

**Edna Township**  
**Regular Board Meeting**  
**January 23, 2023**  
**Dent Community Center, 201 Birch St, Dent MN 56528**  
**AGENDA**

1. Call to Order            Pledge of Allegiance
2. Review agenda
3. Clerk's report
4. Treasurer's Report
5. Bounties
6. Claims for Payment

Motion to approve the transfer of \$5,127.17 from the money market account to the checking account.

7. Road Report

**Phone calls and contacts during the month**

Snow – review snow plowing policy

Fawn Oaks road – house in right of way, email from Dan Hokanson, letter, update from Schattschneider

EMS meeting - March 25, 2024

Arvig – fiber installation, need approval

Road signs for Stony Hills, inspection of Stony Hills

Road Authority Report

Emergencies

Other

Engineer reports

Weed Control – Weed report, Brokke

Review the Priority Reports for Sub-contractors

8. Correspondence

9. Unfinished business

Review Dunn Township road policy – scheduled for May: should cover:

Right-of-way maintenance (brushing, spraying, tree removal), snow plow policy, mailbox policy,

Assessment practices, discuss the T turnaround, Approachs

Traffic control

Traffic sign inventory

Town line road agreement - Dora

11. Other

Discuss and propose the budget for 2025.

Annual Audit

Gary Schattschneider filed for the supervisor position and Echo Dockter filed for the clerk position. No one else

filed.

The township election will be held on March 12 from 5 pm-8 pm. The Annual Meeting will follow.

12. Adjourn meeting

January 23, 2024

A handwritten signature in black ink, consisting of stylized, overlapping letters that appear to be 'RS' or similar initials.

Date Range : 1/1/2024 To 1/25/2024

| <u>Date</u>                      | <u>Vendor</u>                       | <u>Description</u>  | <u>Claim #</u> | <u>Total</u>      | <u>Account #</u>  | <u>Account Name</u>      | <u>Detail</u>     |
|----------------------------------|-------------------------------------|---|----------------|-------------------|-------------------|--------------------------|-------------------|
| 01/23/2024                       | Minnesota Department of Revenue     | Payroll withholding - deposited on-line   | 3570           | \$251.58          | 100-41110-103-    | Council/Town Board       | \$251.58          |
| 01/23/2024                       | United States Treasury              | Form 944 Deposit - medicare taxes for employer and employees and withholding, via EFT | 3571           | \$369.65          | 100-41110-103-    | Council/Town Board       | \$369.65          |
| 01/23/2024                       | Otter Tail East, County Association | Dues for 2024 County only   | 3572           | \$90.00           | 100-41110-433-    | Council/Town Board       | \$90.00           |
| 01/23/2024                       | MN Association of Townships         | Annual dues   | 3573*          | \$636.32          | 100-41110-433-    | Council/Town Board       | \$636.32          |
| 01/23/2024                       | City of Dent                        | Annual Rent   | 3574           | \$1,800.00        | 100-41140-412-    | Hall Rent (Paid)         | \$1,800.00        |
| 01/23/2024                       | Forum Communication Company         | Publishing notice of filing for township election                                     | 3575           | \$34.85           | 100-41131-351-214 | Publishing               | \$34.85           |
| 01/23/2024                       | Sonnenberg Excavating, LLC          | road grading - 12/5/23  | 3576           | \$540.56          | 201-43140-224-    | Grading Services/regular | \$540.56          |
| <b>Total For Selected Claims</b> |                                     |   |                | <b>\$3,722.96</b> |                   |                          | <b>\$3,722.96</b> |

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|-------------|---|------------------------|----------------|--------------|------------------|---------------------|---------------|
|             | Benjamin D. Bucholz   | Town Supervisor        |                |              |                  | Date                |               |
|             |  | Chair, Town Supervisor |                |              |                  | 1/23/2024           |               |
|             | Gary Schattschneider  |                        |                |              |                  | Date                |               |
|             |  | Town Supervisor        |                |              |                  | 1/23/2024           |               |
|             | Keith Brokke  |                        |                |              |                  | Date                |               |