

EDNA TOWNSHIP MEETING November 17,2020 www.ednatownship.org

The meeting was called to order at 7 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Gary Schattschneider, Echo Dockter and Karen Marthaler were present. Carol Nelson was absent.

The agenda was reviewed. Sazama made a motion to accept the agenda with the addition of 380th to the road report. Schattschneider 2nd the motion and it passed unanimously.

The clerk's report of the October meeting was reviewed. Schattschneider made a motion to approve the report as written. Sazama 2nd the motion and it passed unanimously.

The Treasurer's report showed receipts of \$12,435.92, disbursements of \$56,526.18 and working capital of \$312,395.89. Sazama made a motion to accept the report as presented. Schattschneider 2nd the motion and it passed unanimously.

Keith Freidsam trapped 6 beavers. His claim will be added to the claims for payment list.

There were 3 resolutions needed to allow Carol Nelson, Gary Schattschneider and Karen Marthaler to work as election judges for the township. All three were passed. The affidavits required to make payments were included with the claims. Carol Nelson was the only supervisor who served as an election judge. Gary and Karen took the training and were back-up judges. The claims for payment were reviewed. Sazama made a motion to approve the claims as presented.

Schattschneider 2nd the motion and it passed unanimously.

Road Reports.

Schattschneider drove the roads that were recently stripped. He was pleased with the work that he was able to see. (There was snow on some on the roads).

There were 3 access approach permits that were completed in October but were not mentioned in the minutes. The permit for Suhl's was approved at that meeting also.

The Winter Maintenance Resolution for Sand and Salt was passed and is included with the minutes.

A letter from Otter Tail County Highway Department was reviewed. They are requesting the township to consider taking over "CH 131", aka 430th. The Otter Tail County Highway Department letter provides an opportunity for options. An example could include paving the 0.8 mile of 430th Street (Polish 10?) between South Paul Lake Drive and CH 131(370th Avenue) while returning the south 1.0 mile of CH 131 (370th Avenue and 423rd Street) to gravel. Future discussions could include CH 123, with potentially different surfacing and load weight restrictions north and south of our paved 428th Street. Schattschneider suggested contacting Jeff Stabnow to help with this decision. This road was offered to the township in the early 1990s and was declined then. One advantage would be more money in the road allotment from the state. There are concerns with this road, for instance the cattle crossing in the road. Sazama made a motion to have Stabnow look at the road and review the data from the county that is available online. Is it feasible? What should we ask for as far as resurfacing? Should it stay asphalt or go to gravel? Stabnow will be asked to present a report at the December meeting. Schattschneider 2nd the motion and it passed unanimously.

Jeff Wells from Dead Lake Township was present to discuss 380th, south of State Hwy 108 to the north side of the tracks. Edna does not plow this road in the winter. There is a stretch of the road that fills in when the wind blows and would be very difficult and costly to keep open. This is a posted minimum maintenance road. There are 3 residents that live on this road when it enters into Dead Lake Township. These residents do have another route to main roads. Dead Lake Township would like this portion of the road plowed until the snow gets too deep. The main objection to this is that residents would not know when the road would be blocked by snow. It is not possible to see the problem area in the road from the intersection so a driver could make the turn, believing the road to be open and then come upon a snow bank blocking the road. One of options discussed would be to post a "No Winter Maintenance" sign at the intersection. It was determined that the sign should be ordered. Signs are made as ordered and it is difficult to determine how long it will take to get the sign. If it is ordered now it could be here before the snow gets deep. There is also a need for a minimum maintenance sign at the intersection of 403rd ad 380th.

There was a discussion of the concrete dumped on the shoulder of the road at the intersection of 395th and 405th. It looks like a pumper truck emptied the last of its load there. Sazama contacted residents in the area who recently had concrete work done to find the name of the concrete suppliers. Surprisingly, none of the concrete suppliers admitted to dumping

concrete on the road. Sonnenberg agreed to take care of this problem soon as it will become a bigger problem if left until Spring. The priority report for Sub-contractors was reviewed. The "No Dumping" signs for Heart Lake Road are here and ready to be installed. The concrete previously mentioned is on the list. The 3 road repairs that were not done this Fall are scheduled for next Spring. This would be the dip at 38182 N Little McDonald, the dip at the corner of 395th and 450th and the winter bump 455th near the intersection with E Little McDonald Dr.

The unfinished business items remain:

- Ditches – brushing, tree removal, spraying
- Traffic control
- Traffic sign inventory
- Proposed schedules for continuing maintenance

In other business the request for reimbursement of some election expenses because of COVID has been filed. This is the grant that will reimburse 80% of the amount we request. Total request was \$418.44, refund should be \$334.75.

The meeting was adjourned at 8:41 p.m.

