

EDNA TOWNSHIP MEETING April 16, 2019 www.ednatownship.org

The meeting was called to Order at 8 p.m. and began with the Pledge of Allegiance.

Dennis Sazama, Carol Nelson, Gary Schattschneider, Echo Dockter and Karen Marthaler were present.

Sazama made a motion to accept the agenda with changes, Schattschneider 2nd the motion and it passed unanimously.

Sazama made a motion to accept the clerk's report. Schattschneider 2nd the motion and it passed unanimously.

The Treasurer's Report shows receipts of \$5379.47, disbursements of \$45,558.58 and working capital of \$ 279,358.53.

Sazama made a motion to accept the Treasurer's report as presented, Nelson 2nd the motion and it passed unanimously.

There was a gopher bounty to be paid. 37 pairs of gopher feet were presented.

The claims for payment were reviewed. The gopher bounty claim was added, also the claim from Compass Consultants and a claim from the Treasurer to move the last of the interest from United Community Bank to Bremer. Sazama made a motion to pay all of the claims listed and the additions. Nelson 2nd the motion and it passed unanimously.

The resolution to adopt, update and record the Edna Township roads was read by Nelson (see attached resolution).

Schattschneider motion to adopt this resolution, Sazama 2nd the motion and the resolution passed unanimously.

The road report opened with a discussion of the bump on East Little McDonald, near the pump house that caused considerable damage to the snowplow. Justin Rodeman from Mark's Sand & Gravel was notified and will be contacting Torey. There is no need to contact MAT insurance.

Spring Road Inspection results and comments:

Tom Graham and Lot Pros submitted bids for crack sealing the 14.62 miles listed:

- 1.35 Fawn Oak Rd
- 0.12 Fawn Oak T0
- 0.76 Beaver dam Rd
- 0.98 Engstrom Beach Road
- 0.19 Engstrom Beach Ln
- 0.64 Bills Beach Rd
- 0.17 Bills Beach Ln
- 1.03 Big McDonald Ln
- 2.41 East Big McDonald Dr
- 2.64 North Little McDonald Dr
- 0.33 Wood Duck Loop
- 0.61 East Paul Lk Dr
- 1.89 455th St, 385th Av, 450th St
- 0.50 395th Av
- 1.00 428 St

14.62 Approximate miles

Nelson made a motion to accept the quote from Lot Pros for \$48,800 for these roads. Sazama 2nd the motion and it passed unanimously. This is for crack sealing only. The quote from Tom Graham was a per hour amount and the supervisors were not comfortable with no limit on the total.

Striping is estimated to cost \$1,000/mile. The budgeting is \$3,000. The roads to be striped will be determined at the May meeting. This is the list of roads to be striped, from the road inspection:

- 1.35 Fawn Oak Rd
- 0.12 Fawn Oak Tr
- 0.47 Seclusion Point Rd
- 0.76 Beaver dam Rd
- 0.98 Engstrom Beach Road
- 0.19 Engstrom Beach Ln

0.64 Bills Beach Rd
1.03 Big McDonald Ln
2.41 East Big McDonald Dr
0.64 South Little McDonald Dr
0.20 Spur Rd
1.00 400th Av
0.55 South Paul Lk Dr

10.34 Approximate miles

Signs – Torey reported that the signs are 80% are put together. The request from the annual meeting, to spread the No Parking signs on East Little McDonald Rd out was discussed. The conclusion was to pull 4 signs, move 3 to the south and 1 to the north. It is the belief of the Board that no one will park in between the signs. The rest of the chevrons, the STOP sign by Doug Ackling’s shop, the minimum maintenance sign by 380th (Gary Benson) and the BUMP sign near East Little McDonald will be done, probably by the May meeting. the No Parking signs should go to the south, pull 4 out and put 1 on the North and 3 on the South. The rest should be in by the May meeting. There are still roads that need to have signs posted.

Jeff Stabnow will write up the specs for the sealcoating of North and East Little McDonald, the new asphalt. This should be 1.5 miles. This should be determined at the May meeting.

Mailbox policy is attached for review. After discussion, and the viewing during the Spring road inspection it was determined that 10 mailbox supports will be replaced. Edna will supply the supports and Torey will install them. Dennis has the supports that have already been paid for. Dennis is going to call the 10 property owners.

