

EDNA TOWNSHIP MEETING January 19 ,2021 www.ednatownship.org

The meeting was called to order promptly at 7 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Boone Caughey, Echo Dockter and Karen Marthaler were present.

Sazama made a motion to accept the agenda as presented, Schattschneider 2nd and motion passed unanimously.

The clerk's report was reviewed. Schattschneider made a motion to accept clerk's report as presented. Sazama 2nd and the motion passed unanimously.

The Treasurer's report showed receipts of \$3,935.19, disbursements of \$15,968.35, and working capital of \$449,493.98

Sazama made a motion to accept the treasurer's report as presented. Caughey 2nd and the motion passed unanimously.

Marthaler also passed out information to help with setting the budget for 2022.

The claims for payment were reviewed. Sazama made a motion to pay the claims as presented. Schattschneider 2nd the motion and it passed unanimously. Noted that the township was billed for the cleanup of concrete near Marion Lake.

Sazama will find the name and address of the homeowner and Strata Concrete will be billed.

Dan Bucholz, the new County Commissioner, was present along with the Huddlestons, and Shelby Hanson to discuss the portion of Ditch 25 that is near Big McDonald Lane. Ditch 25 is a county project. Big McDonald Lane is a township road.

Bucholz reviewed the information he had recently received from the county. At this time the ditch inspector, Keven Fellbaum, is recommending no action because of the ecoli levels. The latest tests are from 2018. As the discussion continued it was determined that there was some miscommunication regarding cleaning out the ditch/culvert. The Huddlestons had been told this would be a township issue. Ditch 25 is a county issue and the township cannot take any action concerning the opening of the culvert. Bucholz will set up a meeting with Fellbaum and the affected property owners. The township will not be involved. Note that Sazama has property near this area and he will be involved as a property owner but not as a township official.

The county highway department has contacted the clerk to indicate they are willing to turn over the budgeted funds for resurfacing and engineering CH131 if the township will take this over as a township road(s). At this time the resolutions are being prepared and reviewed by the county.

The 911 sign at 42694 Engstrom Beach Rd is missing. Reportedly others in this area are damaged. Schattschneider offered to tour the area with Sonnenberg to identify the damaged signs and determine if they could be moved enough to make them less likely to be hit by the snowplow. Sazama made a motion to have Dockter work with the county to get the identified 911 signs fixed. Caughey 2nd and it passed unanimously.

Sazama noted that he had request sand on the roads one evening this past month. There were no other Road Authority issues. The repairs for 432nd, 370th and 423rd will be discussed in time for bids to be let in April.

There is some confusion about the Weed Report. Schattschneider will contact Nelson for clarification. Kevin Huddleson asked about the township spraying the poison ivy near Heart Lake Rd. The town ship can not spray more than the road right of way. Much of the garbage that gets thrown in the ditch in this area rolls down the steep ditch and ends up beyond the road right of way. Schattschneider agreed to check with Aimee at the Soil and Water Office to see what options individuals have for spraying close to a waterway.

There were no additions to the sub-contractor report.

Notice that the hearing regarding vacating the alley off of Pin Tail Trail is going to be virtual. The Board had agreed at the December meeting that there was no need to attend this hearing. (Pin Tail Trail is not a township road, it is platted). Anyone who wishes to attend must contact the county.

The correspondence included invitations to an Ottertail Power Rate increase hearing and a Minnesota Pollution Control Hearing. The Board declined both.

Unfinished business has not changed and will be continued to the next meeting.

Noted that Marthaler will attend the February meeting electronically.

Noted that Karen Marthaler has filed for the Treasurer position. Gary Schattschneider has filed for the supervisor position.

Steven Huddleston has filed for the 1 year supervisor position.

The Annual meeting agenda and proposed budget will be reviewed at the February meeting. The Board agreed that the gymnasium should be reserved to provide for social distancing space. There should be enough room to accommodate the usual number of attendees.

The Annual Audit of the clerk's and treasurer's books was conducted. The clerk and treasurer both keep a set of books for the township. Both have balanced their books to the bank statements and to each other. The supervisors compared checks numbered 3485, 3501 and 3550 and receipts numbered 546,547 and 524. All amounts matched. The audit was a success. The meeting was adjourned at 8 p.m.

January 19, 2021

Shelby Hanson

Jeff Skibow

Steve, Marcia, Elsa, + Wyatt Huddleston

Terry Mathews

Dan Buchholz County Commish

Date Range : 1/1/2021 To 1/16/2021

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|----------------------------------|-----------------------------|---|----------------|--------------------|--------------------|--|--------------------|
| 01/12/2021 | Forum Communication Company | Publishing notice of filing for election. | 3245 | \$71.70 | 100-41131-351-214 | Publishing | \$71.70 |
| 01/12/2021 | Sonnenberg Excavating | Skidsteer - Marion Lake, concrete clean-up | 3246 | \$300.00 | 201-43140-224-402 | Grading Services/regular | \$300.00 |
| 01/12/2021 | Sonnenberg Excavating | NO DUIMPING signs - HEart Lake - \$90.00 NO WINTER MAINTENANCE - 380TH | 3247 | \$810.00 | 201-43144-224-410 | Road signs - new | \$810.00 |
| 01/12/2021 | Sonnenberg Excavating | Snowplowing - 10/21,23,12/18,21,24,28,30 | 3248 | \$8,798.00 | 201-43125-224-401 | Ice and Snow Removal | \$8,798.00 |
| 01/12/2021 | City of Dent | Annual rent for space in Community Center | 3249 | \$1,200.00 | 100-41940-210-2.13 | General Government Buildings and Plant | \$1,200.00 |
| Total For Selected Claims | | | | \$11,179.70 | | | \$11,179.70 |

Claims List for Approval

Edna Township

Date Range: 1/1/2021 To 1/16/2021

Date Vendor Description Claim # Total Account # Account Name Detail

| | | | | | | | |
|------------------------|------------------------------|------------------------|--|--|--|--|-------------------|
| Gabe Nelson | | Town Supervisor | | | | | |
| | <i>Dennis P. Sazama</i> | | | | | | Date 1-19-2021 |
| Dennis Sazama | | Chair, Town Supervisor | | | | | Date 1-19-2021 |
| | <i>Gary SchattSchneider</i> | | | | | | Date 1-19-21 |
| Gary SchattSchneider | | Town Supervisor | | | | | |
| | <i>Matthew Boone Caughey</i> | | | | | | Date |
| Matthew Boone Caughey | | Town Supervisor | | | | | |