Nov 17

Terry Marshall
Torey Sommerby

Date Range : 11/1/2020 To 11/17/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/14/2020	US Postal Service	Annual fee	3230	\$56.00	100-41110-210-	Council/Town Board	\$56.00
11/14/2020	M-R Sign Co., Inc	No Dumping signs for Heart Lake Rd (8)	3231	\$130.00	201-43145-224-411	Road signs - replacement - removal	\$130.00
11/14/2020	Carol Nelson	MAT classes - Reorganizational Meeting and 2020 Clerk Head Judge Election Official Trainin	3232	\$50.00	201-41110-310-	Council/Town Board	\$50.00
11/14/2020	Dent U Store	Storage unit rental - paid for 1 year, includes a free month	3233	\$495.00	201-41140-210-	Hall Rent (Paid)	\$495.00
11/14/2020	Newling Asphalt Services	Patch potholes -	3234	\$4,920.00	201-43121-224-	Paved Streets	\$4,920.00
11/14/2020	Newling Asphalt Services	Road Striping, Beaver Dam, East Paul Lake RD, 395th, 450th ad 400th	3235	\$9,208.00	201-43121-224-	Paved Streets	\$9,208.00
Total For Selected Claims				\$14,859.00			\$14,859.00

Claims List for Approval

Edna Township

Date Range : 11/1/2020 To 11/17/2020

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>
	Carol Nelson	Town Supervisor				Date
	<i>Dennis Sazama</i>					11-17-2020
	Dennis Sazama	Chair, Town Supervisor				Date
	<i>Gary Schattschneider</i>					11-17-2020
	Gary Schattschneider	Town Supervisor				Date

STATE OF MINNESOTA
COUNTY OF OTTER TAIL

IN DISTRICT COURT
SEVENTH JUDICIAL DISTRICT
CIVIL DIVISION

In Re the Petition of John Mari and Lynne Mari
FOR VACATION OF A PART OF THE
PLAT OF MCDONALD LAKE ESTATES

Court File No. 56 CV-20-2760

CERTIFICATION

The undersigned being the Chair and Clerk, respectively, of Edna Township of Otter Tail County do hereby affirm and state that the Township of Edna does not at this time or in the future intend to construct, improve or maintain a township road on, over or across the dedicated alley in the Plat of McDonald Lake Estates.

Dated: 12-15, 2020.

Dennis P. Szama
Chair

Edw. H. Dabbs
Clerk

RESOLUTION

WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

CITY/TOWNSHIP Edna Township
TYPE OF REQUEST SALT/SAND MATERIALS
APPROX. QUANT. 500 yds
APPROX. COST \$34.75 Per Cubic Yard or \$24.80 Per Ton
SALT/SAND TO BE HAULED BY Sonnenberg Excavating
City/Township/Contractor
SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this 17th day of November, 2020.

Dennis P. Lagana
City or Township Official

Comments:

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. § 471.88, subd. 5**

WHEREAS, Town Board of Edna Township, Otter Tail County, Minnesota is seeking the performance or acquisition of the following service or goods:

Working as an election judge for the General Election, including the training required to be an election judge

WHEREAS, Karen Marthaler is the treasurer of said Township and will be financially interested in the contract for the following described reason:

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$15 per hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, that the Town Board, pursuant to Minn. Stat. §§ 365.37;471.88, subd. 5; and 471.89, does hereby authorize a contract with KarenMarthaler for a price of \$15 per hour; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 17th day of November 2020.

Attest: *Ecw Houtts*

Town Clerk

BY THE TOWN BOARD

Dennis P. Szama

Chairperson

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. § 471.88, subd. 5**

WHEREAS, Town Board of Edna Township, Otter Tail County, Minnesota is seeking the performance or acquisition of the following service or goods:

Working as an election judge for the General Election, including the training required to be an election judge

WHEREAS, Gary Schattschneider is a supervisor of said Township and will be financially interested in the contract for the following described reason:

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$15 per hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, that the Town Board, pursuant to Minn Stat. §§ 365.37;471.88, subd. 5; and 471.89, does hereby authorize a contract with Gary Schattschneider for a price of \$15 per hour; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 17th day of November 2020.

Attest: *Edu Novak*

Town Clerk

BY THE TOWN BOARD

Dennis P. Szama

Chairperson

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. § 471.88, subd. 5**

WHEREAS, Town Board of Edna Township, Otter Tail County, Minnesota is seeking the performance or acquisition of the following service or goods:

Working as an election judge for the General Election, including the training required to be an election judge

WHEREAS, Carol Nelson is a supervisor of said Township and will be financially interested in the contract for the following described reason:

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon an unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$15 per hour is as low as, or lower than, the price at which the services or goods could be obtained elsewhere at this time; and

BE IT FURTHER RESOLVED, that the Town Board, pursuant to Minn Stat. §§ 365.37;471.88, subd. 5; and 471.89, does hereby authorize a contract with Carol Nelson for a price of \$15 per hour; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this 17th day of November 2020.

Attest: *Ecu G Doebto*

Town Clerk

BY THE TOWN BOARD

Dennis P. Lazama

Chairperson