

EDNA TOWNSHIP ANNUAL MEETING March 13, 2018

The meeting was called to order at 8:05 and began with the Pledge of Allegiance.

Echo Dockter made a motion to nominate Terry Marthaler as the moderator for the meeting. Bill Norris seconded the motion. The motion passed with a voice vote.

Terry Marthaler agreed to moderate the meeting.

The agenda for the meeting was reviewed, there were no changes.

The minutes of the 2017 Annual meeting were reviewed. One correction was noted, Marcia Davis made a motion to accept the minutes, with the correction. Jim Nigg seconded the motion and it passed with a voice vote.

The Treasurer's Report for 2017 was presented. One correction was noted. Ardell Wiegandt made a motion to accept the report, with the correction. Carol Myhre seconded the motion and it passed with a voice vote.

Terry Marthaler the Edna Township representative to the Perham Hospital ,gave the hospital report. He highlighted a few of the many accomplishments this year including the new website, the clinic expansion, updating at Perham Living and the clinic at Shearer's.

Bill Norris talked about the upcoming paving project for North and East Little McDonald roads. The feasibility study from Jeff Stabnow was presented, see attached. One of the questions concerns the aprons, the connection from the driveways to the road. Marcia Davis made a motion for the township to pay for the aprons for the affected property owners. The motion was seconded and discussion began. One of the issues concerned where the apron would end. It was decided that the Township would be responsible for the area of the aprons within the road right-of-way. The motion was passed with a voice vote.

Bill also noted that the road signs are still being replaced. The only signs left are the chevrons, which are replacing the old curve signs.

A chart showing the donations of the past 5 years and the current requests was reviewed. It was noted that Edna Township has a long standing policy that requires any donation request be made in writing before the regular February meeting. The donation request must include the statutory reference that would allow donation of public funds. The chart is attached to the minutes. Marcia Davis made a motion to make a donation of \$750 to the Perham area library and to divide the remaining amount (\$1250) equally between the 3 local organizations, the Fair, HACA and Perham Center for the Arts. Marcia Wiegandt seconded the motion and it passed by a voice vote.

The proposed annual budget for 2019 was discussed. Marcia Wiegandt made a motion to accept the budget as proposed. Marcia Davis seconded the motion and it passed with a voice vote.

Marcia Wiegandt made a motion to set the levy for the Ordinary Fund at \$30,000, Fire fund at \$30,000 and \$345,000 for the Road and Bridge Fund. The total levy would be \$405,000. The motion passed with a voice vote.

Ardell Wiegandt made a motion to hold the 2019 meeting at 8:05 at the Dent Community Center. Dennis Anderson seconded the motion and it passed by voice vote.

There was a request from the voters to ask if we could have an annual report from the Dent Fire Department. The Board will ask for this for 2019. The written report from the Fire Department will be posted to the website.

Election results:

Bill Norris and Echo Dockter were re-elected.

The meeting was adjourned at 9:01 p.m.

The Board of Canvas was held immediately following the annual meeting.

All Board members were present.

The election results are:

26 votes were cast.

Bill Norris received 24 votes. There was 1 write in vote.

Echo Dockter received 25 votes. There was 1 write in vote.

The Board accepted these results and the meeting was adjourned at 9:05 p.m.

2018

Annual Meetings

3-13-18

Paul Guck

Ken Lehmbach

Karen Damman

Allan Damman

Feng Martha

Ray Sayanna

Dennis Anderson

~~Frank Meyer~~

~~Bob H. Stebbins~~

~~Edell Nelson~~

Marcia Wiegandt

Edell Wiegandt

Marcia Davis

~~Ann~~

Keeyann Anderson

Rosh Meyer

Judith Meyer

Jim Nigg

Edna Township Little MacDonald Area 2018 Paving Project

Feasibility Cost Estimate

March 13, 2018

East Little MacDonald Dr - 1.1 Mi N of Co Rd 34 to North Little Mac Dr - 22' Pavement - 3,300 LF - 0.6 Mi

