

The meeting was called to order at 8 p.m. and began with the Pledge of Allegiance.

Carol Nelson, Dennis Sazama, Bill Norris, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed. Norris made a motion to accept it as presented. Nelson seconded and it passed unanimously.

The Clerk's report was available for all to read. Sazama made a motion to accept it as presented. Nelson seconded the motion and it passed unanimously.

The Treasurer's Report was presented. It showed receipts of \$12, 459.71, disbursements of \$4465.45 and working capital of \$290,184.74. Nelson made a motion to accept it as presented. Sazama seconded and it passed unanimously.

There were 8 beaver tails. This was added to the claims for payment.

Claims for Payment, with the addition of beaver bounty and gravel on the Hobart townline road, were reviewed for a total of \$19, 089.05. Norris made a motion to pay the claims, Sazama seconded and the motion passed unanimously.

The rain water run off issues on Jackim road have been fixed. Scott VanWatermulen did the hauling and cleaned the culverts.

Laura from Hebron Brick and Sheila Carney were present to request township permission for a berm in the road right of way. This property is on Engstrom Beach Road, close to Happy Drive. The issue for the township is snow removal. If a berm is allowed snow plowing will only tear it up. This particular spot is one of the worst snow catching areas in the township. The property owner did remove trees that were in the right-of-way. The township could not remove these trees because of their size. Once the trees have been removed the township can keep them from being replanted in the road right of way. The supervisors have all viewed this property and have agreed that they will not approve a variance for this project. The only thing that will be approved is grass planted in the road right of way, with no elevation change. One of the points also noted by the Board is that the house was repositioned to move as close to the road right of way as possible. This decision was made by the homeowner.

There was some discussion regarding North and East Little McDonald road elevation. This is just the beginning of the process to repave those roads. The discussion concerns removing the gravel that was hauled in to handle the rising water, or leaving it in place. The discussion started with the East road. One point is that all the ditches need to be the same depth. There should not be any water flowing into neighbors land because of shallow ditches. Another point concerns the aprons on the existing driveways. Obviously everyone has done work on their driveway to make it possible to connect to the road. The residents present asked for notice of the road work so that they could make adjustments as the contractors are coming to work on the road. The issue of drainage to the swamp was also raised. The ditches should be engineered to allow drainage to the swamp, not to any residential land. This should be done on both sides of the road. Culverts will be needed. The Board is planning to work on this project this summer, even though the lake pumping will not start until August of 2018.

North Little McDonald Dr does not have ditches along much of the road in the raised elevation stretch. The question is how high will the road have to be raised and is there enough room to cut in more ditch. There will be more discussion of this area.

The cul-de-sac on Big McDonald Trail will be done this Spring.

There were a few pieces of correspondence.

The Resolution designating the polling place for the entire year ,for Edna Township as the Dent Community Center is attached. Norris made a motion to adopt the resolution. Sazama seconded the motion and it passed unanimously.

Otter Tail County Highway Department requested a Resolution for Winter Maintenance (salt and sand). Norris made a motion to ask for 500 yds of salt and sand. Sazama seconded the motion and it passed unanimously.

The county also offered Resolutions for Seal Coating, Traffic Marking, Signs and Posts. Edna Township will not be included in these county bids. Norris made a motion to not join the county in these bids. Sazama seconded and the motion passed unanimously.

There was a request from Minnesota Department of Transportation for updated road information. The clerk will provide them with an updated map.

The Township Board Compensation Resolution was reviewed and updated to make clear that the supervisors are paid every quarter, the clerk and treasurer every month.

FEMA wrap up from 2011 and 2012. There are still forms to be signed and completed. Norris and Dockter will continue to work on these.

The meeting was adjourned at 9:14.

Nov 21, 2017

Laura Bowles, Hebron Brick

Sheila Carney

Karen Dammann

Allan Dammann

Greg + Cheryl Hammers

Terry Mathale

Dore Wenzel

TSS

Date Range : 10/20/2017 To 11/21/2017

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/21/2017	US Postal Service	Annual fee	2978	\$52.00	100-41110-210-	Council/Town Board	\$52.00
11/21/2017	Dennis Sazama	Mileage, 30 miles @ 53.5 cents per mile for work on Jackim Road	2979	\$16.05	201-43101-224-	Highways, Streets & Roadways	\$16.05
11/21/2017	Sonnenberg Excavating	Ditch work for E Little McDonald RD, haul dirt and skidsteer	2980	\$1,440.00	201-43101-400-402	Highways, Streets & Roadways	\$1,440.00
11/21/2017	Sonnenberg Excavating	Road grading on the 13th, 24th and 25th of October	2981	\$2,750.00	201-43101-400-402	Highways, Streets & Roadways	\$2,750.00
11/21/2017	Sonnenberg Excavating	Mowing in October including second cutting	2982	\$3,016.00	201-43101-400-404	Highways, Streets & Roadways	\$3,016.00
11/21/2017	Sonnenberg Excavating	Haul Gravel for Little Devils Lake rd and Mallard Loop on the 25th of October	2983	\$1,125.00	201-43101-400-402	Highways, Streets & Roadways	\$1,125.00
11/21/2017	Scott VanWatermulen Excavating Inc	Jackim Trail/Devil's Lake Rd	2984	\$1,025.00	201-43101-224-403	Highways, Streets & Roadways	\$1,025.00




Total For Selected Claims

\$9,424.05

\$9,424.05

2985 - Beavers \$200
 2986 - Hobart gravel - 9,465.00
 92
19,089.05

Date Range : 10/20/2017 To 11/21/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
							
Carol Nelson		Town Supervisor					11-21-2017 Date
							
Dennis Szama		Town Supervisor					11-21-2017 Date
							
William Norris		Town Supervisor					11-21-2017 Date

For the payroll period ending: 11/21/2017

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41425-100		Dockter, Echo L	467.75
		Account Total	467.75
100-41510-100		Marthaler, Karen	374.20
		Account Total	374.20
100-41110-100		Unallocated due to rounding	\$0.00
		Total For Period	\$841.95

Carol Nelson

Carol Nelson

Town Supervisor

11-21-2017

Date

Dennis Sazama

Dennis Sazama

Town Supervisor

11-21-2017

Date

William Norris

William Norris

Town Supervisor

11-21-2017

Date

**EDNA TOWNSHIP
OF OTTER TAIL COUNTY, MINNESOTA**

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;
WHEREAS, Minnesota Statute 204B.16 requires the Town Board to designate its local polling place for elections annually;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Edna Township, Otter Tail County, Minnesota does hereby designate the Dent Community Center at 201 Birch St, Dent Minnesota, in Otter Tail County as its polling place in 2018.

BE IT FINALLY RESOLVED, that the township notify the residents of this designation by following the requirements of Minnesota Statute 205.16

Adopted this 21st day of November, 2017.

BY THE EDNA TOWN BOARD

ATTESTED to by

Town Chair



Town Clerk