

EDNA TOWNSHIP MEETING **December 19, 2016** **www.ednatownship.org**

The meeting was called to order at 8 p.m. and began with the Pledge of Allegiance.

Bill Norris, Dennis Sazama, Carol Nelson, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed. Tory has quotes prepared for brushing, graveling, mowing, snowplowing and installing road signs. This will be added in the Road Report. The agenda was accepted with the addition.

The clerk's report was reviewed. A motion was made, seconded and passed unanimously to accept it as presented.

The Treasurer's Report was presented, showing receipts of \$147,479.51, disbursements of \$28,886.00 and working capital of \$352,359.96. A motion was made, seconded and passed unanimously to accept it as presented.

There were no bounties presented.

The claims for payment were reviewed. A motion was made, seconded and passed unanimously to pay the claims as presented.

Road Report

There were a few snowplowing complaints from the first snow in November. There were complaints of skimming grass on South Little McDonald Dr. These spots will be checked in the Spring and grass seeded where needed. There was a letter regarding the plowing on East Paul Lake. Tory said he would check it out right after the meeting. Tory also presented quotes for brushing, graveling, mowing, snowplowing and installing road signs. These quotes would start the summer of 2017 and continue through the winter of 2020. Current rates will stay the same for this year. A motion was made to accept these quotes. There was a second and discussion followed. The motion was passed unanimously.

The quotes are attached to the meeting minutes.

The clerk reminded everyone that filing for the supervisor and treasurer positions opens on January 3, closes on January 17, 2017 at 5 p.m.

The meeting was adjourned.

December 2016

Jeff Stabnow
Tovey Sonnenberg

Sonnenberg Excavating LLC

48990 County Highway 17
Vergas, MN 56587
218-342-2167
sonnenbergexc@hotmail.com

December 20, 2016

Edna Township

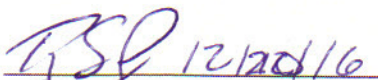
Request for proposal: Brushing Road Ditches 2017-2020


Rate:

- \$90/hrs for one machine and one man
- \$50/hr for extra man

Insurance:

- \$2 million dollar liability carried through Overland Insurance


Sonnenberg Excavating (Torey)


Supervisor



Sonnenberg Excavating LLC

48990 County Highway 17
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Request for proposal: Graveling 2017-2020 seasons

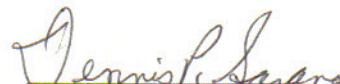
Rate:

- \$8/ton

Insurance:

- \$2 million dollar liability carried through Overland Insurance


Sonnenberg Excavating (Torey)


Supervisor



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Request for proposal : Mowing road ditches 2017-2020

Equipment:

- 1986 International with 8 ft disc mower
- 531 Ford with 7 ft sickle mower

Rate:

- \$29/mile per cutting
- \$45/mile for extra cutting

Fuel Clause:

- Rate based on price of \$2.30 per gallon. Add or subtract \$0.50 per mile for each \$1.00 per gallon increase from this price

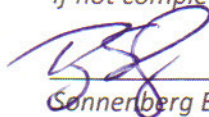
Insurance:

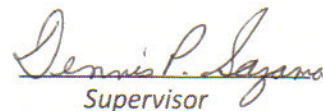
- \$2 million dollar liability carried through Overland Insurance

First cutting to be completed between June 15 -July 4th

Second Cutting to be completed when grass is done growing.

