

EDNA TOWNSHIP MEETING October 15, 2019

The meeting was called to order at 7:03 pm and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Karen Marthaler and Echo Dockter were present. Carol Nelson arrived a few minutes later.

The agenda was reviewed. Sybil Lake Road, Trail and Lane were added under Road Report. Sazama made a motion to accept the agenda with this addition. Schattschneider 2nd the motion and it passed unanimously.

The clerk's report was reviewed. Sazama made a motion to accept the report with changes. Schattschneider 2nd the motion and it passed unanimously.

The Treasurer's Report showed receipts of \$596.97, disbursements of \$63,443.35 and working capital of \$298,679.40. Sazama made a motion to accept the report. Schattschneider 2nd the motion and it passed unanimously.

The Claims for Payment were reviewed. Sazama made a motion to pay the claims as presented. Schattschneider 2nd the motion and it passed unanimously.

Road Report

Sybil Lake Lane, road and trail and Heart Lake Rd: Several residents were present to talk about these roads. The roads were graveled about a month ago. The material used was darker than usual gravel. There were also several large rocks/boulders in the material used. When it rains, even .1 inch, the road turns into a slippery slimy mess. The road turns into a washboard as soon as a few cars pass over the road. The school bus travels this road every day, there is also construction going on in this area that may be packing the road more than usual. When it dries it turns into something so hard it is like concrete with potholes. The Board wants to talk to Torey to find out where the material came from. They will also get out to the roads to take a look at this area. Torey did come to the meeting a little later. The material was obtained from Olson's. It did have more clay than usual. Torey will continue to work these roads to get them back into shape. The Board will still make a point of going out to check this.

Striping: Dennis did talk to Lot Pros and the roads will be done this week, October 17 and 18. Sazama made a motion to stripe the following list of roads. Nelson 2nd the motion and it passed unanimously.

- Seclusion Point Rd (double stripe)
- Engstrom Beach Rd (double stripe)
- Engstrom Beach Lane (double stripe)
- Big McDonald Lane (double stripe)
- South Little McDonald (match existing)
- Spur Road
- 400th Ave (match existing)
- South Paul Lake Rd (match existing)

Additional items in Road Report:

At the October meeting there was a question about the approach at 37740 N Little McDonald. There was an approach permit issued for this, in the Spring. The Engstrom Beach approach permit is not an issue. The Fawn Oaks Road access permit was approved by Sazama.

Otter Tail County highway department correspondence dealt with road issues. The 2019-2020 winter maintenance resolution was approved. Motion by Sazama second by Nelson, passed unanimously. See attached.

The other items from the county referred to adding the township needs to the county bids for seal coating, traffic marking and signs and posts. The Edna Board usually does not do this because the cost is unknown until the bids are opened. Scheduling is set by the county. The cost is usually higher than the bids for just the township. The Board decided to continue to handle these items as a township and not grouped with the county.

As required by law the township passed a resolution designate the polling place for all elections in 2020. See attached. Sazama made a motion to pass the resolution. Nelson 2nd the motion and it passed unanimously.

Drainage ditch on the Mertes property. Jeff Stabnow visited the site and took elevation shots from the ditch to the corner. This showed the ditch to be ½ foot higher than the lake level. Gordy, the neighbor has an outlet on shoreline. There is also a spillway that Jim Mertes put there at one time. There is also a bridge/ramp that Gordy installed to get his equipment across. The spillway is holding some water back. A short term idea to fix some of the problem is to take the rocks out and drop the spillway about a foot. Jeff did talk to Jim about this and he thought that would be all right. Gordy has not been talked to about this idea. There is the problem of how to get equipment in there. There would be permits required, unsure if it would be DNR or Lakeshore Management. A motion was made by Nelson to have Dennis get a permit to dig a channel a minimum of 3 feet wide, moving rocks to the edges of the channel of the drainage ditch on Engstrom Beach. Schattschneider 2nd the motion and it passed unanimously. If the permit comes through Torey is authorized to do the work.

Mailbox support compliance – The list of dangerous mailboxes is still under review. Nelson and Dockter have been working on this and will continue. There was some discussion about what should be included in the mailing. The MN Statute says that the restrictions are only for the highways that have a speed limit of 40 miles per hour or greater.

Nelson presented a draft of the new snowplow policy. There were some suggestions made by the Board. She will continue to work on the policy and have another draft sent to the Board before the next meeting.

The following projects are still in process:

Items for the 2021 budget:

Road bumps – 2021 budget, Big McDonald Lane, about 300 ft
potholes east of East Little McDonald
dip on the corner of 395th and 460th
dip in front of 38182 N Little McDonald,
dip near new approach for the house on Teal Lane

Traffic control

Traffic sign inventory

Road maintenance records – Karen has started this book.

Proposed schedules for continuing maintenance

Computers and printers for clerk and treasure – Gary is working on quotes from a couple different sources

Access Approach policy – Echo is working on revising this

All members were reminded of the EOT Association of Townships annual meeting in Deer Creek, October 22, 2019.

Gary, Carol, Echo and Karen will be attending.

The meeting was adjourned at 9:19 p.m.

October 15, 2009

Mary & Rick Johnson

Tom & Diane Mueller


Terry Martha

Jeff Stabnow

Torey Sommerberg

Date Range : 9/15/2019 To 10/15/2019

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/14/2019	Mark Plencner	Reimburse for driveway apron as part of the N Little McDonald paving project.	3143	\$190.00	201-43101-224-	Highways, Streets & Roadways	\$190.00
10/14/2019	Sonnenberg Excavating	Grading:9/3,6,17,18	3144	\$3,386.25	201-43101-224-402	Highways, Streets & Roadways	\$3,386.25
10/14/2019	M-R Sign Co., Inc	Double arrow and custom "private drive, no turn around" 20 posts, uppers and lowers	3145	\$1,251.34	201-43101-224-411 201-43101-224-410	Highways, Streets & Roadways Highways, Streets & Roadways	\$1,125.70 \$125.64
Total For selected Claims				\$4,827.59			\$4,827.59

Carol Nelson	Town Supervisor	Date
	Chair, Town Supervisor	10-16-2019
Dennis Sazama	Chair, Town Supervisor	Date
	Town Supervisor	10-15-2019
Gary Schattschneider	Town Supervisor	Date

COPY



Minnesota Association of Townships

INFORMATION LIBRARY

Document Number: EL5000
Revised: October 2017 RDS

Resolution # _____

_____ Edna _____ Township
of Otter Tail _____ County, Minnesota

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minn. Stat. § 204B.16 requires the town board to designate its local polling place for elections annually;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Edna Township, Otter Tail County, Minnesota does hereby designate Dent Community Center (Building, like a Town Hall) at 101 Oak St, Dent (Street Address) _____ (location, township or city) in Otter Tail County as its polling place in 20 19-2020 (Year).

BE IT FINALLY RESOLVED, that the township notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

Adopted this 15 day of October, 2019

By the Edna Town Board

Attested to by

Dennis P. Szarek
Town Chair

Echo J. Docato
Town Clerk

RESOLUTION

CITY & TOWNSHIP WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

CITY/TOWNSHIP Edna
TYPE OF REQUEST SALT/SAND MATERIALS
APPROX. QUANT. 500 yds
APPROX. COST \$34.00 Per Cubic Yard or \$24.30 Per Ton
SALT/SAND TO BE HAULED BY Sonneberg Excavatory
Township/Contractor

SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this 15 day of October, 2019.

Dennis P. Szara
City or Township Official

Comments: