

**Report from February 19, 2013**

Next Board Meeting is April 16, 2013

**BOARD MEMBERS PRESENT:**

Bill Norris-Chairman                      John Krueger -Supervisor                      Dennis Sazama-Supervisor  
Karen Marthaler, Treasurer                      Carol Nelson, Clerk

AUDIENCE                      Terry Marthaler                      Rick Sonnenberg

CALL TO ORDER 8:00 PM - Pledge of Allegiance

1. Introductions – Pledge

1. Introductions: NA

2. Agenda: adjust & approve

Norris – add to # 11. Township lines/ Dora Twp.

Road report, Other - add Wood Duck Loop, Mallard Loop, Road Maintenance Contract, Mail Box Repairs

Norris made motion to approve the agenda with adjustments, Krueger 2<sup>nd</sup>. Approved 3/0

3. Bounties: John Weirkant turned in 18 beaver tails for bounty; 8 were taken from Stoney Lake, 2 taken on Mud Lake, and 8 were taken by the former elk farm, at \$25 each. John Krueger will dispose of tails.

4. Road Report:

a. Contractor – Constant road work going on, the latest snow fall was 10” deep in places, needed to use a bobcat to move snow. No place to put the snow right now. Snow removal vehicles are being damaged, transmission out, wing broke, lots of mailboxes are pushed off, are using a rotary blower to remove snow. Contractors can stay out 6” from mailboxes. Rest of the snow removal is homeowner’s responsibility. Mallard Loop is crowded w/snow. Cars have been driving through there. Road may need repair this spring. Contractor’s truck keeps sliding off the road. Heart Lake Road – blocked, no travel advised. South Paul Lake Road – blocked. Sonnenberg’s are starting at both ends. Wood Duck Loop is not plowed. It is a private road. Twp. has no responsibility for that road. Not spreading much mixed sand right now. It is too cold for the mixed sand to do its work.

b. Conditions – mail box repair for Bill Krueger. John Krueger took care of the repair. John Krueger did call MAT. Their attorney told John that ‘certainly townships would want to take care of damaged mailboxes’. MAT does not have a written policy on this concern. Otter Tail County Snow Removal Contract states, ” Mailboxes will be inspected and/or repaired on a case by case basis”.

c. Road Maintenance Contract needs to be signed, Sazama made the motion to extend contract for 2 years April 2013-2015, at the current rate. Norris 2<sup>nd</sup>. Approved 3/0. Norris will contact MAT to make sure we are following legal guidelines. The paper work was not available at this time. Nelson will print it out, adding mail box repair guidelines.

5. Clerk’s Report: Correct & approve

Norris made motion to approve the report as is, Sazama 2<sup>nd</sup>. Approved 3/0

6. Treasurer’s Report:

January received \$5440.76 in revenue, \$189,006.47 is the current cash on hand. January claims totaled \$4289.43. Sazama moved to approve the report, Krueger 2<sup>nd</sup>. Approved 3/0.

7. Claims for Payment: Discuss & approve/not approve

Norris moved to pay the claims as listed plus the bounty payment to John Weirkert, Sazama 2<sup>nd</sup>.

Treasurer’s report approved 3/0

8. Public comments & correspondence:

Norris asked if any requests for donations have arrived. Otter Tail Historical Society, Perham Area Community Center & Perham Public Library have sent their requests before the deadline.

**9. Unfinished business:**

Perham Health Annual Meeting is February 27<sup>th</sup>.

East Otter Tail Association of Townships Spring meeting is March 4<sup>th</sup> at Thumper Pond, Nelson will attend, and election supplies are distributed at that meeting.

MAT Spring Short Course is at Arrow Wood on March 29<sup>th</sup>. Marthaler, Nelson & Norris will attend that meeting, Sazama & Krueger will go to Shooting Star On Monday April 1<sup>st</sup>.

**10. New Business:**

Annual meeting agenda – the basic agenda is ready. Donation requests will be added to the back of the agenda.

Proposed budget –increase the cost for Election judges in 2014 to \$900 total. 2014 has primary & general elections in addition to the Township election in March.

**11. Administrative Business:**

Web Site

Education

Job Descriptions

**12. Other:** Edna Township is paying for snow removal on Charlie Trapp road, ½ mile into Dora twp. Dora Twp. doesn't want it cleared. Merle Hexum wants Beaver Trap Road plowed. That road belongs to Star Lake Twp.

Norris made a motion to contact attorney Svingen, to draw up border road agreement w/Dora Twp.

Sazama 2<sup>nd</sup>. Approved 3/0.

**13: Adjourn Meeting at 9:20 p.m.**

**CLAIMS PAID**

D. Sazama	Pay roll	\$182.42
W. Norris	Pay roll	\$275.97
J. Krueger	Pay roll	\$273.23
C. Nelson	Pay roll	\$247.91
Sonnenberg Excavating	Riprap added on Wood Duck Loop	\$70.00
Sonnenberg Road Maintenance	Snow removal	\$9,992.00
Perham Office Supply	Folder & ink cartridges	\$88.97
Perham Focus	Legal ads for election & annual meeting	\$166.80
Otter Tail County Treasurer	Mixed salt & sand	\$1,807.08
MN Association of Townships	Annual dues	\$716.72
K. Marthaler	Pay roll	\$224.52
United States Treasurer	Payroll taxes	\$275.96
John Weikert	Bounty payment	\$450.00
<b>Total</b>		<b>\$14,771.58</b>