Item Description	Approx Quan	Unit	Unit Price	Total
1 Granular Fill - 6"	300	Cubic Yard	\$ 10.00	\$ 3,000.00
2 Full Depth Reclamation - 6"	1,400	Square Yard	\$ 2.00	\$ 2,800.00
3 Aggregate Base, Class 5 - 3"	1,800	Ton	\$ 12.00	\$ 21,600.00
4 Bituminous Pavement - 3-1/2"	1,800	Ton	\$ 55.00	\$ 99,000.00
5 Aggregate Shoulder, Class 1 - 3-1/2"	500	Ton	\$ 15.00	\$ 7,500.00
6 Landscape Allowance	1	Force Account	\$ 1.00	\$ 10,000.00
Estimated construction costs - East Little MacDonald Drive				\$ 143,900.00

North Little MacDonald Dr -1.15 Miles West of 385th Ave to Kerbs Lake Rd - 22' Pave - 4,300 LF - 0.8 Mi

Item Description	Approx Quan	Unit	Unit Price	Total
1 Granular Fill - 6"	1,500	Cubic Yard	\$ 10.00	\$ 15,000.00
2 Full Depth Reclamation - 6"	6,900	Square Yard	\$ 2.00	\$ 13,800.00
3 Aggregate Base, Class 5 - 3"	2,400	Ton	\$ 12.00	\$ 28,800.00
4 Bituminous Pavement - 3-1/2"	2,400	Ton	\$ 55.00	\$ 132,000.00
5 Aggregate Shoulder, Class 1 - 3-1/2"	700	Ton	\$ 15.00	\$ 10,500.00
6 Landscape Allowance	1	Force Account	\$ 1.00	\$ 10,000.00
Estimated construction costs - North Little MacDonald Drive				\$ 210,100.00

Total estimated construction costs	\$ 354,000.00
Estimated engineering and administration costs	\$ 50,000.00
Estimated legal and contingency costs	\$ 10,000.00

Total estimated cost - East and North Little MacDonald Drive **\$ 414,000.00**

Sealcoat Option - 7,600 LF - 1.4 Mile: 18,600 SY \$ 1.50 \$ 27,900.00

TOWNSHIP OF EDNA
FINANCIAL REPORT OF Dec. 31, 2017

RECEIPTS:		ACTUAL			
General Property Taxes	\$380,178.95				
Fire Contract	\$29,238.98				
Government Aid	\$3,976.00				
Ag Market Value Credits	\$4,402.29				
Gopher/Beaver Reimburs.	\$0.00				
Filing Fees	\$4.00				
Interest/Dividend Earnings	\$548.48				
Road Allotments (Gas Tax)	\$29,763.73				
Road Sealing/ Signs	\$0.00				
Reimburse. Of overpayment taxes	\$14.45				
Townline road reimbursements	\$25,426.49				
TOTAL REVENUES	\$473,553.37				
DISBURSEMENTS:		2017 BUDGET	2018 Budget	2019 PROPOSED BUDGET	
Ordinary					
Election Judges	\$340.14	\$500.00	\$1,200.00	\$500.00	
Legal Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	
Rent	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	
Newspaper Ads- Official Notice	\$1,061.50	\$1,500.00	\$1,500.00	\$1,500.00	
Personnel- Meeting Pay	\$20,202.31	\$18,000.00	\$20,000.00	\$20,000.00	
Gopher Feet Pay/Beaver Tails	\$565.00	\$1,500.00	\$1,000.00	\$1,000.00	
Insurance	\$1,814.00	\$2,000.00	\$2,000.00	\$2,000.00	
Donations- Hist. Soc/ Library	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
Township Dues	\$710.00	\$800.00	\$800.00	\$800.00	
Total Ordinary	\$27,892.95	\$28,500.00	\$30,700.00	\$30,000.00	
Total Fire	\$29,670.00	\$29,669.55	\$30,000.00	\$30,000.00	
Road & Bridge					
Snow Removal & Sanding	\$46,201.41	\$65,000.00	\$50,000.00	\$50,000.00	
Grading Services/Reg. Maint.	\$40,835.30	\$30,000.00	\$30,000.00	\$42,000.00	
Gravel, Class 5, Major Road Rep.	\$137,748.34	\$200,000.00	\$200,000.00	\$100,000.00	
Mowing	\$8,012.50	\$13,000.00	\$13,000.00	\$13,000.00	
Crack Sealing	\$27,660.00	\$25,000.00	\$25,000.00	\$25,000.00	
Striping on Roads	\$0.00	\$1,000.00	\$5,000.00	\$3,000.00	
Sealcoating	\$0.00	\$0.00	\$0.00	\$100,000.00	
Tree Removal ROW	\$54,793.13	\$2,000.00	\$3,500.00	\$2,000.00	
Culverts	\$0.00	\$0.00	\$0.00	\$2,000.00	
Road & Fire Sign Maint	\$4,309.00	\$10,000.00	\$8,000.00	\$3,000.00	
Engineering Services	\$1,947.50	\$10,000.00	\$5,000.00	\$5,000.00	
Ditch Assessments	\$15.26	\$0.00	\$0.00	\$0.00	
Road Improvements	\$0.00	\$0.00	\$0.00	\$0.00	
Total R & Bridge	\$321,522.44	\$356,000.00	\$339,500.00	\$345,000.00	
TOTAL DISBURSEMENTS	\$379,085.39	\$414,169.55	\$400,200.00	\$405,000.00	
Fund	Beginning Balance	Receipts	Disbursements	Transfers	Ending Balance
Ordinary	\$76,376.51	\$37,308.54	(\$27,876.90)	\$0.00	\$85,827.52
Road & Bridge	\$295,102.34	\$4,007,005.85	(\$321,538.49)	\$0.00	\$380,550.33
Fire	(\$924.22)	\$29,238.98	(\$29,670.00)	\$0.00	(\$1,355.24)
Totals	\$370,554.63	\$473,553.37	(\$379,085.39)	\$0.00	\$465,022.61

