

1. The meeting was called to order at 8:00 p.m. followed by the Pledge of Allegiance.

Present: Bill Norris, Dennis Sazama, David Taylor, Echo Dockter, and Karen Marthaler.

2. Review agenda,

The LID presentation was moved into the road report, chip sealing Engstrom Beach road was added under unfinished business and discussion of Marion Lake road was also added.

A motion was made and seconded to accept the agenda as amended. The motion passed unanimously.

3. Clerk's report

A motion was made seconded and passed to accept the minutes from the June meeting as presented.

4. Treasurer's Report

After review a motion was made, seconded and passed to accepted both the July and August reports as presented

5. Claims for Payment

July – Motion made, seconded and passed unanimously to approve these claims. They will be dated August 19, 2014.

August – Motion made, seconded and passed unanimously to approve the August claims.

6. Bounties – there were no bounties paid.

7. Road Report

There was a short presentation by the LID. Roger Nitzke, and Bill Putnam from the LID were present to give an update on current proposals. They also wanted to request a preliminary approval from the Board to allow the LID to use the road right-of-way to lay the pipe to pump the water north to the Otter Tail River. The township board agreed that there would not be a problem with using the road-right-of-way, with the usual understanding that the township will be held harmless and the ditches would all be returned to original condition.

Devil's Lake – it was noted that someone has dug a trench across the road. This was not done by the township.

Dust Control – has been done well received. Each of the Board members received at least one Thank you note.

Marion Lake /Cozy Cove Road. A motion was made to have Tory fix an erosion problem on the Cozy Cove Road where it connects to 108. The motion was seconded and passed unanimously.

8. Correspondence

Thank you note from Mollins'(as noted under Dust Control)

Thank you from the Fair Board

9. Unfinished business

There was some discussion about the lack of a quorum for the regular July meeting and for the special meeting. Chip sealing on Engstrom Beach, Sybil Lake road, junkyard on Big McDonald/Dave

Chip sealing on Engstrom Beach road –There was a discussion of the need for chip sealing Engstrom Beach Road. It will cost about \$60,000, and will extend life of the road for up to 10 years. This can still be done in September. Dennis made motion to chip seal all of Engstrom Beach. The motion was seconded by Bill. The motion passed 2 to 1, with David voting against it. About 1 mile is shared with Dora Township. Bill will talk to Dora Township about the possibility of sharing the cost of 1 mile.

430th Street has no ditch on either side. This road is eroding. It is not a heavily traveled road. It was proposed at annual meeting that it be fixed. The road is the ditch. There was discussion regarding the need for an engineer. The road is about ½ mile long. As this discussion continued there were comments from the public regarding other roads that need to be reshaped. It was also suggested that it might be a good idea to put a plan in place to work on these one at a time.

The Board will resume this meeting at 430th street, on August 24 at 9am to review this road.

10. New Business

A motion was made and seconded to certify the levy at \$55,045 for Ordinary and \$399,000 for Road and Bridge for a total of \$454,045 for taxes payable 2015, as passed at the annual meeting. This passed 2-1 with David voting against.

11. Other

A motion was made by Bill that officials that do not attend a monthly meeting do not get paid for the month. The motion died for lack of a second.

Although the Primary election has already been held the slate of officials was approved. They include Carol Myhre, Dick and Pat DuBord, Dave and Darlene Wodrich and Sharon Guck. This is the same group that will be used for the General Election.

A new signature card was signed for the bank because there was an error on the signature card that was signed in April. No new names were added.

Resolution for Records Retention was read by Bill Norris, seconded by Dave and passed unanimously.

12. This meeting was recessed at 9:15, to be resumed on August 24, 2014 at 9 a.m. at 430th St.

**RESOLUTION
ADOPTING THE MINNESOTA TOWNSHIPS
GENERAL RECORDS RETENTION SCHEDULE**

WHEREAS, the town has possession of, and continues to receive, a wide range of records in the normal course of conducting the town's business;

WHEREAS, the retention of records in the town's possession are regulated by Minn. Stat. § 138.17, which prohibits the destruction of records unless the town has adopted the records retention schedule and destroys the records according to the procedures and schedule mandated by the statute; and

WHEREAS, the town board desires to comply with the requirements of the records retention law and to manage the town's records in an efficient and appropriate way, including being able to destroy records that no longer need to be retained under the schedule;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Edna Township, Otter Tail County, Minnesota hereby adopts the Minnesota Township General Records Retention Schedule for the management and destruction of the records in the town's possession; and

BE IT FINALLY RESOLVED, that the town board will send notice of its decision to adopt the schedule to the Government Records Archivist at the Minnesota Historical Society on the form provided for such notification.

Adopted this 19th day of Aug, 2014.

