

The meeting was called to order at 8 p.m. and began with the Pledge of Allegiance.

Bill Norris, Carol Nelson, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed and additions were made to add the North Country Trail to correspondence, to add the road grading proposal to unfinished business, and add the date for the Spring road review. A motion was made, seconded and passed unanimously to accept the agenda with the additions.

The Clerk's report of the January meeting was reviewed. A motion was made, seconded and passed unanimously to accept it as presented.

The Treasurer's report showed receipts of \$34.29, disbursements of \$21,999.15 and working capital of \$348,589.77. A motion was made, seconded and passed unanimously to accept the report as presented.

The claims for payment were reviewed. A motion was made, seconded and passed unanimously to accept the report as presented.

Dennis was not present to give a road report.

Much of the correspondence was from groups requesting donations. They were reviewed by the clerk and it was verified that they all were allowed to receive public funds. Carol pointed out that the donation policy is not part of the website. Edna Township requires that the requests be submitted before the February meeting and that the request includes the statutory reference that allows public funds to be donated to the group making the request. Echo will get it added to the website.

The fire contract was reviewed. The contract amount for 2018 will not change (from the 2017 amount).

The North County Trail letter was reviewed and it was agreed that they could have a short time at the annual meeting. Carol will contact them.

Carol received a call from Rachel Kraemer regarding the FEMA grants for the 2011 flooding. Echo has printed the forms. It was agreed to table this until the regular March township meeting.

Tory Sonnenberg asked that the Board accept the road grading proposal. It was left out of the other proposals in error. A motion was made, seconded and passed unanimously to accept the proposal as presented. It is attached to the meeting minutes.

The Board worked on the 2018 budget to be presented at the annual meeting. The proposed agenda for the annual meeting was also reviewed.

There was discussion about the Spring short course meetings to be held at the end of March and beginning of April.

The Spring road review will be on March 5, 2017, departing from Carol Nelson's home at 8am.

The Annual audit of the Clerk and Treasurer's books followed. Several receipts were compared and all were exactly the same. Several disbursements were also compared, numbers 2848, 2875, 2889, 2901, 2914, 2015, 2934, 2945 and 2952.

The meeting was adjourned.

February 21, 2017

Terry Manthaler  
Terry

Date Range : 2/20/2017 To 2/22/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/21/2017	Sonnenberg Excavating	Snowplowing - January 2,3,4,9,10-13,15,16,18,20 includes some payloaders and skidsteer work	2917	\$16,773.00	201-43101-400-401	Highways, Streets & Roadways	\$16,773.00
02/21/2017	Otter Tail County Treasurer	Sand and Salt for December 6,14,19,22,30	2918	\$6,290.88	201-43125-220-401	Ice and Snow Removal	\$6,290.88
02/21/2017	Forum Communication Company	Filing notice published in Focus and Contact - January	2919	\$68.10	100-41131-352-214	Publishing	\$68.10
02/21/2017	Otter Tail East, County Association	Dues for 2017:620.00 - State; 90 County	2920	\$710.00	100-41110-433-	Council/Town Board	\$710.00
<b>Total For Selected Claims</b>				<b>\$23,841.98</b>			<b>\$23,841.98</b>

*Carol Nelson*

Carol Nelson

Town Supervisor

Date

*2-21-2017*

Dennis Sazama

Town Supervisor

Date

*2-21-2017*

William Norris

Town Supervisor

Date

For the payroll period ending: 02/21/2017

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41425-100		Dockter, Echo L	467.75
		<b>Account Total</b>	<b>467.75</b>
100-41510-100		Marthaler, Karen	374.20
		<b>Account Total</b>	<b>374.20</b>
100-41110-100			
		Unallocated due to rounding	\$0.00
		<b>Total For Period</b>	<b>\$841.95</b>

*Carol Nelson*

Carol Nelson

Town Supervisor

*2.21.2017*

Date

Dennis Sazama

Town Supervisor

Date

*William Norris*

William Norris

Town Supervisor

*2-21-2017*

Date

# Sonnenberg Excavating LLC

48990 County Highway 17  
Vergas, MN 56587  
218-342-2167  
sonnenbergexc@hotmail.com

December 20, 2016

Edna Township

Request for proposal: road grading 2017-2020 seasons

Equipment:

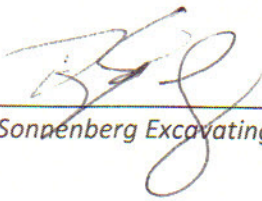
- 1994 champion 730 road grader
- 1994 champion 740 road grader
- 1999 caterpillar 163 road grader
- Rate 99/hr each
- Rate Increase of 3 percent each year
- Current rate is now \$88/hr

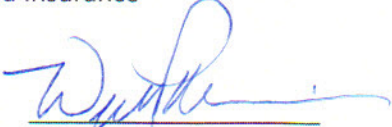
Fuel Clause:

- Rate based on price of \$2.24 per gallon. Add or subtract \$0.50 per hour for each \$0.07 per gallon increase or decrease from this price

Insurance:

- \$2 million dollar liability carried through Overland Insurance

  
Sonnenberg Excavating (Torey)

  
Supervisor