	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017
DISBURSEMENTS:					
Election Judges	\$172.60	\$809.12	\$90.00	\$904.00	\$340.14
Legal Services	\$0.00	\$1,024.00	\$294.00	\$0.00	\$0.00
Rent	\$600.00	\$600.00	\$1,250.00	\$1,200.00	\$1,200.00
Newspaper Ads-Official Notices	\$1,335.52	\$1,175.96	\$1,118.72	\$1,687.42	\$1,061.50
Personnel- Meeting Pay	\$11,795.58	\$18,330.04	\$19,863.64	\$18,951.67	\$20,202.31
Gopher Feet Pay	\$1,036.50	\$1,230.00	\$0.00	\$557.50	\$565.00
Insurance	\$1,645.00	\$1,649.00	\$1,684.00	\$1,748.00	\$1,814.00
Donations- Hist. Soc/Library	\$1,000.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00
Township Dues	\$716.72	\$713.52	\$713.20	\$710.64	\$710.00
Loan Payments on Special		\$0.00	\$0.00	\$0.00	\$0.00
Total Ordinary	\$18,301.92	\$27,031.64	\$27,013.56	\$27,759.23	\$27,892.95
Fire Contract	\$28,445.00	\$28,445.00	\$28,445.00	\$28,445.00	\$29,670.00
Snow Removal & Sanding	\$72,810.40	\$66,380.61	\$19,014.17	\$20,903.50	\$46,201.41
Grading Services/Reg. Maint.	\$18,874.75	\$24,545.00	\$20,111.25	\$27,166.00	\$40,835.30
Gravel, Class 5, Major Road Repair	\$162,718.48	\$64,767.84	\$136,960.46	\$365,995.18	\$137,748.34
Mowing/ditch spraying	\$9,751.50	\$12,334.00	\$2,018.00	\$8,740.00	\$8,012.50
Crack Sealing	\$20,712.50	\$36,260.00	\$20,110.00	\$18,928.00	\$27,660.00
Striping on Roads	\$19,450.53	\$0.00	\$1,035.51	\$11,720.00	\$0.00
Tree Removal ROW	\$0.00	\$1,502.50	\$3,196.00	\$3,470.00	\$54,793.13
Culvert Repairs	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00
Road & Fire Sign Maint.	\$975.00	\$2,380.00	\$1,415.87	\$5,927.05	\$4,309.00
Engineering Services	\$0.00	\$1,852.50	\$8,170.00	\$9,120.00	\$1,947.50
Road Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$15.26
Total Road & Bridge	\$308,893.16	\$210,022.45	\$212,031.26	\$471,969.73	\$321,522.44
TOTAL DISBURSEMENTS	\$355,640.08	\$265,499.09	\$267,489.82	\$528,173.96	\$379,085.39