

The meeting was called to Order at 8 pm by Chairman Sazama and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Gary Schattschneider, Echo Dockter and Karen Marthaler were present.

The agenda was reviewed. The following changes were made: remove the mailbox item (already done), add the discussion of the partial invoice from Mark's Sand and Gravel. Motion made by Sazama to accept the agenda with these changes.

Nelson seconded the motion and it passed unanimously.

The Clerk's report was reviewed and changes were noted. Sazama made a motion to accept the report, with corrections.

Nelson seconded the motion and it passed unanimously.

The Treasurer's Report showed receipts of \$442962.56 disbursements of \$323,262.55 (both numbers include the \$300,000 moved from United Community Bank to Bremer Bank), and working capital of 486,009.78. Note that the report shows the balance in each account. Sazama made a motion to accept the report as presented. Nelson seconded the motion and it passed unanimously.

David Hanson was present with 14 pairs of gopher feet. This bounty was paid.

The Claims for Payment were reviewed. The gopher bounty was added to the list, adjusting the total to \$18,037.11

Sazama made a motion to pay the claims as presented. Schattschneider seconded the motion and it passed unanimously.

#### Road Report

Jeff Stabnow presented the update on the Little Mc roads. The driveways will be shaved down on Wednesday, the 21<sup>st</sup>. This will smooth the transition from the driveway to the road. The bump would have been fixed when the topcoat was added to the road. The topcoat will not be added until next Spring. The shoulders will not be changed before next spring. At that time the aggregate will be pulled up to match the additional layer of the asphalt, the topcoat. Stabnow discussed the partial payment invoice line by line. As discussed in previous meetings, the Landscape allowance has already been removed from the contract. The Granular Borrow will not be needed. The Aggregate Base, Class 5 number is final and less than the contract bid for this line. The Full Depth Reclamation is increased. The amount listed is the final. The numbers for Aggregate shoulder, Paving, and Mail Box Supports are partial numbers. These 3 will not be final until the work is completed. Stabnow clarified that work will be done as bid in this contract. Also clarified that the penalty clause will continue running until all the work is done. This will not nullify this portion of the contract. The expectation is that work will start as soon as road restrictions are off, and will be done by the week before Memorial Day.

Nelson made a motion to pay the partial invoice in December with the requirement that the project will be finished by May 21, 2019.

Sazama seconded the motion and it passed unanimously.

Discussion continued covering the mailbox policy. It seems that there is no written policy. Nelson volunteered to work on the mail box policy. Nelson will also check into renting a storage unit for the township. Dennis will check to see where the mailbox supports are being stored and how many there are. Sazama said he has the posts that were purchased when the roads were going to be posted for 5 tons.

Snowplowing on Engstrom Beach Road is still challenging. One of the homes has new landscaping that affected the road right of way. The new landscaping is sloped up from the edge of the road so that the wing of the snowplow catches the grass when snowplowing is done. Changes will be made.

The email from Joan Covington was discussed. It was agreed that all concerns have been addressed.

Compass Consultants were not able to attend this meeting. Schattschneider will talk to Jack Rosenthal and confirm that he will attend the December meeting.

Schattschneider did a lot of work on the road sign issues. There is no easy answer. He will continue to work on an action plan. This plan will encompass the road book, sign maintenance and traffic control.

It was noted that 424 votes were cast at the Dent Community Center for Edna Township. It is not known how many votes were cast during the early voting time. The new tabulator and electronic poll books worked very well.

The meeting was adjourned at 9:54 p.m.

November 20, 2018

© 2018 to 2018

Terry Manthaler  
David Wozel  
Terry Sonnenberg  
Jeff Stabund

Date Range: 10/19/2018 To 11/15/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/15/2018	Sonnenberg Excavating	Cuidesac on E Big McDonald Trail	3063	\$12,204.00	201-43101-224-403	Highways, Streets & Roadways	\$12,204.00
11/15/2018	Karen Marthaler	Mileage for semi-annual MAT EOT meeting, 10/23/18 in Deer Creek, 56 miles @.545 = \$30.52	3064	\$30.52			
11/15/2018	Deluxe Checks	For the checks for the Bremer account	3065 <i>pck</i>	\$85.86	100-41510-331-301	Treasurer	\$30.52
11/15/2018	Driveway Service	Devils Lake Raod - pave patch	3066	\$4,800.00	100-41110-210-	Council/Town Board	\$85.86
11/15/2018	US Postal Service	Annual fee	3067 <i>3176</i>	\$54.00	100-41110-210-	Council/Town Board	\$54.00
11/15/2018	Carol Myhre	Head Election Judge - 16 hours @ 18.00, mileage for 80 miles, 2hrs of Poll Pad training	3068 <i>3177</i>	\$367.60	201-43101-224-403	Highways, Streets & Roadways	\$4,800.00
11/15/2018	Susan Flatau	Election Judge 6.5 @ 13.50	3069 <i>3178</i>	\$87.75	100-41410-100-210	Elections	\$324.00 \$43.60
11/15/2018	Richard DuBord	Election Judge, 3.25 hrs @13.50	3070 <i>3179</i>	\$47.25	100-41410-100-210	Elections	\$87.75
11/15/2018	Jane Kihl-Kippley	Election Judge 3.25 @ 13.50	3071 <i>3181</i>	\$47.25	100-41410-100-210	Elections	\$47.25
11/15/2018	Sharon Guck	Election Judge 3 @13.50	3072 <i>3181</i>	\$40.50	100-41410-100-210	Elections	\$47.25 \$40.50

Date Range: 10/19/2018 To 11/15/2018

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/15/2018	Patricia A DuBord	Election Judge - 4 @ 13.50	3073	\$54.00	100-41410-100-210	Elections	\$54.00
11/15/2018	Patti M Paul	Election Judge 4 @ 13.50	3074	\$54.00	100-41410-100-210	Elections	\$54.00
11/15/2018	Stewart Friese	Election Judge 5, plus 2 training @13.50, 64 miles	3075	\$129.38	100-41410-100-210 100-41410-331-210	Elections Elections	\$94.50 \$34.88
Total For Selected Claims				\$18,002.11			\$18,002.11

David  
Hansen

gophers 3076

3500  
18,037.11

Carol Nelson  
City Council/Town Board, Town Supervisor  
Date: 11-20-2018

Dennis P. Szama  
Chair, Town Supervisor  
Date: 11-20-2018

Gary Schattschneider  
Town Supervisor  
Date: 11-20-2018