

February 18, 2014 EDNA TOWNSHIP REPORT of January 21, 2014 www.ednatownship.org

Next Board Meeting is March 18, 2014 ANNUAL ELECTION March 11, 4-8 p.m. ANNUAL MEETING 8:15.....

BOARD MEMBERS PRESENT:

William Norris, Chairman

Dennis Sazama, Supervisor

David Taylor, Supervisor

Carol Nelson, Clerk

Karen Marthaler, Treasurer

TOWNSHIP BUSINESS

1. Call to Order at 8:03

Pledge of Allegiance

Introductions:

2. Agenda: adjust & approve

Unfinished business a) Shawn Honer's legal issues on building a pole barn on his property

b) Copies of permits for work done on Devil's Lake Road

New business Supervisor Norris wants to get an early start on doing crack sealing, for Edna Township. Norris made motion to accept the agenda with the additions. Sazama 2nd Approved 3/0

3. Bounties: none presented

4. Road Report:

Contractor – not present, on roads doing snow removal

Conditions – roads are well pushed back & cleared; Supervisors are not getting many damaged mailbox complaints.

5. Clerk's Report: Sazama made motion to approve Clerk's report as written, Taylor 2nd. Motion approved 3/0.

6. Treasurer's Report: total expenses in December - \$22,772.92 receipts \$10,685.67

Year-end cash balance is \$171,620.08. W2's are ready. Proposed budget needs to be reviewed before the Annual Meeting. Add evaluation of proposed budget to February meeting. Bremer Bank sent out correspondence indicating they are interested in assisting Townships in balancing their budgets with loans. Sazama made motion to approve Treasurer's report. Norris 2nd. Report approved 3/0.

7. Claims for Payment: Discuss & approve/not approve

Snow removal costs will be a large expense 2013-2014. At this time, roads are in good shape. Sazama made motion to approve the claims. Taylor 2nd. Payment of claims approved 3/0.

8. Public comments & correspondence:

Perham EMT annual meeting is 2/18/14. This conflicts with the February Board Meeting.

9. Unfinished business: Shawn Honer – is still working to get Otter Tail County permission to build a pole barn. Edna Township needs to eliminate a cul de sac from the nearest road. This cul de sac was never built, but still shows up on the mapping. Supervisor Norris has a written opinion from Attorney Svingen giving directions for vacating this road. Sazama made motion to accept MN & Federal permits for work done Taylor 2ND. Motion approved 3/0.

10. New Business:

a. The yearly in-house audit will be done immediately following the February Board meeting.

b. Clerk Nelson requests Board approval to attend the East Otter Tail County Association of Townships meeting on March 3, 2014. Election supplies will be distributed at that meeting. Supervisor Norris made the motion, authorizing Clerk's attendance at that meeting. Sazama 2nd. Motion approved 3/0.

c. Norris will call contractors to get estimates for crack sealing and report at the February meeting. Sazama made the motion to approve contacting contractors. Taylor 2nd. Motion approved.

d. When Supervisors do the Spring road inspection, there may be a need to discuss chip sealing for some of the more damaged roads.

e. Items to add to Annual Meeting Agenda

1) Should roads that have a thick layer of gravel covering the asphalt, be returned to asphalt? North & East Little McDonald Drive had this layer of gravel added to lessen flood damage in 2012. Estimates for that project exceed \$100,000.00.

- 2) What do residents believe is suitable payment for the jobs of ; Chairman, Supervisors, Clerk, & Treasurer?
- 3) Engstrom Beach Road – what repairs are needed?
- 4) What other Township roads need repairs?
- 5) How to reach residents by using social media and the Township website?

11. Administrative Business

Web Site

Education

Job Descriptions

12. Other:

13: Adjourn Meeting at 8:42

Respectfully submitted

Carol Nelson, Clerk

CLAIMS PAID IN JANUARY

Karen Marthaler	Salary & 1 meeting	\$224.52
Carol Nelson	Salary & 1 meeting	\$247.91
Sonnenberg Road Maintenance	Snow removal	\$13,608.00
Sonnenberg Excavating	cutting brush in road right of way/November	\$8,500.00
P.E.R.A.	Retirement ½ Edna Twp., ½ Board members	\$262.00
Federal Income Tax	tax payment for 2013	\$308.14
Perham Focus	legal ad for Board applicants	\$55.60
TOTAL		\$23,206.17