

The meeting was called to order at 8 p.m. by Dennis Sazama and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Karen Marthaler and Echo Dockter were present.

The Oath of Office was given by all Board Members present. The next item was to organize the Board. Nelson made a motion to keep all positions the same for this year. Sazama seconded the motion and it passed unanimously. Norris will be the Chairperson, Sazama the Vice Chairperson, Nelson will handle Weed Control.

The proposed agenda was reviewed and a motion was made by Nelson and seconded by Sazama and passed unanimously to accept the agenda as presented.

The minutes of the February meeting were reviewed. Information about the HUB needs to be added. Nelson made a motion to accept the minutes, with corrections. Sazama seconded the motion and it passed unanimously.

The Treasurer's Report showed receipts of \$34,321.78, disbursements of \$9,455.31 and working capital of \$477,373.27. Sazama made a motion to accept the report as presented, Nelson seconded and it passed unanimously.

The claims for payment were reviewed. Nelson made a motion to pay the claims as presented, Sazama seconded the motion and it passed unanimously.

The Spring Road Inspection was discussed, with Norris on speaker phone, it was agreed that the inspection tour would begin at 8 a.m. on April 8th at the Dent Community Center.

Compass Consultants is still cleaning up a few of the issues presented at the January meeting. The tennis court road is still a problem because the records on file with the County Recorder are illegible. The Clerk will be checking to see if Edna has any copies of those records that are legible.

Jeff Stabnow was present to discuss the Little McDonald paving projects. As discussed at the annual meeting, driveway aprons will be a part of these projects. A driveway apron for purposes of these projects will not extend beyond the township road right of way. There was more discussion concerning the level of the roads. The roads will NOT be lowered to the levels before the high water problems. The existing base is well packed and will be used. Sazama made a motion to begin the process for paving North and East Little McDonald roads. Nelson seconded the motion and it passed unanimously. Jeff will get the bids requests ready and delivered to appropriate contractors to allow for bid opening at the April meeting.

The mailbox policy was tabled for the April meeting.

Supervisors were reminded about the MAT Spring Short course meetings. Some will attend the meetings in Alexandria and others will attend the meetings in Mahanomen.

At this time this meeting was recessed until April 8th at 8 a.m. at the Dent Community Center. The Spring Road Inspection will begin at that point. That portion of the meeting will be only for the purpose of the Spring road inspection and the identification of the roads needing crack fill, pavement marking and seal coating. There was a motion by Sazama, seconded by Nelson to have the crackfill and stripping list sent to Lot Pros after the road inspection. Motion by Sazama, second by Nelson to have the list of roads needing sealcoating to Jeff Stabnow so he can get quotes from contractors before the April meeting.

Meeting recessed at 9:15 p.m.

Road Inspection April 15, 2018

1. Engstrom Beach Road needs Crack sealing. At this date, there are many wide open cracks. Fog lines & center stripes needed. Brushing will be needed soon especially where the ditches are close to Hwy 108.
2. Engstrom Beach Trail and Engstrom Beach Lane are not Edna owned roads. Don't touch them.
3. Beaver Dam Road needs crack sealing. Perlieu & Beaver Dam Trail are not Edna owned roads. Do not work on them.
4. Seclusion Point Road needs fog lines & center stripes. Crack sealing is in good shape. Has the largest cul-de-sac in Edna Twp. Does need striping.
5. 355th Avenue needs chloride applied on the first 1000 feet. Additional gravel is needed for the first drop. Add chloride in front of the two houses.
6. 400th Street is maintained by Dead Twp.
7. Fawn Oaks Road looks good. Add stripes & fog lines.
8. Fawn Oaks Trail needs stripes & fog lines. Road was snow covered, covering the crack sealing. F.O.T. often has privately owned equipment stored on the cul- de- sac. That part of the road is Township owned & maintained. It is not zoned for equipment storage.
9. 380th Avenue needs chloride treatment for the first 1000 feet.
10. 398th Avenue needs gravel & grading.
11. Marion Lake/Lodge Road needs stripes & fog lines. Black top looks good.
12. South View Lane is not owned by Edna Twp.
13. Wolf Lake Road needs gravel & grading. Additional rip-rap needed in open areas to stabilize the road. There is zero buffer zone in some areas.
14. MN Street needs classification as a Minimum Maintenance Road.
15. Fort Thunder Road needs gravel & grading on Edna Twp end of the road.
16. 428th needs stripes added
17. 430th needs grading
18. S. Paul Lake Road needs crack sealing (& striping + fog lines where possible

- 18 S. Paul Lake Road needs crack sealing (& striping + fog lines where possible
- 19 OLD 35 is not Edna Twp road. Don't touch.
- 20 East Big McDonald Drive needs crack sealing + fog & center stripes. Emerging trees in road bed are causing soft spots/speed bumps. Trees need brushing. On the Berger Lake side of this road, dead trees could be pulled out along shoreline. These trees are catching the snow, creating negative driving surfaces.
- 21 Cousins Lane needs stipes added.
- 22 North Big McDonald Drive needs stripes & fog lines. There may be emerging logs under the asphalt. As they decay they create natural speed bumps that can slow down traffic
- 23 Bill's Beach needs stripes & fog lines. Road looks good.
- 24 West L. McD Drive will wait on adding stripes until other repair work in that area is complete. Add chloride on the Kerbs Lake section of gravel road.
- 25 N L McD Drive will need crack seal done after the major road repair is done.
- 26 400th looks okay.
- 27 455th Street has a deep dip. Evaluate after the Little McDonald drainage project is finished.
- 28 Jackim Trail is an Edna Twp owned road. Add chloride.
- 29 Jackim Drive is not owned by Edna Twp.
- 30 Devil's Lake Road needs-grading/redo. Add Chloride.
- 31 460th overlay is in poor shape. Needs grading

March 20, 2018

Terry Marthaler

Walt Zolinsky

Lot Pros

Jeff Stabnow

Avenue Marquis

APC Inc.

Date Range : 3/1/2018 To 3/18/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/13/2018	Otter Tail County Treasurer	Sand and Salt for December 6 and 14	3009	\$2,206.46	201-43125-220-401	Ice and Snow Removal	\$2,206.46
03/13/2018	PERA	1st quarter, employee and employer portions	3010	\$450.00	100-41110-100- 100-41110-120-	Council/Town Board Council/Town Board	\$225.00 \$225.00
03/13/2018	MN Association of Townships	Spring short course - Alex	3011	\$150.00	100-41110-310-	Council/Town Board	\$150.00
03/13/2018	MN Association of Townships	Spring short course - Mahnommen	3012	\$100.00	100-41110-310-	Council/Town Board	\$100.00
Total For Selected Claims				\$15,535.71			\$15,535.71


Carol Nelson
Town Supervisor

3-20-2018

Date


Dennis Sazama
Town Supervisor

3-20-18

Date

William Norris
Chair, Town Supervisor

Date

Edna Township

Gross Pay Report

For the Period 3/1/2018 to 3/20/2018

<u>Employee Name</u>	<u>Title</u>	<u>Gross Wages</u>
Norris, William	Chair	600.00
Sazama, Dennis	Supervisor	600.00
Marthaler, Karen	Treasurer	400.00
Dockter, Echo L	Clerk	500.00
Nelson, Carol	Supervisor	600.00