If not completed by July 4th will deduct \$300

 12/20/16
Sonnenberg Excavating (Torey)


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Request for proposal: Snowplowing 2017-2020 seasons

Equipment:

- 1994 International 375 hp 12 ft front plow 10 ft wing 8 ft underbody, box sander
- 1994 Ford 375 hp 12 ft front plow 10 ft wing 8 ft underbody and box sander
- 1999 International 375 hp 12 ft front plow 10 ft wing 8 ft underbody box sander

Rate:

- \$96/hr each
- Rate Increase of 3 percent each year
- Current rate is now \$86/hr

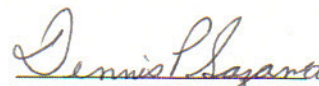
Fuel Clause:

- Rate based on price of \$2.30 per gallon. Add or subtract \$0.50 per hour for each \$0.07 per gallon increase or decrease from this price

Insurance:

- \$2 million dollar liability carried through Overland Insurance


Sonnenberg Excavating (Torey)


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Request for proposal: Installing Road Signs 2017-2020

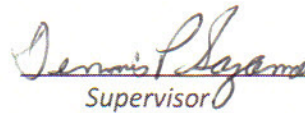
Rate:

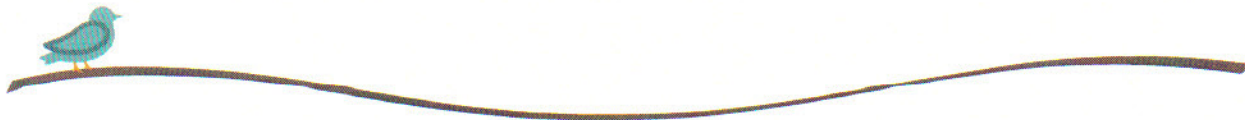
- \$90/post

Insurance:

- \$2 million dollar liability carried through Overland Insurance

 12/20/16
Sonnenberg Excavating (Torey)


Supervisor



Date Range : 12/5/2016 To 12/15/2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2016	Carol Myhre	Election Judge - 4.5 hours	2902	\$45.00	100-41410-100-210	Elections	\$45.00
12/10/2016	PERA	4th quarter, employee and employer portions	2903	\$450.00	100-41110-100- 100-41110-120-	Council/Town Board Council/Town Board	\$225.00 \$225.00
12/10/2016	William Norris	Fire Proof File (4 drawer) and delivery, also mileage for picking up chevrons and posts	2905*	\$572.23	100-41110-210- 100-41110-331-	Council/Town Board Council/Town Board	\$464.23 \$108.00
12/10/2016	Dead Lake Township	1/2 cost of removing trees in the right-of-way on 400th St (town line road)	2906	\$250.00	201-43101-224-	Highways, Streets & Roadways	\$250.00
12/10/2016	MATIT - MN Assoc. of Townships	Worker's Comp Insurance	2907	\$273.00	100-49240-360-	Insurance - Unallocated	\$273.00
12/10/2016	Echo Dockter	Reimbursement for computer ink	2908	\$69.74	100-41110-200-	Council/Town Board	\$69.74
12/10/2016	Sonnenberg Road Maintenance, LLC	Road Grading for November	2909	\$2,067.00	201-43122-224-402	Unpaved Streets	\$2,067.00
Total For Selected Claims				\$3,726.97			\$3,726.97

For the payroll period ending: 12/20/2016

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41110-100		Nelson, Carol	561.30
		Norris, William	561.30
		Sazama, Dennis	561.30
		Account Total	1,683.90
100-41425-100		Dockter, Echo L	467.75
		Account Total	467.75
100-41510-100		Marthaler, Karen	374.20
		Account Total	374.20
100-41110-100			
		Unallocated due to rounding	\$0.00
		Total For Period	\$2,525.85

Carol Nelson

December 20, 2016

Carol Nelson

Town Supervisor

Date

Dennis Sazama

12/20/2016

Dennis Sazama

Town Supervisor

Date

William Norris

12-20-2016

William Norris

Town Supervisor

Date

Date Range: 12/5/2016 To 12/15/2016

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Carol Nelson	Town Supervisor					
	Dennis Sazama	Town Supervisor					
	William Norris	Town Supervisor					

Carol Nelson

Carol Nelson

Town Supervisor

Dennis P. Sazama

Dennis Sazama

Town Supervisor

William Norris

William Norris

Town Supervisor

December 20

Date 2016

12/20/2016

Date

12/20/2016

Date