

The meeting was called to order at 7 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Gary Schattschneider, Echo Dockter and Karen Marthaler were all present.

The agenda was reviewed. Sazama made a motion to accept the agenda with the addition of road stripping under road report. Nelson 2<sup>nd</sup> the motion and it passed unanimously.

The Clerk's report was reviewed. Sazama made a motion to accept the clerk's report as presented. Nelson 2<sup>nd</sup> the motion and it passed unanimously.

The Treasurer's Report was reviewed. It showed receipts of \$10,813.79, disbursements of \$20,044.65 and working capital of \$297,215.61.

Claims for payment were reviewed. The clerk gently reminded the Board of the policy for payment of claims which requires that claims be received by 5 p.m. on the Tuesday one week before the meeting. Sazama made a motion to pay all the claims as presented. Schattschneider 2<sup>nd</sup> the motion and it passed unanimously.

The minimum maintenance sign for 380<sup>th</sup> (near Gary Benson's old property) is on the town ship line, not the beginning of the road, which is in another township. This road can not be kept open because of the snow.

Review Stony Hills Development roads: the township specs call for 28 ft road base, the county says 32 ft. The road spec from Stony Hill is 26 ft. The Board wants to stick with the 28 ft. road base as called for in the township specs. There was also a discussion about the road slope into the ditch. The Board decided to match the county specs. The incline per cents were also noted, the Stony Hills roads seem to be a little steeper than the county recommends. Mr. Anderson, from Stony Hills will be attending the March meeting.

Road Stripping: Dennis has talked to Walt from LotPros. They are planning to be out as soon as it is warm enough. The Board will provide a new list for stripping and will be looking for quotes. Reminder to ask for a completion date and ask for the quote by the mile not by the hour.

The Dent Fire Department is asking for an annual payment of \$30,600 for the new fire contract. Sazama made a motion to accept the new fire contract. Nelson 2<sup>nd</sup> the motion and it passed unanimously.

Nelson and Schattschneider looked over the county weed meeting schedule and filled out the weed report.

Reminder to all of the EOT Association of Townships meeting to be held on March 2, 2020 at Thumper Pond.

The agenda for the Annual Meeting was reviewed and some changes were made. Schattschneider will do the review of 2019. The entities that have submitted letters and have complied with the Donation policy will be listed as part of the agenda. The financial reports were reviewed and a new budget was proposed. This will be presented at the annual meeting.

The list of continuing projects was reviewed.

Other items of interest:

February 20 – EMS walk through, One Board member MUST attend

February 26 – Perham Hospital District Annual Meeting

March 2 – East Otter Tail Association of Townships Spring Meeting, 1:30 p.m. at Thumper Pond

March 3 – Presidential Primary Election, 7am – 8pm

March 10 – Township Election, 5pm-8pm

March 10 – Annual Township Meeting, 8:05 pm

March 17 – regular Township meeting

March 27 – Spring Short Course – Alexandria

March 30 – alternative Spring Short Course - Mahnomen

The Board of Audit was conducted. Several receipts and disbursements were compared and all were found to match exactly. Receipts compared: #475, 469, 501, 504, 510, 515. Disbursements compared: 3358, 3362, 3369, 3394, 3395, 3405, 3407, 34616, 3433, 3439, 3451.

Meeting adjourned at 8:54 p.m.



February 18, 2020

Dawn Wiedewitsch

Al Sazama

Kim Wells

TJ

Date Range: 1/18/2020 To 2/18/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/02/2020	Sonnenberg Excavating	Snowplowing and payloador work	3162	\$19,189.70	201-43101-224-401	Highways, Streets & Roadways	\$19,189.70
02/11/2020	Mark Sand & Gravel Co	3rd invoice	3163	\$6,325.00	201-43101-224-403	Highways, Streets & Roadways	\$6,325.00
02/12/2020	Otter Tail East, County Association	Dues for 2020:624.80 - State; 90 County	3164	\$714.80	100-41110-433-	Council/Town Board	\$714.80
02/13/2020	M-R Sign Co., Inc	No Parking Either Side - 24 signs	3165*	\$416.01	201-43101-224-410	Highways, Streets & Roadways	\$416.01
02/16/2020	Echo Dockter	Reimbursement for toner, copies and mileage	3166	\$173.17	100-41110-331-301 100-41110-210- 100-41110-322- 100-41110-352-	Council/Town Board Council/Town Board Council/Town Board Council/Town Board	\$98.90 \$20.78 \$22.00 \$31.49
02/12/2020	Ackling Construction Co.	Seed and erosion control East Little McDonald Rd, pumping station driveway.	3167	\$400.00	201-43101-220-	Highways, Streets & Roadways	\$400.00
<b>Total For Selected Claims</b>				<b>\$27,218.68</b>			<b>\$27,218.68</b>

Date Range : 1/18/2020 To 2/18/2020

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
	Carol Nelson	<i>Carol Nelson</i>	Town Supervisor			<u>2-18-2020</u>	
	Dennis Szama	<i>Dennis P. Szama</i>	Chair, Town Supervisor			<u>2-18-2020</u>	
	Gary Schattschneider	<i>Gary Schattschneider</i>	Town Supervisor			<u>2-18-2020</u>	