Snow removal policy – 2013. This was tabled for another meeting.

Utility/right-of-way policy/permit. Carol presented the first draft this meeting. Discussion will continue.

Correspondence:

Scott Bucholtz for Rick Swenson, moving approach, Dennis visited with him and determined no approach permit was needed. Dennis will give him a copy of the policy.

Jim Fick – email for OT County variance, Carol responded.

Unfinished business:

The Board did not vote to reorganize at the March meeting because Schattschneider was unable to attend. Sazama made a motion to keep the Board as it was standing. Sazama will be the chairperson and the road authority. Nelson will be the Vice Chair, Schattschneider will be the Weed control officer. The motion was 2nd by Schattschneider and passed.

There was a quick discussion of chloride for dust control. North Central has done it in the past with the best results. Torey will talk to Curt at North Central about the 3 or 4 spots that need chloride and will coordinate the grading and spraying.

The meeting was adjourned at 10:02

RESOLUTION

At a town board meeting of Edna Township in Otter Tail County, Minnesota, held on the 16th day of April, 2019 at 8 p.m. at the town hall in said township, Supervisor Schattschneider introduced and moved the adoption of the following Resolution, which was seconded by Supervisor D. Sazama, and unanimously adopted by the town board of supervisors.

WHEREAS, Edna Township in Otter Tail County, Minnesota, contains a number of roads; and

WHEREAS, Edna Township declares a number of these roads as town roads and maintains said roads; and

WHEREAS, Nearly all of the township roads have been established by use and/or prescription or by dedication and there may or may not be a record of said roads recorded in the Office of the Recorder of Otter Tail County, Minnesota; and

WHEREAS, the township board of supervisors has determined it to be in the best interest of the township, the public, and all parties concerned to determine and record the location of said duly established town roads; and

WHEREAS, the township board has caused to be prepared this road map indicating the location of said town roads contained in the township; and

WHEREAS, the town board held a public hearing on 16th day of April, 2019, at 7:30 o' clock p . m. and that notice of said hearing was provided according to law.

NOW, THEREFORE. BE IT RESOLVED, That the roads and road right of way listed on this 'Road Easement Map' and as described in 'Exhibit A' are hereby determined to be the duly established four-rod roads.

BE IT FURTHER RESOLVED, That all town roads which lie upon and follow the boundaries of the township of Edna and adjacent township or other abutting political units, are deemed to lie in equal proportion in the township and the abutting political units, unless expressly indicated otherwise.

BE IT FURTHER RESOLVED, That the Township of Edna may accept roads in the future as town roads, which will be recorded by description, survey or map at the time of acceptance.

Signed Dennis Sazama
Dennis Sazama, Township Chairman

Attest:
Signed Echo Dockter
Echo Dockter, Township Clerk

Date Range : 4/2/2019 To 4/14/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/02/2019	Karen Marthaler	Mileage for Spring Short Course meeting - 3/29/2019 in Alexandria, 131 miles @ .58	3106	\$75.98	100-41510-331-301	Treasurer	\$75.98
04/02/2019	Dennis Sazama	Mileage for Spring road inspection tour with supervisors. 94 miles @ .58	3107	\$54.52			
04/02/2019	Otter Tail County Treasurer-Fir Ave	March Township election costs	3108	\$232.38	201-41110-331-	Council/Town Board	\$54.52
04/02/2019	Forum Communication Company	Publishing notice of annual meeting and election	3109	\$97.30	100-41410-209-210	Elections	\$232.38
04/02/2019	Otter Tail County Treasurer-Fir Ave	Property tax assessments for ditches	3110	\$10.55	100-41131-351-214	Publishing	\$97.30
04/02/2019	Echo Dockter	Reimbursement for mileage to St. Michael, mailbox postcards, postage, copies, paper, label	3111	\$423.27	100-43101-224-404	Highways, Streets & Roadways	\$10.55
Total For Selected Claims				\$894.00			\$894.00

90 p/hour fee
13,432.57
12,945.00
1.07

Date Range: 4/2/2019 To 4/14/2019

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	Carol Nelson	Town Supervisor						
	Dennis Sazama	Chair, Town Supervisor						
	Gary Schattschneider	Town Supervisor						

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