

Board Members present:

William Norris, Chairman

Dennis Sazama, Supervisor

John Krueger, Supervisor

Carol Nelson, Clerk

Karen Marthaler, Treasurer

Audience: Darrell Nordick

Allan Damman

Doug Ackling

John Williams

Lyle Smith

Terry Marthaler

1. Call to Order

Supervisor Norris called the meeting to order at 8:00 p.m. All stood to say the Pledge of Allegiance

2. Agenda additions & corrections made

- a) Levy report for Otter Tail County
- b) approval of an approach & driveway at 41697 Fawn Oaks Road
- c) swing away mailboxes – order a dozen mail boxes to have on hand. Post this service on the website. People would purchase and pay for the mailboxes. Edna Twp. would pay for installation.
- d) Put this item on the agenda for the Annual Meeting.
- e) Potholes can be found on many township roads, they will be repaired at same time as paving is done on Engstrom Beach & Charlie Trapp Roads
- f) Poison ivy – Sazama sprayed in early August but the spray did not have enough impact. Spraying will be done again on 8/21/13.
- g) In claims to pay, the Sonnenberg Excavating claim was incorrect copied onto Edna Twps. claim form by the clerk. There are also charges for ditch mowing.

Krueger made the motion to approve the agenda with the additions & corrections. Sazama 2nd Motion approved 3/0.

3. Bounties: no claims

4. Road Report:

Contractor – nothing at this time

Conditions & Repairs

- a) Devil's Lake Road – dirt work is done, need moisture to pack the road before adding class 5. Need to continue with the seeding & additional black dirt to hold seed, plus erosion control. There are places on the road shoulders that need dirt and erosion control. These items have not been billed or paid for yet.
- b) North Central delivered their estimate for delivering and placing gravel at \$6.95/ton without knowing how much gravel is needed. Sonnenbergs' were requested to bring in an estimate but needed to refuse. The estimate does not include the cost of the gravel or of blading. Devil's Lake Road will need to have gravel added out approximately 26' on straight stretch, more on the curve. The current road surface needs water added to provide moisture to the road for better packing. North Central has a truck with a tank and could bring in water. Edna Twp. would like this work done ASAP. Questions were asked if slough or ditches needed rock checks. Answer-Since there is not much wave action on slough so rock checks are not needed. Ditches will be shallow. Ackling Construction will do the grading & will check to see how much water is needed to pack down the dirt & leave moisture for grass seeds to sprout. Supervisor Sazama made the motion is to begin the work ASAP. Ackling Construction already did the adding of dirt & widening of this road. Notify North Central to go ahead w/the gravel placement once the road has enough moisture for packing. North Central will be paid for the water work & the gravel work. Krueger 2nd. Motion approved 3/0.
- c) Engstrom Beach Road asphalt & shoulder repairs will be done after Labor Day.
- d) Residents are interested in discussing requests for returning East & North Little McDonald Drives to a hard surface again. Supervisor Norris has talked to Howard's Driveway staff. They will put together a quote package

5. Clerk's Report: Correct & approve

No corrections were made. Sazama made motion to approve, Krueger 2nd. Approved 3/0.

6. Treasurer's Report:

Income is \$816.14 for the past month; expenditures are \$41,786.43 Current working balance is \$239,950.43. Sazama made motion to approve this report, Krueger 2nd. Approved 3/0.

7. Claims Sign Claims Page when approved

- a) Correction made - Sonnenbergs Excavating total bill is \$7649.25 not \$6288.75.
- b) Need to reimburse Ackling Construction for the \$400 needed to purchase the permit from MN Pollution Control. Edna Twp. had written check #2542

as payment. However, the State of MN wants payments made electronically. Krueger made motion to pay the corrected claims and to void check #2542. Sazama 2nd. Motion approved 3/0.

8. Public comments & correspondence: Nothing at this time.

9. Unfinished business:

10. New Business:

- a) Let report show the levy was set at the annual meeting March 12, 2013. The levy report for 2014 will be completed and returned to Otter Tail County Treasurer.
- b) Driveway for Naughto approach at 41697 Fawn Oaks Road. Norris made the motion to approve the approach if OTC approves. Sazama 2nd. Approved 3/0.

11. Administrative Business: nothing at this time

Web Site

Education

Job Descriptions

12. Other: nothing at this time

13. Adjourn Meeting at 8:54 :

CLAIMS PAID August 20, 2013

Karen Marthaler	wages & meeting	\$224.52
Sonnenberg Road Maintenance	grading	\$3,257.75
Sonnenberg Excavating	mowing/repairs	\$7,649.25
Carol Nelson	wages & meeting	\$247.91
Focus	legal ad	\$35.90
Perham Office supplies	print cartridges	\$40.97
Ackling Construction	Devil's Lake Road	\$87,994.50
Doug Ackling	reimbursement for payment to MN Pollution Control	\$400.00
MN State Auditor	City & Township Accounting Service	\$300.00
	TOTAL	\$100,150.80

EDNA TOWNSHIP MEETING AGENDA September 17, 2013 www.ednatownship.org

Next Board Meeting is October 15 , 2013

TOWNSHIP BUSINESS

- 1. Introductions Call to Order Pledge of Allegiance

- 2. Agenda: adjust & approve

- 3. Bounties: nothing at this time

- 4. Road Report:
 - Contractor –

 - Conditions – East Paul Lake Drive-request for No Parking signs.

- 5. Clerk’s Report: Correct & approve

- 6. Treasurer’s Report:

- 7. Claims For Payment: Discuss & approve/not approve Sign Claims Approval Page

- 8. Public comments & correspondence:

- 9. Unfinished business:

- 10. New Business:

- 11. Administrative Business:
 - Web Site Education Job Descriptions
- 12. Other:

- 13: Adjourn Meeting at _____ :

CLAIMS TO BE PAID

Karen Marthaler	wages	\$
Carol Nelson	Wages	\$
	TOTAL	\$