

EDNA TOWNSHIP MEETING **December 15, 2020** **www.ednatownship.org**

The meeting was called to order promptly at 7p.m. and began with the Pledge of Allegiance.

Gary Schattschneider, Dennis Sazama, Echo Dockter and Karen Marthaler were present.

Sazama made a motion to accept the agenda with changes. Schattschneider 2nd the motion and it passed unanimously.

The first item was the acknowledgment of the resignation of Carol Nelson. She served as a Supervisor for 4 years and as a clerk for 9 years.

Matthew Boone Caughey was in attendance and after a few questions agreed to serve as the interim supervisor. Sazama made a motion to appoint Boone to fill Carol Nelson's position until the March 2021 election. Schattschneider 2nd the motion and it passed with positive votes from Sazama, Schattschneider and Dockter. The necessary forms were signed. The clerk's report of the November meeting was reviewed. Sazama made a motion to accept the minutes as presented. Schattschneider 2nd the motion and it passed unanimously.

The treasurer's report showed receipts of \$164,334.70, disbursements of \$17,203.45 and working capital of \$461,521.17. Sazama made a motion to accept the report. Schattschneider 2nd and the motion passed unanimously.

The claims for payment were discussed. The invoice from LotPros was a revised invoice. The road markings that were done in the Spring were not satisfactory. The Board agreed that some payment was due. Sazama made a motion to pay all the claims as presented. Caughey 2nd the motion and it passed unanimously.

Arnold Gietzan from Dead Lake Township was present to discuss snowplowing on 380th. He was specifically asking that Edna Township consider plowing from the corner of 403rd south to the railroad tracks. There is a turn around just north of the tracks. Edna Township has not plowed this area for many years and 380th is a designated minimum maintenance road. All present agreed that trying to keep 380th open from 403rd north to Highway 108 is not realistic if there is any snow or wind. Dead Lake does plow a portion of 385th, in Edna Township because it is easier to turn around there instead of at the township line. It was also mentioned that 380th is not mowed in the summer. It would make the snowplowing a bit easier if this was done. The Board agreed to ask Torey to try plowing the section of 380th south of 403rd. Dead Lake also offered to try to take turns with this section, depending on which plow gets there first and how much snow there is on the ground. Schattschneider will contact Sonnenberg.

Attorney Charles Ramstad sent a letter explaining that his clients are attempting to change the plat for McDonald Lake Estates. They would like to vacate an alley that branches off of Pintail Trail. Part of East Little McDonald Dr runs through this plat. Pintail Trail is a cul-de-sac and is not a township road. The alley has never been developed. The Board agreed that there was no reason to object to the plan to vacate this alley. Attorney Ramstad has prepared all the necessary forms and will be handling the Petition to the District Court. The required Notice of Hearing was served on Sazama. Sazama and Dockter signed the requested forms. The Board also agreed that there was no reason to attend the hearing.

A letter agreeing to allow the owners of 45784 Devils Lake to build a septic system less than 10 feet from the road right of way had been sent by Schattschneider. It was the standard agreement that the township would never be responsible for any damage to the system caused by road maintenance. This letter was emailed on 11/30/2020.

Stabnow reported on his investigation into the possibility of the township takeover of CH131. (County Highway 131 is made up of parts of 423rd, 370th and 432th. There are several spots on these roads that need work. Some of these include the banking on the turns, a cattle crossing and a culvert that might need to be added. The surface condition of the road also needs attention. CH131 is a C shaped section that connects to County Road 35, and is also known as "old 35". The roads that connect to County Rd 35 are 423rd and 432th. At this time the township sections of 423rd and 432th are gravel, the county sections of these roads are asphalt and would continue to be asphalt. These are used as short cuts by a fair number of people. The possibility of turning CH131 into gravel was discussed. There was also considerable discussion of a full depth reclamation (FDR) which would yield a better surface than gravel. The rough estimate for repairing the road is \$500,000 with FDR of the existing pavement on the ¾ mile of 370th Ave, between 423rd and 432th Streets. At this point Sazama made a motion to begin negotiations with the County. This would include Edna Township accepting CH131 if the County would turn over the already budgeted amounts for the road resurfacing and engineering

costs of \$763,031. Schattschneider 2nd the motion and it passed unanimously. Sazama and Dockter will work on a letter to the County.

