2nd the motion and each supervisor voted in favor.

The Board reviewed the list of calls and contacts for the month. Mailboxes on Engstrom Beach road were damaged at the end of Twin Island Trail and at 43127 Engstrom Beach. Sonnenberg has already been informed about the Twin Island mailboxes. Bucholz will contact Sonnenberg regarding the one at 43127.

Dead Lake township has requested that 380th be opened. Right now there is a 6-8 Ft drift in the roadway. This is a minimum maintenance road. The practice has been to keep it open as long as possible in the winter but not to spend any time to open it once it has drifted shut. Minimum maintenance signs, with "No Winter Maintenance" are posted.

Schattschneider will verify that the signs are still there, when the snow melts. There was discussion concerning whether this road should be opened at this time. Bucholz was in favor of opening the road now. The verbal estimate from Sonnenberg was about \$3,000 to get this done. There is no guarantee that it would stay open. The section of road that is a

concern is much lower than the surrounding land. When the wind blows across the field the road fills in. There are concerns that Edna will set a president by opening this road now. After more discussion Schattschneider agreed to call the Dead Lake Chairperson to inform him that Edna would not be opening 380th this year. This road and the signage will be reviewed during the Spring Road tour.

The correspondence was reviewed. The supervisors had been notified of the variance hearing on March 9th. This variance did not affect a township road. The mailings from Minnesota LTAP were shared. Everyone was reminded of the upcoming Spring Short Courses being offered by MAT.

Schattschneider asked for the details of the Otter Tail County Seal Coat bid process. He was concerned about the timing of the crack fill process. The seal coat bids do not include crack fill. Bucholz wants to have quotes from other companies for seal coating to make sure the county price is comparable. Stabnow agreed to gather the needed quotes. He also stated fees for engineering services would only be charged for road work actually done. All agreed that the Board will need quotes for crack filling this year. The Spring Road tour is set for April 22, starting at noon, from the Dent Community Center. It will be a continuance of this meeting.

The unfinished business items list was reviewed. The review of the Dunn Township road policy will be rescheduled for the May meeting. The other items on the list remain.

Otter Tail County Commissioner Bucholz was present. He had an update on the Schepper/Big McDonald Lake issue. This should be resolved this year.

The meeting was recessed at 9:09 pm and is scheduled to reconvene on April 22, 2023 at noon at the Dent Community Center.

*The meeting was not reconvened because of the weather.
The meeting was adjourned at the beginning of the April 25, 2023 meeting.*

*Mary Schattschneider
Evan Dockett*

March 28, 2023

Tony Marshall

Jeff Stabnow

Dan Buchok

Boze Dave Rick

Rick Benke

Dave Moenkedick

Bryan Moenkedick

Edna Township

Claims List for Approval

3/24/202

Date Range : 2/28/2023 To 3/28/2023


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/28/2023	United States Treasury	Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT	3481 <i>Act</i>	\$314.65	100-41110-103-	Council/Town Board	\$314.65
03/28/2023	Minnesota Department of Revenue	Payroll withholding - deposited on-line	3482 <i>Act</i>	\$233.07	100-41110-103-	Council/Town Board	\$233.07
03/28/2023	Terry Marthaler	Moderator for the Annual Meeting	3483 <i>3935</i>	\$100.00	100-41131-303-	Publishing	\$100.00
03/28/2023	Perham Public Library	Donation	3484 <i>3934</i>	\$750.00	100-41110-434-	Council/Town Board	\$750.00
03/28/2023	East Otter Tail County	Donations	3485 <i>3937</i>	\$250.00	100-41110-434-	Council/Town Board	\$250.00
03/28/2023	Perham Center for the Arts	Donation	3486 <i>3938</i>	\$250.00	100-41110-490-	Council/Town Board	\$250.00
03/28/2023	New York Mills Culteral Center	Donation	3487 <i>3939</i>	\$250.00	100-41110-434-	Council/Town Board	\$250.00
03/28/2023	Otter Tail County Historical Societ	Donation	3488 <i>3940</i>	\$250.00	100-41110-434-	Council/Town Board	\$250.00
03/28/2023	Sonnenberg Excavating	Snowplowing - January and February	3489 <i>3941</i>	\$40,177.94	201-43125-224-	Ice and Snow Removal	\$40,177.94
03/28/2023	Otter Tail County Treasurer	Sand and salt - for January	3490 <i>3942</i>	\$2,709.05	201-43125-240-401	Ice and Snow Removal	\$2,709.05
03/28/2023	PERA	1st quarter, employee and employer portions	3491 <i>Act</i>	\$630.00	100-41110-103-	Council/Town Board	\$315.00

Date Range : 2/28/2023 To 3/28/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/28/2023	Mark Sand & Gravel Co	4th invoice for 2021 Construction, 432nd St, 370th Ave, 423rd St, 455th St, N Little Mic	3492	\$4,376.22	100-411101-120-	Council/Town Board	\$315.00
			3443		201-43101-224-403	Highways, Streets & Roadways	\$4,376.22
Total For Selected Claims				\$50,290.93			\$50,290.93


 Benjamin D. Bucholz
 Town Supervisor


~~Dennis Szazma~~
 KEITH BROKE
 Chair, Town Supervisor


 Gary Schattschneider
 CHAIR, Town Supervisor

3-28-23

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