BY THE BOARD


Town Chairperson

Attest:

Edna J. Dodds
Town Clerk

Date range: 06/15/2014 to 07/15/2014

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Detail</u>
07/15/2014	MN Association of Townships	Summer short course - Echo	2664	\$50.00	100-41000-310	\$50.00
07/15/2014	Sonnenberg Excavating	Mowing road ditches	2665	\$1,338.00	210-43100-400	\$1,338.00
07/15/2014	Sonnenberg Road Maintenance, LLC	Road Grading	2666	\$3,526.25	210-43122-400	\$3,526.25
07/15/2014	William Norris	Asphalt cold patch - reimbursement	2667	\$633.39	210-43100-220	\$633.39
07/15/2014	Dunn Transfer Inc	Hauling 5 pallets of crack seal	2668	\$400.00	210-43100-220	\$400.00
07/15/2014	Arntson Construction LLC	Crack Sealing	2669	\$23,780.00	210-43100-220	\$23,780.00
07/15/2014	Perham Focus	Publishing special meeting notice	2670	\$55.60	100-41130-351	\$55.60
07/15/2014	North Central Inc	material for Devil's Lake Road	2671	\$280.00	210-43100-220	\$280.00
07/15/2014	PERA	July	2672	\$255.00	100-41000-100	\$255.00
07/15/2014	Karen Marthaler	July	2673	\$374.20	100-41500-100	\$374.20
07/15/2014	Echo Dockter	July	2674	\$467.75	100-41400-100	\$467.75

Total For Selected Claims

\$31,160.19


Approved

8-19-2014
Date

Date range: 07/16/2014 to 08/19/2014

Date	Vendor	Description	Claim #	Total	Account #	Detail
08/12/2014	Sonnenberg Road Maintenance, LLC	July maintenance	2675	\$2,131.25	210-43122-400	\$2,131.25
08/15/2014	North Central Inc	Dust Control	2676	\$11,777.10	210-43100-220	\$11,777.10
08/15/2014	Northwest Pipe and Tank Inc	Class 5 gravel, 340th Ave	2677	\$5,490.00	210-43100-220	\$5,490.00
08/15/2014	Karen Marthaler	August	2678	\$374.20	100-41500-100	\$374.20
08/15/2014	Echo Dockter	August	2679	\$467.75	100-41400-100	\$467.75
08/15/2014	Sonnenberg Excavating	Hauling Gravel	2680	\$18,037.50	210-43100-400	\$18,037.50
08/15/2014	Arntson Construction LLC	Filling holes on asphalt roads	2681	\$630.00	210-43100-220	\$630.00
08/15/2014	Ackling Construction Co.	Dust control, 2 approaches, Smid, Econema <i>Erosion</i>	2682	\$2,552.00	210-43100-220	\$2,552.00
08/15/2014	Carol Myhre	Election Judge - training and service	2683	\$82.50	100-41410-100	\$82.50
08/15/2014	David Wodrich	Election Judge - training and Service	2684	\$97.50	100-41410-100	\$97.50
08/15/2014	Darlene Wodrich	Election Judge - training	2685	\$20.00	100-41410-100	\$20.00
08/15/2014	Sharon Guck	Election Judge - training	2686	\$20.00	100-41410-100	\$20.00
08/15/2014	Richard DuBord	Election Judge - training	2687	\$20.00	100-41410-100	\$20.00
08/15/2014	Patricia A DuBord	Election Judge - training	2688	\$20.00	100-41410-100	\$20.00

Total For Selected Claims

\$41,719.80

\$41,719.80



8-19-2014

Approved

Date

Monthly

17-Jun-14

Receipts:

Otter Tail Cty Treas.	Settlements	\$170,163.06
United Community Bank	Interest Paid	\$0.00

Total Receipts:

\$170,163.06
9,10
170,172.16

Disbursements:

2652 Sonnenberg Excavating	Snow removal for April	\$688.50
2653 Sonnenberg Road Maint	Road Grading	\$3,448.75
2654 Sonnenberg Excavating	Installation of signs	\$2,380.00
2655 Swanston Equip Corp	4 pallets crackfill	\$5,760.00
2656 William Norris	Meet. \$800 Mar-June	\$748.40
2657 Dennis Sazama	Meet \$800 Mar-June	\$748.40
2658 David Taylor	Meet \$800 Mar-June	\$748.40
2659 Karen Marthaler	Meet \$400	\$374.20
2660 Echo Dockter	Meet \$500	\$467.75
2661 William Norris	reimbursement for website hosting fee	\$125.00
2662 Svingen, Cline, & Larson	Legal fees on conference calls & letter drafts	\$784.00

Total Disbursements:

\$16,273.40

Monthly

1-Jul-14

Receipts:

Otter Tail Cty Treas.	Settlements	\$851.40
MN State	MMB	\$2,013.50
United Community Bank	Interest Paid	\$10.79
Total Receipts:		\$2,875.69

Disbursements:

	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
Total Disbursements:	\$0.00