Caughey and Schattschneider will work on the Weed Control report.

The priority report for sub-contractors was reviewed. Sazama mentioned that the contractor who dumped the concrete on Marion Lake Road was identified. Strata Concrete will be billed for the clean-up work. The other items on the list have either been finished or have to wait for the summer of 2021.

The unfinished business has not changed. Note that no signed copies of the road agreements prepared in 2012 have been found.

The Annual Polling Place Resolution was passed unanimously with a motion from Schattschneider and a 2nd from Sazama. The full resolution is attached to these minutes.

Filing dates for the open offices of Treasurer, Supervisor (Schattschneider) and interim Supervisor (the 1 year term left on Nelson's position) are December 29 through 5 p.m. on January 12, 2021.

The Annual meeting will be March 9, beginning at 8:05p.m. The election will be open from 5-8 on March 9.

The annual audit of the clerk's and treasurer's books will be the last item of the January meeting.

Reminder that the deadline for donation requests is the February meeting.

Reminder to be prepared for the Spring Road tour – probably in March or April.

The meeting was adjourned at 9:04 p.m.

December 15, 2020

Jeff Stabnow

Terry Marthaler

Boone Caughey

Arnold Coetzee

Claims List for Approval

Edna Township

Date Range: 12/1/2020 To 12/15/2020



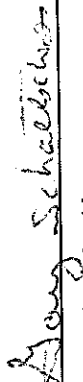
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2020	LotPros, Inc.	pavement marking - approx 7.5 miles	3237* <i>3526</i>	\$5,700.00	201-43135-224-406	Striping	\$5,700.00
12/10/2020	PERA	4th quarter, employee and employer portions	3238	\$450.00	100-41110-100-100-41110-120-	Council/Town Board Council/Town Board	\$225.00 \$225.00
12/10/2020	United States Treasury	Form 944 Payment - medicare taxes for employer and employees for the year	3239 <i>3587</i>	\$522.00	100-41110-100-	Council/Town Board	\$522.00
12/14/2020	M-R Sign Co., Inc	No Winter Maintenance sign for 363rd	3240 <i>3588</i>	\$62.07	201-43144-224-410	Road signs - new	\$62.07
12/14/2020	Sonnenberg Excavating	Mowing, and second mowing completed in October	3241 <i>3589</i>	\$3,016.00	201-43143-224-404	Mowing/ditch spraying	\$3,016.00
12/14/2020	Sonnenberg Excavating	snowplowing, 10/21 and 10/23	3242 <i>3590</i>	\$1,696.00	201-43125-224-401	Ice and Snow Removal	\$1,696.00
12/14/2020	Sonnenberg Excavating	Road grading 11/2,3,4	3243 <i>3591</i>	\$1,590.00	201-43140-224-402	Grading Services/regular	\$1,590.00
12/14/2020	MIN Ass of Townships Insurance Trust	Work Comp Insurance for 1 yr, 1-1-21 to 1-1-22	3244 <i>3592</i>	\$360.00	100-49221-151-217	Work Comp Insurance	\$360.00
Total For Selected Claims							\$13,396.07

Claims List for Approval

Edna Township

Date Range: 12/1/2020 To 12/15/2020

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>
						
	Carol-Netson	Matthew C. Winkler Town Supervisor				12/15/2020 Date
						
	Dennis Sazama	Dennis P. Sazama Chair, Town Supervisor				12/15/2020 Date
						
	Gary Schattschneider	Gary Schattschneider Town Supervisor				12/15/2020 Date

EDNA TOWNSHIP
OF OTTER TAIL COUNTY, MINNESOTA

RESOLUTION DESIGNATING ANNUAL POLLING PLACE

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minn. Stat §204B.16 requires the town board to designate its local polling place for elections annually;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Edna Township, Otter Tail County, Minnesota does thereby designate the Dent Community Center at 201 Birch Street, Dent, Minnesota in Otter Tail County as its polling place in 2021.

BE IT FINALLY RESOLVED, that the township notify residents of this designation by following the requirements of Minn. Stat. §205.16

Adopted this 15th day of December, 2020.

By the Edna Town Board

Attested to by

Eew Docket

Dennis P. Szarna
Town Chair

Town Clerk